

## INTERGOVERNMENTAL COOPERATION AGREEMENT

This intergovernmental cooperation agreement (“Agreement”) is entered into on this \_\_\_ day of \_\_\_\_\_, 2024, by and between the City of Columbia, Missouri, a Constitutional charter city of the State of Missouri (“City”), and The Curators of the University of Missouri (“University”); and may collectively be referred to as the “Parties”.

WHEREAS, the City is willing to provide these services.

NOW, THEREFORE, the Parties agree as follows:

### I. CITY PROVIDED SERVICES

#### A. Commuter Lot Shuttle Service:

Shuttle Bus Service from commuter parking lots; SG4 (east Hearn Center), AV14 (Trowbridge Livestock Center), and RP10 (east of the Research Reactor).

Hours of Operation: 05:00 a.m. to 8:00 p.m. while classes are in session for approximately eighty-two (82) days and weekend service hours from 06:00 p.m. until 8:00 p.m. for approximately thirty-two (32) days. Services hours for SG4 are from 05:00 a.m. to 08:00 p.m.; service hours for AV14 are from 06:00 a.m. to 08:00 p.m.; and service hours for RP10 are from 06:00 a.m. to 8:00 p.m. Monday through Friday. Hours for each service line can be changed if the total hours and total number of vehicles are maintained. Service shall be a minimum of six (6), thirty-five (35) passenger or larger accessible transit type buses (not school buses) equipped with bicycle racks until 10:00 a.m. After 10:00 a.m. one (1) bus will be on each route. SG4, AV14, and RP10 routes are required to maintain a fifteen (15) minute frequency or better during all operating hours under standard and expected operation conditions. In the event that operations consistently or frequently miss targeted service level requirements for unacceptable causes, the University reserves the right to meet with Go COMO leadership to discuss alternatives and remedies for undelivered service.

#### B. East Campus Shuttle Bus Service:

East Campus Shuttle Bus Service requires one (1) bus for the East Campus Loop, Saturday and Sunday from 12:00 p.m. to 8:00 p.m. during spring semester. The bus shall operate throughout the academic year while Residence Halls are open, except on Labor Day, and during Thanksgiving, Christmas, and Spring Breaks. Departure will be from the MU Student Center at scheduled intervals as specified by the University. The Evening Shuttle Bus must be accessible, equipped with bicycle racks, and sized so that evening ridership demand is met; a minimum capacity of fifteen (15) passengers. The routes for the East Campus are designed as thirty (30) minute loops.

#### C. Accessible Bus Service:

The Office of Disability Services (ODS) will provide accessible transportation by way of mini-bus for students with permanent disabilities registered with the ODS. The service will be available from 07:00 a.m. to 5:00 p.m. with an additional mini-bus running from 09:00 a.m. to 2:00 p.m. Monday through Friday during the spring semester. The services will include: transporting students from Residence Hall to and from classrooms, from designated pick-up areas on campus. Students must provide the ODS with ample time to arrange and coordinate scheduled pick-ups. The bus will provide transportation to as many students as meets maximum capacity limits.

## **II. COST FOR SHUTTLE AND ACCESSIBLE BUS SERVICE**

A cost per service hour of sixty-three dollars (\$63.00) will be used to establish the amount charged the University. This cost per service hour will cover all costs associated with operation, maintaining, and replacing vehicles used in the operation of the Shuttle and Accessible Bus Service. It also includes all costs associated with GPS technology installed on vehicles operating on Shuttle Bus Service routes. The number of service hours will be determined by route requirements. The University will be provided with a minimum of one hundred-twenty (120) days' notice if any change in the cost per service hour or number of service hours is anticipated. The estimated total cost, using six thousand five hundred forty three (6,543) hours of service is four hundred twelve thousand two hundred and nine (\$412,209) dollars.

## **III. DESIRED BUS COLORS AND SIGNAGE**

The preferred colors of buses used on Shuttle Bus Service routes are black and gold. Each bus will have electronic route display signs capable of displaying the University shuttle service name (Tiger Line), route number, and destination.

## **IV. ADDITIONAL REQUIREMENTS**

- A. Any increase or decrease in service, route, or stop additions or deletions deemed necessary by the University will be communicated to City and, based on the nature and extent of the service adjustment, will take effect as quickly as the necessary resources (additional buses, drivers, training, signage, etc.) can be put in place by the provider.
- B. Additional spare buses are located at the City of Columbia Wabash Station, 126 North Tenth (10<sup>th</sup>) Street and have a twenty (20) minute or less replacement time.

## **V. GPS TECHNOLOGY**

All buses used for Shuttle Bus Service routes will have GPS technology included. The University shall have the capability to view real time bus locations for all buses on the Shuttle Bus Service routes through a management portal. The provider will have a dispatcher or technology solution to assign vehicles to routes at all times during operations. Passenger information should be available in near real time and displayable on internet-connected

monitors that automatically update and available on internet capable mobile devices such as smart phones and tablets. Vehicle locations will be viewable on smart phones and tablets. It is desirable that ETA (Estimated Time of Arrival) information and vehicle location updates be available via text message. Each bus used on the Shuttle Bus Service will have electronic passenger counting or automated passenger counting capabilities that is reportable in terms of boarding and alightings by stop, date, time, route, and bus.

#### **VI. OPERATIONAL MEETINGS**

A quarterly operations meeting will be held on site at the University to review quarterly service delivered by route and day. The quarterly report will also detail missed trips or unscheduled service reductions, fuel usage and vehicle mileage, customer service issues, incidents, and resolutions.

#### **VII. DRIVER TRAINING**

Each new driver on University Shuttle Bus Service routes will receive a minimum of two (2) to four (4) hours of training in University operations, as well as a minimum of two (2) to four (4) hours per year of customer service, defensive driving, and safety training. This information will be provided to the University as requested.

#### **VIII. AGREEMENT LENGTH AND TERMINATION CONDITIONS**

The agreement between the University of Missouri Parking and Transportation Services and the City of Columbia to provide Shuttle Bus Service will be for a period of six (6) months beginning January 1, 2025 through June 30, 2025. Either Party may elect to terminate the Agreement within the six (6) month period. If the University and City agree to a reduction of service due to unforeseen circumstances, then this agreement may be amended to reflect the reduced service days, hours, and costs.

In the event the University moves to virtual academic status and students are no longer attending in-person classes nor residing in Residence Halls, the University may terminate service without liability until such time as students return to in-person classes and/or Residence Hall re-open. University shall provide City ten (10) days written notice of the intent to terminate services.

[SIGNATURES ON FOLLOWING PAGE]

IN WITNESS WHEREOF, the Parties hereto have been duly authorized to execute this Agreement as of the day and year first above written.

CITY OF COLUMBIA, MISSOURI

By: \_\_\_\_\_

GSC

De'Carlton Seewood, City Manager

ATTEST:

\_\_\_\_\_

Sheela Amin, City Clerk

APPROVED AS TO FORM:

\_\_\_\_\_

Nancy Thompson, City Counselor / KMM

THE CURATORS OF THE  
UNIVERSITY OF MISSOURI

By: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

SEAL: