



701 East Broadway, Columbia, Missouri 65201

Department Source: City Manager

To: City Council

From: City Manager & Staff

Council Meeting Date: February 2, 2026

Re: Authorize a Letter of Agreement with Air Traffic Control and Springfield Approach (Mizzou Sector) related to US NOTAM System and Notification Procedures at Columbia Regional Airport.

Impacted Ward: Airport

### Executive Summary

Staff is requesting council authorize the City Manager to execute a Letter of Agreement with Air Traffic Control (ATC) and Springfield Approach (Mizzou Sector), related to US Notices to Airmen (NOTAM) System and Notification Procedures at Columbia Regional Airport.

### Discussion

The letter of agreement with ATC and Springfield Approach establishes responsibilities and procedures for notification of the affected ATC facility regarding Surface Area Notices to Airmen (NOTAMs) issued by the Airport. The procedures outlined in the letter of agreement are to be used to standardize procedures between Columbia Regional Airport Authority (KCOU), Columbia, Missouri FAA Contract Tower (COU FCT), and Springfield Approach Control (MZU) regarding the notification of Surface Area NOTAMs created and entered by KCOU using the NOTAM Management System (NMS). KCOU shall observe and report the condition of movement areas and other surface areas using the NMS. All NOTAMs issued by KCOU must be communicated using this method.

### Fiscal Impact

Short-Term Impact: N/A

Long-Term Impact: Enter the cost of proposed legislation to the city for years **beyond two**.

### Strategic & Comprehensive Plan Impact

#### Strategic Plan Impacts:

Primary Impact: Not Applicable, Secondary Impact: Secondary, Tertiary Impact: Tertiary

#### Comprehensive Plan Impacts:

Primary Impact: Inter-Governmental Cooperation, Secondary Impact: Not applicable, Tertiary Impact: Not Applicable

### Legislative History

Date	Action
	None.

### Suggested Council Action

Authorize the City Manager to execute a Letter of Agreement with Air Traffic Control (ATC) and Springfield Approach, related to US Notices to Airmen (NOTAM) System and Notification Procedures at Columbia Regional Airport.