



# City of Columbia

701 East Broadway, Columbia, Missouri 65201

Department Source: Community Development - Planning

To: City Council

From: City Manager & Staff

Council Meeting Date: September 18, 2023

Re: Columbia Historic Preservation Plan – Historic Preservation Fund (HPF) Grant Agreement

## Executive Summary

Approval of this ordinance would authorize the City Manager to execute a financial assistance agreement between the Missouri Department of Natural Resources and the City of Columbia to administer Historic Preservation Fund (HPF) grant funds, and appropriate such funds to eligible projects related to the creation of a city-wide historic preservation plan.

## Discussion

On November 7, 2022, Council passed Resolution 176-22 which authorized the City Manager to submit a grant application to the Missouri Department of Natural Resources (MDNR) to secure financial assistance for procurement of a qualified consultant to prepare a historic preservation plan for the City of Columbia.

On August 23, 2023, the Department of Natural Resources (DNR) approved the Historic Preservation Fund (HPF) grant application. The HPF grant contract was approved for a total amount not to exceed \$25,000 (\$15,000 State, \$10,000 City of Columbia). As a part of the grant award, the DNR requires the City to execute the attached financial assistance agreement. In order to carry out the objectives of the grant, the City will subcontract with a consultant who meets Department of Natural Resources Professional Qualification Standards for architectural historians (CFR 36, Part 61 – Code of Federal Regulations, Procedures for State, Tribal, and Local Government Historic Preservation Programs).

An FY 2024 budget amendment has been submitted for consideration, seeking the \$25,000 for the total project cost. On September 5, 2023, this request received preliminary approval for inclusion in the Community Development Department's FY 2024 Budget to fund the preservation plan project. The grant agreement would permit reimbursements of 60% of project costs at regular intervals throughout the project timeline, or in a lump sum upon completion of the project. According to the grant agreement all expenses must be made and reimbursements must be processed on or before September 30, 2024, which is observed as the final day of FY 2024 by both the State Historic Preservation Office and the City of Columbia.

Approval of the attached ordinance would authorize the City Manager to act on behalf of the City in executing the financial assistance agreement and other governing documents associated with the HPF grant funds. It is anticipated that the preservation planning project will commence with procurement immediately upon final acceptance of the grant agreement by the DNR; with grant activities to begin once a consultant for this project has been selected.



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A copy of the Financial Assistance Agreement (with attachments) and Resolution 176-22 are attached for review.

## Fiscal Impact

Short-Term Impact: Preservation Plan grant activities would not extend beyond the FY 2024 grant period, which ends on September 30, 2024. Total project costs (\$25,000) would be paid by the City, and the Federal share (\$15,000) would be returned to the City via a reimbursement from the State Historic Preservation Office. Total net cost to the City is \$10,000.

Long-Term Impact: Preservation Plan grant activities would not extend beyond the FY 2024 grant period; September 30, 2024. No long-term costs are anticipated.

## Strategic & Comprehensive Plan Impact

Strategic Plan Impacts:

Primary Impact: Not Applicable, Secondary Impact: Not Applicable, Tertiary Impact: Not Applicable

Comprehensive Plan Impacts:

Primary Impact: Land Use & Growth Management, Secondary Impact: Economic Development, Tertiary Impact: Economic Development

## Legislative History

Date	Action
11/07/22	Resolution approved expressed Council's support for the development of a preservation plan to establish goals and priorities for the identification and registration of historic properties; and authorization to submission an FY 2023 HPF grant application to the MO DNR, Division of State Parks. (Res. R 176-22)

## Suggested Council Action

Approve an ordinance authorizing the City Manager to execute the Historic Preservation Fund (HPF) financial assistance agreement.