



Department Source: Law  
To: City Council  
From: City Manager & Staff  
Council Meeting Date: April 17, 2023  
Re: Administrative Delay on Issuance of Permits

## Executive Summary

At the request of the City Council an ordinance establishing an administrative delay on issuance of building permits and also demolition permits within a defined area has been prepared for council consideration.

## Discussion

The request for proposals to hire a consultant that will develop an ordinance, design guidelines and other strategies to protect the integrity of existing neighborhoods while making reasonable allowance for new development and building rehabilitation is attached for discussion purposes. The administrative delay would only apply to the study areas.

## Fiscal Impact

Short-Term Impact: Not known.  
Long-Term Impact: Not known.

## Strategic & Comprehensive Plan Impacts; Equity Impacts

Strategic Plan Impacts:

Primary Impact: Reliable Infrastructure, Secondary Impact: Safe Neighborhoods, Tertiary Impact: Not Applicable

Comprehensive Plan Impacts:

Primary Impact: Land Use & Growth Management, Secondary Impact: Infrastructure, Tertiary Impact: Livable & Sustainable Communities

## Legislative History

Date	Action
	Not applicable.

## Suggested Council Action

No staff recommendation.