

MINUTES

HOUSING AND COMMUNITY DEVELOPMENT COMMISSION MEETING

COLUMBIA CITY HALL

701 EAST BROADWAY, COLUMBIA, MO

SEPTEMBER 27, 2023

COMMISSIONERS PRESENT

**Mr. Tom Rose
Mr. Russ Kasmann
Ms. Diane Suhler
Mr. Blake Willoughby
Mr. Mitchell Ritter
Ms. Rebecca Shaw
Ms. Rikki Ascani
Ms. Erica Pefferman**

COMMISSIONERS ABSENT

Mr. Michael Fletcher

STAFF

**Mr. Tim Teddy
Ms. Jennifer Deaver
Ms. Molly Fair
Mr. Jacob Amelunke**

I. Call to Order

MR. ROSE: Hello, all. Thank you for joining us today at our meeting of the Housing Community Development Commission. I'd like to call the meeting to order.

II. INTRODUCTIONS

MR. ROSE: And we will begin with our introductions to my right.

MR. WILLOUGHBY: Blake Willoughby, Ward 6.

MS. SUHLER: Diane Suhler, Human Services.

MS. PEFFERMAN: Erica Pefferman, Ward 4.

MR. KASMANN: Ross Kasmann, Ward 3.

MR. ROSE: Tom Rose, Ward 5.

MS. SHAW: Rebecca Shaw, Member at Large.

MR. RITTER: Mitch Ritter, Ward 2.

MS. ASCANI: Rikki Ascani, Ward 1.

MS. DEEVER: Jennifer Deaver, City Staff.

MS. FAIR: Molly Fair and Tim Teddy, City Staff.

MR. AMELUNKE: Jake Amelunke, City Staff.

MR. ROSE: Hello, and welcome to our new -- our sort of new members to our meetings, to Erica, so nice to have you with us today.

III. APPROVAL OF AGENDA

MR. ROSE: So I will first entertain a motion for approval of the agenda.

MR. WILLOUGHBY: Move to approve the agenda as presented. Blake.

MR. KASMANN: Second. Kasmann.

MR. ROSE: Okay. All those in favor, say aye. Opposed?

(Unanimous voice vote for approval.)

MR. ROSE: Okay. Thank you.

IV. APPROVAL OF MINUTES

MR. ROSE: Next, we'll go for approval of the minutes from our June 14th meeting. I would entertain a motion for approval of those minutes?

MS. SHAW: Motion made. Rebecca Shaw.

MR. WILLOUGHBY: Second. Blake.

MR. ROSE: Is there any questions or discussions? All those in favor of approval of the minutes, signify by saying aye. Any opposed, same sign?

(Unanimous voice vote for approval.)

MR. ROSE: Okay. Thank you. Were there items on those attachments from the minutes that you wanted to discuss?

MS. DEEVER: No.

MR. ROSE: Okay. Okay.

V. PUBLIC HEARINGS

MR. ROSE: Next, we'll have our discussion about the public hearings that we'll be having on the Citizen Participation Plan.

MS. DEEVER: Correct.

MR. ROSE: Ms. Deever?

MS. DEEVER: Correct. So part of our -- each year, what we do is -- or each time that we do a consolidated plan, we generally update the Citizen Participation Plan. The Citizen Participation Plan describes efforts undertaken to encourage citizen participation in the development of the City of Columbia's federal reports, Five Year Consolidated Plan, the Annual Action Plan or the AAP, and the Consolidated Annual Performance and Evaluation Report or the CAPER. The CPP is designed to encourage the participation of city residents in the development of the federal reports listed above, particularly low to moderate income residents. The CPP also encourages local and regional institutions and other organizations, including businesses developers, and community and faith-based organizations to participate in developing and implementing the Five Year Consolidated Plan and related reports. The City shall take appropriate actions to encourage the participation of persons of minority backgrounds,

persons with limited English proficiency, and persons with disabilities. The City shall also encourage participation from residents of public and assisted housing facilities and the development and implementation of the consolidated plan. So basically what we have done for the -- for the draft consolidated plan that we have in front of you is we have -- we have updated it. Really, there were not any major changes to the overall structure of the plan. We did add some dates to -- for where we're going, moving forward. But really what the plan just is structuring is if we have a -- an event, what we need to do to make sure that the public does have the opportunity to comment, be part of it, whatever. So this was noticed to the public on -- in -- on September 1st, 2023, and we will be accepting comment on it -- public comment through October 2nd, 2023. So there is still opportunity for people to do it; it's on our website. They can reach out to us through our office and things like that. We do need to open up a public hearing on it and ask for public comment.

MR. ROSE: This is for -- this is for the Participation Plan, not the Consolidated Plan?

MS. DEEVER: This is for the Citizen Participation Plan. Correct.

MR. ROSE: Participation Plan, which we will need to be approving tonight?

MS. DEEVER: Correct. For 20 -- FY25-FY29, it is -- it becomes a part of the Consolidated Plan.

MR. ROSE: The Plan; correct.

MS. SHAW: And following the public hearing, is there commission discussion following that?

MS. DEEVER: Yes.

MR. ROSE: Right. Before we would vote this evening, so --

MS. DEEVER: Yes.

MR. ROSE: Okay. I would entertain any public comment.

PUBLIC HEARING OPENED

MR. ROSE: Seeing none.

PUBLIC HEARING CLOSED.

MR. ROSE: I would entertain any Commissioner comments or questions for the Consolidated Participation Plan. Yes, Ms. Shaw?

MS. SHAW: I had a couple of questions.

MS. DEEVER: Sure.

MS. SHAW: So I'm looking at Section 4, and part I. Are the past events, are these just listed for historical reference?

MS. DEEVER: Yes. So there are several things that HUD does look very strongly at, and one of them is Fair Housing. So what we wanted to do was leave in what has been done previously. We added in the events that we have done. So, for instance, on March 20, 2023, the City did add an ordinance making it part of it -- that you could not discriminate against somebody for applying for an apartment or for housing that somebody had -- had housing vouchers. So that's part of what that's showing. That's -- that is affirmatively furthering fair housing in our area. And then also staff had been -- we've attended several

trainings. We are, as part of, and we'll move on to this when we look at the calendar, but part of what we're doing in November is we're doing a fair housing event in relation -- in conjunction with CHA with the Columbia Housing Authority, so we'll be having another event with them. And then also one of the things that we have -- we're saying that we're looking to do is to have a Fair Housing task force be readmitted in the summer of 2024 as another way to continue our goals of keeping fair housing in the light.

MS. SHAW: So I don't know how much information HUD requests --

MS. DEEVER: Uh-huh.

MS. SHAW: -- but is it helpful to have, like, a listing of the trainings that were available to you under that section?

MS. DEEVER: We can add those in. The -- the trainings are ongoing. I mean, we're constantly every month -- every month, HUD has been having Fair Housing. I attended one yesterday about collaboration in your community. So we can add those in as they come, but we really kind of need to settle on a citizen participation plan and know that -- we can put something into the standpoint of staff trainings ongoing, that kind of thing.

MS. SHAW: Okay. And then the -- the City's Fair Housing Task Force, should we list who is a part of that group? And I don't mean individual names, but, you know, citizens or non-profit leaders or who is -- who that comprises, I guess?

MS. DEEVER: We can look into adding in something about that. What we're really looking to do is to -- they were not listed previously, so I've taken the Citizen Participation Plan previously. I think it's supposed to be that it's really open to all the community to try to do that, but you can see in -- in the -- under 4A, under the second paragraph, it does discuss focus groups, public hearings, community meetings, citizen surveys, et cetera. There's lot of different ways that we're reaching out regarding participating.

MS. SHAW: Maybe it would just be helpful to put that this is, like, the City's Fair Housing Task Force appointed by City Council. Or at least if -- if we're using this as an informational resource for citizens, then how do they figure out who is on that task force or how do you get on it, I think, might need to be part of that.

MS. DEEVER: And to be honest, I'm not exactly sure how members were picked previously. That was something that we were -- would move towards as we go into closer to summer of '24.

MS. SHAW: And then on Section 3 under that number 4, you have survey data and analysis will be used by staff. So who is doing the analysis?

MS. DEEVER: It'll be done by City staff. It's also in this -- in the public needs survey that we do, we are going to use BeHeard again, and that also helps us to do that. I know that the City is also looking into ways to better use the data that's being collected out of BeHeard, so that would be another place we would -- we would look to defer to them.

MS. SHAW: Does the City have a department or someone that helps do the analysis on these?

MS. DEEVER: Do the analysis on these? Yeah.

MS. SHAW: Yeah. Data analysis.

MS. DEEVER: Yeah. This is a -- and, yeah. So that's one of the things that we would be using to work with them.

MS. SHAW: Okay. Because, I mean, I know that the same questions have come across in other commissions when, you know, like, for public safety or any -- all these surveys. Lots of commissioners send out surveys, and then what do we do with that information?

MS. DEEVER: And I do believe that is being reviewed by the City as we speak.

MS. SHAW: Okay. I had a question on part 4 under number 4. It says, "In developing the Consolidated Plan, the Housing Programs office will consult with other public and private agencies." You don't have citizens listed just in that section. I know it's in the beginning of this discussion, but --

MS. DEEVER: Can you guide me to where you are? Okay. And now where are you saying?

MS. SHAW: Part 4, yeah. It says 2025 to 2029, that second sentence, "Housing Programs office will consult with other public and private agencies."

MS. DEEVER: And we want to add in citizens?

MS. SHAW: Yeah. I --

MS. DEEVER: Okay.

MS. SHAW: And then I know that you said that the public hearing that's listed to be determined, number 5, because we don't know the date yet. Do we know the dates on the other public hearings? There's months, but we can't list the dates yet?

MS. DEEVER: Correct. They're not -- and we -- we -- as we get -- we have a calendar that we're going to go through in a little -- later on in the meeting with you. We intentionally left it so that in case dates changed while we're planning, that it wasn't on a specific date, so we did just put the months, and that the meetings are going to be. As you can see here, we are having our Consolidate Plan Neighborhood Congress in October, and we'll discuss that later. Also our Fair Housing, Affordable Housing, that's with CHA, that will be in November. We're working on an economic development and then the neighborhood infrastructure and revitalization group will be in January, so --

MS. SHAW: Okay.

MS. DEEVER: -- as we get more details, we'll give those out. They don't necessarily guide this plan.

MS. SHAW: The last question. The quantitative/qualitative analysis, is -- are we confident that that will be done in time for the February draft, if the survey is open until February 1st, and your -- your time line here says that you would be drafting something into February?

MS. DEEVER: We'll be -- we'll be working in developing that through the rest of the time, well, starting in February after we get the -- after we have the cutoff of the survey out. But then, at that point, we will begin that analysis, and that would -- that will take several months. We are writing this report all

the way probably till June.

MS. SHAW: Okay.

MS. DEEVER: So our goal is to try to have it ready -- a draft ready May, June, and have that all as part of it. I mean, obviously, we need that information, so we'll be working on that. And we'll be working with all the entities in the City and wherever we can get to get to that.

MS. SHAW: Okay. Thank you.

MR. ROSE: So a question. At this time, are we -- are you seeking approval from the Commission for this plan?

MS. DEEVER: To move on as is. Correct.

MR. ROSE: For the -- for the -- we need to have a discussion about the plan need survey?

MS. DEEVER: That's -- that is a separate thing that we're going to be talking about.

MR. ROSE: But it's not -- that's not contingent upon -- that's not part of this then, the plan? We could -- that's kind of separate consideration then?

MS. DEEVER: So there are several pieces of the Consolidated Plan that -- that require that we move through. One is the Citizen Participation Plan. A separate thing will be the Needs Survey. All of the items that we're discussing are set up this year to specifically focus on the FY25-29 Consolidated Plan. There's certain ways that we have to present the information out this year for HUD because of what they are requiring us to put into the plan. So there's not a ton of -- of adjustments that we can make because we're trying to focus on each area that we have to address in the Consolidated Plan. But this is the first step with the Citizen Participation Plan. And we will add in -- as requested, I will go ahead and add in on that paragraph 4 about adding in the citizens specifically in that.

MR. ROSE: I guess just this plan just says that we will have a survey, and then we'll discuss what the survey will be, and that will be a part of it, so --

MS. DEEVER: Correct.

MR. ROSE: Uh-huh. Is there any further questions? Yes, Ms. Suhler?

MS. SUHLER: Just a question. Is there any way where you -- (inaudible) --

MR. ROSE: Can you go closer to the --

MS. SUHLER: I'm sorry. Some sort of an assessment of how well the City did in meeting some of the goals of the previous plan so that they have an idea of where the City is going into this new planning process?

MS. DEEVER: So that will be -- that will be in the CAPER that comes out in the spring. Yes. That's the plan -- that's the review of your plan.

MS. SUHLER: Okay. And will there then be education sessions for the public where they're assessed of what has happened in the past?

MS. DEEVER: So we'll -- we're basically about two months away from just starting the whole process over that we did last year, so we'll be back with doing educational information meetings, we'll

have various opportunities for people to see -- we'll have the educational meeting when we put out the proposals. All of those things will be handled the same way as they were last year. Correct.

MS. SUHLER: And then just one other quick question. In terms of the language that you use the term educate and define, you know, I -- those are kind of broad terms and, you know, it's -- I'm not exactly sure what we mean when we say that we educate the public. Are we just trying to explain to them or, you know, exactly what level of education are we looking at?

MS. DEEVER: And where are you referring to that?

MS. SUHLER: Just in each one of the points under 4.

MS. DEEVER: So we're really trying to make sure that -- that the public understands what funds are available and -- and really what the whole entire process of the Consolidated Plan is is really trying to gather as much information as possible from the public in as many different ways. We're going to have several different meetings that they can -- that they'll let -- that the public is obviously welcome to attend, and then they can -- we want them -- there will be various ways to give us information. We'll be meeting on various topics. We have the -- the needs survey that will be going out October 1st through February 1st, which, again, will be available in numerous ways that, as we did last year with our needs survey at that point. So it -- the education portion of it is really just making sure that they understand -- that the public, as much as we can, has the opportunity to hear about what the Consolidated Plan is, hear what the goals are, hear -- you know, and be able to -- and put their input into what the goals are.

MR. ROSE: Mr. Willoughby?

MR. WILLOUGHBY: When it comes to the two focus groups, so the Fair Housing Affordability and the Economic Development Supportive Services, has -- have you all already invited those stakeholders, or how do those parties, a part of those definitions for those focus groups, find out about the meetings?

MS. DEEVER: So with the -- so far what we are doing with the Neighborhood Congress, we have -- at this point, it has gone out to all of our Listserv. It's on our website. We also are in the process of -- there -- on Monday, actually, there's going to be a press release going out from the City on it. We are also, at this point, I'm still looking exactly into how it works, but we're putting it out to the Columbia Public Schools have a way to send that information out. We have flyers -- I have been all over Columbia, anywhere that has a bulletin board has -- if you see one without one, let me know where the bulletin board is, but we've put up flyers for that. The not-for-profits have gotten it, and they -- we've -- and we've asked again and again and again to distribute them. Another big part of what we're doing, too, is we're meeting with individuals from all over the City. So, for instance, I've met with the City's diversity person, and he is -- he has also sent out the -- the flyers to everybody, so it's really about us trying to get information out about the -- and inviting the public to come and give us their input. That's -- that's how we've been doing that. We'll do a -- and also the Columbia Housing Authority has sent it out to all of their -- or is in the process of sending it out to all of their residents, so we're doing it that way, as well. And then -- and then

each time that we're having one that same -- those same types of things will be used to get the information out.

MR. WILLOUGHBY: Okay. So when it comes to those focus group sessions and specifics as they related, they're very specialized focus groups--

MS. DEEVER: Uh-huh.

MR. WILLOUGHBY: -- that's being kind of discussed there, it's going to be the same process as open as the Neighborhood Congress is?

MS. DEEVER: Uh-huh.

MR. WILLOUGHBY: Okay.

MS. DEEVER: Yes. Our goal is to -- our goal is to invite the public to be able to comment in whatever way they want to. They can also always call our office and give us input. There's lots of different ways that they can do that. But the -- the individual meetings are -- are the best place for them to be able to come in. You could come to one or all or none, whichever they would they prefer.

MR. ROSE: Any other questions? I would entertain a motion then to -- for approval or acceptance of the Citizen Participation Plan for their fiscal year 2025-29 Consolidated Plan?

MR. WILLOUGHBY: So moved. Blake Willoughby.

MR. RITTER: Second. Mitch.

MR. ROSE: Any questions or comments? We'll have a roll call vote.

MS. FAIR: Rebecca Shaw?

MS. SHAW: Aye.

MS. FAIR: Mitch Ritter?

MR. RITTER: Yes.

MS. FAIR: Ross Kasmann?

MR. KASMANN: Yes.

MS. FAIR: Rikki Ascani?

MS. ASCANI: Yes.

MS. FAIR: Blake Willoughby?

MR. WILLOUGHBY: Yes.

MS. FAIR: Tom Rose?

MR. ROSE: Yes.

MS. FAIR: Erica Pefferman?

MS. PEFFERMAN: Yes.

MS. FAIR: Diane Suhler?

MS. SUHLER: Yes.

MS. FAIR: The motion passes.

MR. ROSE: This is late, but I should have stated the plan as we accepted --

MS. DEEVER: Amended?

MR. ROSE: -- amended.

MS. DEEVER: Yes. Do we need to do that again or no? Are we okay?

VI. OLD BUSINESS

MR. ROSE: Our next item is -- we have some updates on the 2023 Annual Action Plan and the HOME-ARP Funding updates.

MS. DEEVER: So we are very excited to let everyone know that just as of yesterday, we did confirm that we have approval of our -- of our FY2023 Annual Action Plan, so we are very excited. That allows us to start doing environmental reviews and allows us to start working towards agreements with the agencies and getting all that going. So that's a very big -- big move for us, and exciting news. And then as far as the HOME-ARP funds are going, we are also in the process -- that process is getting close to being done. We have -- Tim Teddy and I have been working with legal and with CHA, and we are very close to having an agreement. I think the agreement will be -- I'm hoping the agreement is done by Friday, and then, hopefully, signed as soon as we can get that signed. It has -- it'll have to go -- it does need to go through City Council for one review and then it will be finalized, so we're very close to that being done, too. And that we did receive accolades from HUD -- our new HUD rep on that. He was very complimentary that we were able to get that -- that HOME-ARP funding, so that looks great for the City of Columbia.

MR. ROSE: Any questions related to this?

VII. NEW BUSINESS

MR. ROSE: Next, we'll go over some new business. And first will be the fiscal year 2025-2029 actual Consolidated Plan.

MS. DEEVER: So basically what I've done here is -- and when we were talking about the educational piece, this is really one of the things that when we have each of these events, part of what we'll talk about -- everyone will get plenty of opportunity to see this presentation. So basically, talking about what the '25 to '29 Consolidated Plan is, the Five-Year Consolidated Plan is the U.S. Department of Housing and Urban Development, HUD, requires the City of Columbia, as a recipient of federal entitlement funds, to develop a consolidated plan every five years, that describes the community's priorities and goals for expenditure of the funds on housing and community development. There are two different types of grants that we do receive. We get Community Development Block Grant, or CDBG funding. That's the federal program to improve low- and moderate-income households in neighborhoods by creating and enhancing decent housing, suitable living environment, and economic opportunities. We also receive Home Investment Partnerships or Home Funds. These are federal programs to create affordable housing for low- and moderate-income households. The estimated funding that we receive each year, we also estimate for CDBG that we will receive approximately \$1 million. We usually have this estimated to be available in the fall of -- in the late fall of each year. And then HOME funding, we usually

approximately that we're going to receive about \$600,000, and again, that money also comes in late fall. So the application process, projects must benefit low to moderate income individuals or households, and you can see here each year HUD -- this is the 2023 HUD defined 80 percent area median income. It is by your family size, and this is updated each -- generally each June-ish when they give us the new income guidelines. So eligible projects and activities that can be used for funding, community facilities, such as public facilities and improvements, homeless facility improvements, affordable housing, that's home rehabilitation, direct homeowner -- home buyer assistance, housing counseling and education, new owner-occupied construction, new rental unit construction, home accessibility improvements, and tenant based rental assistance. We are allowed to dedicate 15 percent of our funds towards economic and workforce development, such as vocational training and technical assistance to businesses, and then neighborhood revitalization and stabilization, things like sidewalk construction, storm water construction, acquisition and demolition, and code enforcement. I'm not going to go through each of these, but the process for the projects is basically there's a public hearing, we have a pre-application workshop for the different individuals or groups that want to apply for that funding. We have an open -- a request for proposals, required letter of intent. We have a deadline, and then we have open public hearings three different -- or two different times during this process. In addition to the public hearing in January, there's two more in May when we're actually looking at proposals. HUD notifies the City of final FY2025 allocations usually sometime in the spring, and then we would bring that to HCDC again for their funding recommendation meeting, and then the City Council considers and we kind of start the whole project -- whole process back over again. The Commissioners application rating criteria, so what we use to determine what different groups are going to be judged on or determine who is going to receive the funding. We look at organization management, community need, quality of outcomes, diversity and inclusion, number of persons served in value, personnel and staff expertise, and then project location and accessibility, and a time line. The rating sheet, it's important to know, is not the only tool that is used for the decision-making, but it is -- it's not final decisions for determining funding. There are lots of things that go into the funding. So funding is provided for projects rather than organizations, and that's important to know. Our funds, some things that make the projects strong and some things that we need to remember when we're bring projects to you, our funds are not generally first in funds. Our projects, we need to be able to have projects be finished and done, so a project that's going to take three years to build is not going to be our -- our -- in our project realm at that point. They may move into that as they go through their project, but capacity to complete the project, timeliness, site control, that's important that they have site control when they're coming to us with projects, experienced and qualified staff to operate and document the program, neighborhood involvement, planning and zoning compliance, and no negative environmental impacts. One of the things that we do have to do is an environment review of the property, so we're looking at historic preservation, hazardous substances, storm water, impact on public utilities, and Phase 1 environment review, so there's lots that go into what makes a strong project. And then our housing

program contacts, Jennifer Deaver, Housing Programs Manager. We also have Jake Amelunke, the Housing Specialist II, and then Molly Fair is our Housing Specialist I. And we have -- any time that anyone needs to get in touch with our office, housingprograms@como.gov is the very best way to reach out to us. Everybody in our office sees all of those e-mails, and then our -- so our information is on here. We will be updating this presentation as we are actually going to be moving sometime in the next month or so into a different facility, but we'll get all that information out to everybody. So any questions on -- on our Consolidated Plan, basically, and what the presentation of -- that's the kind of educational information we'll be trying to get out to the public so that everyone does understand what's going on with the projects. Yes?

MS. SUHLER: This is just out of curiosity. I've been on this Commission many years, and it seems like the funding is always \$1 million for CDBG and \$600,000 for HOME.

MS. DEEVER: Uh-huh.

MS. SUHLER: How does HUD actually determine that, or is that -- do you send in a request and kind of identify that much in funding that's needed, or is it their determination for that?

MS. DEEVER: It's -- it's based on community -- it's based on community size, and so that's one of the things that is determining. They -- and we use that as an estimate, generally. And, I mean, obviously, it's an estimate. We've gotten a little bit more than that, which is a good thing because then we can -- when we're working with you all to determine what projects are going to be funded, they can -- we have the funds to do that, but that's basically what it is. We don't tell them what we want in advance. They give us what, based on our community size, what that is. And by -- they have -- HUD has a formula that they figure out how they're going to do it.

MS. SUHLER: And does that take into consideration kind of the socioeconomic level of the community going in?

MS. DEEVER: Yes.

MR. KASMANN: Is there any inflationary index or anything tied to that formula? I'm just curious, but --

MS. DEEVER: Not -- I don't know that -- I don't know that HUD does look at inflation, per se.

MR. TEDDY: It's a formula that's applied to -- (inaudible) -- congressional appropriation.

MR. KASMANN: Right.

MR. TEDDY: Yeah.

MS. DEEVER: Do you want to be on the microphone?

MR. TEDDY: Several billion --

MR. KASMANN: They could actually pass a budget and then --

MR. TEDDY: Yeah.

MR. KASMANN: -- but --

MR. TEDDY: Yeah.

MR. ROSE: Yes, Ms. Shaw?

MS. SHAW: I was curious if it's helpful at all to list the -- our percentages where we break down kind of under each category the percent that we want to --

MS. DEEVER: I can definitely do that.

MR. ROSE: Mr. Willoughby?

MR. WILLOUGHBY: Just on that, Slide 9, I think it's at. That largest chunk at the bottom right there very much deals with our projects that are building facilities, things of that nature. And so I just didn't know, it's adding words, and so it's okay. But if it could just verbally be stated kind of like -- because I'm -- and you can tell me, Jennifer, if I'm totally wrong on this assumption, that those last two bullet points are for more of those projects that apply that are for building buildings and things of that nature, in comparison to, like, vocational training and things of the sort?

MS. DEEVER: Correct. But, ironically, whether or not they do or not, we have to do an environmental review for them and present the paperwork in.

MR. WILLOUGHBY: Okay.

MS. DEEVER: Learn something new every day.

MR. AMELUNKE: Any -- any funding that we have is -- requires an environmental review. Now it's, to the extent may change, but for our funding, like home ownership assistance, environment review, there's an environmental review for Job Point, so how deep you go is dependent on the project. But for every -- we have to have an environmental review for all of the funds, so --

MS. DEEVER: Any other questions on the survey? Or, I'm sorry, on the -- on the presentation? Very good. I just wanted to make sure that you all saw what was being presented. And again, that's the -- that's kind of what we're talking about when we're talking about an educational component.

MR. ROSE: Next, we're going to discuss the Consolidated Plan Needs Survey.

MS. DEEVER: So again, the Needs Survey that we have, I have reviewed with -- I have reviewed with people before me that have done Consolidated Plans. It's very structured to meet our goals of what we have to be able to show the -- show them when we're developing the plan that we've asked. So if you -- if you go through, it's covering all of the different areas that we have. It's also -- this will, again be available on BeHeard, and it will be available, once we've approved it. My goal is is that we also have it at all of the events that we go to. We ask that people only fill it out once, obviously. But it is -- we'll have it available in paper copies. It's always easier -- and this is not in its final form. We are -- the City is working on it right now to get it fine-tuned. There will be QR code, which will be the most convenient way for people, hopefully, to complete the survey as it -- it takes the data and we don't have to put it in specifically ourselves, so that takes less staff time, as well as less time that there could be a mistake or something else putting in people's results. But we'll have this available in paper copy. It will be available in Spanish. All of the same things that we did the last time that we did the Needs Survey with you all.

MR. ROSE: Any questions concerning --

MS. SHAW: I mean, I think, obviously -- oh, I'm sorry.

MS. DEEVER: No. Go ahead.

MS. SHAW: It's long in paper form.

MS. DEEVER: Unfortunately, for this one, it is.

MS. SHAW: It is what we fought with on other survey.

MS. DEEVER: I know.

MS. SHAW: Is it possible, and I'm glad to hear you say we'll have it at all our events. I didn't see a location maybe. That was in a -- the previous e-mail that you had sent with that kind of grouping of things that were coming to us. Where is the Neighborhood Congress going to be held?

MS. DEEVER: It's being held at the ARC.

MS. SHAW: At the ARC. Okay.

MS. DEEVER: And we drew up flyers for tonight, and we would appreciate if you want to take them anywhere, you can post them up, that would be great.

MS. SHAW: Is it -- we had talked about at one point in the past having this, our meeting, our monthly meeting kind of in an area closer or in the midst of, like, a CHA development or, you know, somewhere. And I think if we were to change the location and be closer to where people are, and have the paper copies available, then we might get a better response from the lower income areas of our city.

MS. DEEVER: We're spreading the events out that we're having it at lots of different places. We do -- we are required, obviously, places that we have the events have to be handicap accessible, they have to -- we've tried to get out as far as we can, there's just not venues that are available for as big a space as we are hoping that we're going to need. So -- but we are doing -- our plan is to do -- we have the event at the ARC, which is over, obviously, by the Mall. Then we're doing an event at CHA, and their -- and their facility that they have there at Kinney Point. And then we're also doing one at the library, and we're working on, again, I have a couple that I'm working on still in -- in process of exactly where they're being. We are trying to spread out as many places as we can around the city. So, you know, we have four months for the survey, and it'll -- again, it will be on BeHeard. I'm -- the hope is that we're going to make a flyer the same as we did before last time. I don't know if you remember the last time, but we had one that had a QR code that would also get sent out to the -- hopefully, through -- if allowed through the Columbia Public Schools, which that was not a venue that we used last time. I wasn't aware of that last time, so I'm hoping maybe that will bring more, you know, responses.

MS. SHAW: Are there dates -- I'm sorry. Are there dates available, like, maybe the Armory, or the Blind Boone Center?

MS. DEEVER: We can always -- we can always do things like that. I -- my plan is -- and as I'm going out meeting with different groups around the community that were -- have them available at their sites, as well, so, yes. We are cognitively aware of trying to get much outreach. One of the things that HUD stresses again and again is just throwing a super wide net and being able to do as much as you possibly can to get the word out, so, yes.

MS. ASCANI: Thank you. Is it possible -- I don't know if you all have done this in the past, to send out, like, a mailer or I don't know how many people get utility bills anymore. But I know it's really expensive to send out mailers, but, like, can you, like, I don't know, by socioeconomic status or zip code or something, send out the survey in the mail?

MS. DEEVER: I'm not -- I've to look into our budget for that, because I'm not sure about that. I do know that, for instance, the Columbia Housing Authority will send the survey out again to all of --

MS. ASCANI : Uh-huh.

MS. DEEVER: -- and they collected paper copies the last time from all of --

MS. ASCANI: Okay.

MS. DEEVER: -- from as many residents as they could get. We got quite a -- quite a good feedback from them.

MS. ASCANI: Uh-huh.

MS. DEEVER: But, you know, and hopefully if it goes out to all of the Columbia Public Schools, that's -- that's huge to me.

MS. ASCANI: Uh-huh.

MS. DEEVER: It's just a big net. And then, you know, but, yes. I mean, we can look into that. It's just, again, the -- I don't know that the return -- because we would also then have to give them some -- a way to respond back. So --

MS. ASCANI: Uh-huh. Sorry. I meant sending out, like, a QR code or like a postcard with the QR code on that.

MS. DEEVER: We can look into the possibility of that. I'm not sure how much that would cost. We'd have to look at the cost for that, yeah.

MS. ASCANI: Yeah. Yeah. And I also highly recommend the Central Pantry has a AmeriCorp folks. We do a transportation survey every year at Local Motion, and they are amazing. We got, like, 300 responses from them.

MS. DEEVER: Central -- the food pantry?

MS. SHAW: Yeah.

MS. DEEVER: Okay.

MS. SHAW: So Central Pantry is, like, where people actually go to get the food --

MS. DEEVER: Okay.

MS. SHAW: -- and then the Food Pantry is where store it, I think.

MS. DEEVER: I'll get with them on that, that would be great. Yeah. It will be available. The last time we did have drop boxes at the library, and at several not-for-profits around town. We didn't see a huge amount of success with the drop boxes, but we will have them out available again and any way that we can get the word out, we will be getting it out. Yes?

MS. PEFFERMAN: Hi. So coming from a marketing background, a more affordable way to do

that, and the City actually has a really large database. I know I received my utility bill via e-mail. So being able to send out an e-mail would be very low cost, and usually has a lot higher return rate and participation rate than, like, a direct mail piece. Additionally, are you planning on asking the non-profit agencies to help spread the link out, as well?

MS. DEEVER: Yes. Yes. We'll be working with all of the agencies that we work with and as many -- I mean, it -- I just can't say -- state it enough how much we're reaching out to the community on that.

MS. PEFFERMAN: I believe you, yeah. So I totally believe you on that. I -- I would really recommend looking into sending out an e-mail, a direct e-mail campaign that -- because your e-mail provider-- the e-mail provider that you have now, 100 percent has the capability of doing that, and it would probably just include some staff time to develop that.

MS. DEEVER: Okay. I can check.

MS. PEFFERMAN: And for a needs base assessment, like, for this type of thing, it should bypass any scrutiny as it relates to, like, privacy -- like, any kind of, like -- what's the word I'm looking for -- like asking them to participate in something. Like, this would be something that would apply to all citizens of Columbia.

MS. DEEVER: Right. And I'm just not sure on the guidelines that they have. One of the things that we've heard again and again from the community, from all of our -- the different commissions and things like that is there are so many surveys. So I'm not sure if there are guidelines that they have because if they send out for one survey, then they would have to send out all the surveys.

MS. PEFFERMAN: That's a complaint, yeah.

MS. DEEVER: But I will definitely check with them, and if anyone has ideas of other ways to get the information -- any of this information out, please feel free to reach out to our office and -- and I'm happy to try to do whatever to get out. This is just -- I have a list of 100 places that we're going for, so it's -- it's -- but I'm always looking for more, so please -- please feel free. And I can check on that with the City about that e-mail.

MS. PEFFERMAN: One last question. I'm sure -- I'm sure you thought of this, but the City's PIO office, will they put it on social media?

MS. DEEVER: Yes. It's -- it -- as far as I know, it -- it's -- the precedent release about all of the -- not about the survey yet. We're -- that will be -- each of this kind of comes in the next phases, but the -- the Neighborhood Congress information is going out Monday. So as that's going on, it's all being uploaded on each time.

MS. PEFFERMAN: Okay. Thank you.

MS. DEEVER: Thank you.

MR. ROSE: Ms. Suhler?

MS. SUHLER: Yes. Just a couple of things. Our survey we did last spring, we -- we were talking

about affordable housing. We actually defined it so that people would know what affordable housing really meant. I'm sorry.

MS. DEEVER: Uh-huh.

MS. SUHLER: Would it be possible to include just the definition of affordable, because people may not know that affordability means utilities, plus your housing costs being a certain percent of your income, and just defining some terms for them.

MS. DEEVER: I can check and see about trying to add something to that standpoint. Again, that's just the more definitions that you give, the longer the survey will be, but I can check and see if we can find a good HUD definition for what affordable is, and we can get that on there.

MS. SUHLER: And then just a second point, and this may be totally new to not part of the survey, but we don't address the issue of financing at all, and whether there's available financing. We talk about downpayment assistance, but then, you know, beyond that, you have to be able to finance and take out a loan. Is that at all something that should be part of this survey, or do we just punt that down the road?

MS. DEEVER: So for -- for -- when you're talking financing, when someone is applying for a house -- for our home owner assistantship program, they have to be able to qualify for a home loan through a bank -- through a lender. So it's -- it's not something we are -- the HUD funds cannot go to -- to change that. In fact, they actually have to be eligible before we give them the downpayment assistance. So in this case, I would -- I would not be looking probably to add things on about finance, because that's not something that we can do for them with the HUD funds. Other questions?

MR. ROSE: I heard questions about definitions, but, you know, you have them in our 2024 survey.

MS. DEEVER: Uh-huh.

MR. ROSE: I mean, you could put them as a parenthesis behind each --

MS. DEEVER: Yeah. I can see if I can -- what I can do.

MR. ROSE: You identified affordable housing, identified what low to moderate income meant.

MS. DEEVER: Okay.

MR. ROSE: Yeah. Any more questions for this survey? Okay. And we don't have anything to approve for this. Correct?

MS. DEEVER: No. That's just --

MR. ROSE: Okay. Yeah.

MS. DEEVER: It's just what -- it's just you all have reviewed it and I don't believe that we need approval on it, do we?

MR. TEDDY: Yeah. You're really just offering your input.

MS. DEEVER: Yes. Further comment. Thank you.

MR. ROSE: And I think the next was the calendar -- draft calendar. Right?

MS. DEEVER: Correct.

MR. ROSE: Okay. And to that, as we look at that calendar, I don't know if we're looking at when you -- when -- Ms. Shaw, you were talking about dates for meetings that we have, maybe having it another venue other than here, I think is what -- oops. Sorry -- we were maybe looking at, so, you know, as I looked at this, I don't know if, like, either the November 15th meeting or the January 24th meeting, having it, like, at the Armory, where you were saying or something like that?

MS. SHAW: Yeah. I mean, a meeting where there's an opportunity for public comment on the documents that we're talking about, I think is where I'm thinking we need to be at a different place. So if -- if there's an opportunity to be at a different location for -- I don't -- let's see. Your -- I think you're -- yeah.

MR. RITTER: Well, January 24 is a --

MS. SHAW: Is that the -- is this for a council member, or is that for -- no. That's HCDC meeting.

MR. ROSE: That's our meeting, yeah.

MS. SHAW: January 24th is an HCDC meeting.

MR. ROSE: Yeah.

MS. DEEVER: There -- I will have to research this. I've never had a request for that, and I've never heard of agencies or heard of Commissioners going offsite. We run into a lot of issues with we have to record the meeting, we have to be able to have it accessible to individuals, which this building is. So I can check on that. I -- I can't make any promises on that. I would have to see kind of what that came up to. For -- for the individual meetings that we're doing on the different topics, we are going to the different venues, which will open that up to different members of the public. So we can do our best, but I can't make guarantees. I just have never heard of this happening before, but I can check.

MS. SHAW: Tim may have a better idea. He's been around a little longer. But I think --

MS. DEEVER: Yeah.

MS. SHAW: -- I think I had heard that this Commission had done it before, but --

MR. TEDDY: As -- as Jennifer mentioned, there are usual requirements for accessibility. You have to post at the other location, so just like we have an agenda on the bulletin board out there, we'd have to have something outside the offsite building that would post an agenda. It has to be accessible. We have to be capable of audio/visual and all that. We have facilities here for meetings, so I think our general direction is let's have our Commissioners use the City rooms that are available. Now if there's a special workshop where you want to engage the public, I think we can talk about how to do that in a where the people are type of location, so --

MR. ROSE: I think --

MR. TEDDY: -- but the -- we do have to follow those Sunshine requirements.

MR. ROSE: Yeah. And as I recall, I've never been on one of those trips, but the Commission used to take trips to some of the projects.

MR. TEDDY: Oh, yeah. That's true. Uh-huh.

MS. DEEVER: Uh-huh.

MR. ROSE: So that may have been what you're thinking about. Yeah.

MR. TEDDY: In that case, it's mobile, and just post that the Commission -- a quorum of the Commission may be present following an itinerary of CDBG and HOME funded projects.

MR. AMELUNKE: And if I may, we kind of stopped that because of Sunshine issues and public being able to be involved because there's not enough -- you really need enough bus space for any public person that needs to go, so that was kind of one of the reasons we stopped those trips, as they weren't -- they weren't very conducive to getting public input because we were all over the place, so --

MS. DEEVER: And Tim also made the point of we are required, any place that we would be going, if you have quorum, we need to post at that particular place and every member -- any member of the -- any citizen needs to be allowed into that facility. We had one that we had a time that there was some question over doing it at another facility in downtown, but the building was going to be locked and they -- we can't have it locked. It has to be unlocked for the public to attend any meeting during the entire meeting. There's just some -- there's some logistical things as -- as much as it sounds like a positive idea to do, it's just a lot of logistics of how to make that work.

MS. SHAW: Would a venue like the County Building be better? That's close to, you know, Ash Street, and there's some developments up there, I know, that are kind of fall in these -- our lower income areas. They definitely have audio/visual, and that was successful.

MS. DEEVER: I can do some research and see what can see about that and get back with you all next time.

MR. ROSE: I assume for the -- the other meetings that we'll have, there will be recordings taken at those, though, like the one in October, for example?

MS. DEEVER: The meetings that are -- that are -- our individual meetings, no. Those will not be recorded.

MR. ROSE: So how will we have the information recorded that citizens -- or comments?

MS. DEEVER: They are -- there are response sheets that each person will be getting. And, for instance, at the Neighborhood Congress, we'll break into -- into break-out groups, and each -- there will be -- there will be table facilitators with each group that will be collecting the data. I'm not sure if any of you attended the Fair Housing event last time that was over at CHA, but they did a very similar type of event, and it's collecting that data from them, you know, where each table facilitator will be taking those sheets for all of the people, and making sure that we have the input from each person. And then we'll compile all of those sheets. It's going to be a very extensive project, but that's -- aside from a survey, there's not a whole lot of other way to do that to get that information and make sure that we do have it from all the individuals that want to present that to us.

MS. SUHLER: One of the things -- I was on the Fair Housing Task Force the last time, and part of this, and one of the things we did -- that was done is that people from the Commission were actually some of the table monitors and people leading the discussions at the table, so they were actually able to

engage with the public. And the other thing is, usually, we had two or three Commission members, part of each focus group that met, so again, people could actually talk to Commissioners and often were leading those discussions.

MS. DEEVER: And I am looking for some more table facilitators. One challenge that we do have that's an interesting, again, all logistics, is we cannot have more -- we cannot have you all at an event that you are creating a quorum. So what would probably be best is if we had two or three of you at each event, and then, yes, we can also have that time available. Obviously, when we're having an event of this magnitude, the first -- the Neighborhood Congress is a very -- I am really hoping and anticipating that we have a large turnout. So what that -- but we also have very limited time. We have two hours, start to finish, to talk about all the topics, gather the information, get it all and make sure the Mayor also will be at that event giving us our opener -- our opening, so we're very excited about that. But there's -- and we can always have time left, if there is time for them to be able to do that, and we can always give information about where they can contact you if they have questions or comments or additional things, as well. I think some of the other events, as we go on, won't be quite as big. They're not as big of a venue for one thing, but we -- you know, again, our hope is that we have as many people coming as possible to get input on the different topics.

MS. PEFFERMAN: Jennifer, will you help us coordinate then who is going to these events, because I know there's a couple I would really like to go to for the purpose of reporting, but also for my experience.

MS. DEEVER: Absolutely.

MS. PEFFERMAN: I hate to accidentally trip into a quorum and get into trouble.

MS. DEEVER: Yeah. That's the -- if each of you are interested, if you would like to e-mail me tomorrow or reach out in whatever way, call me, whichever, then I can compile up and see where we can have the different people at each event.

MS. PEFFERMAN: Okay. Thank you.

MS. DEEVER: Yes?

MS. SHAW: Will there be a meal provided at the Neighborhood Congress and transportation options for folks?

MS. DEEVER: No. There's no -- there's no transportation as it's -- it's centrally located there over by the Mall. We -- I am still exploring the potential of having food. HUD does not allow food to be paid for out of our budget, so I -- but I -- but I have -- I'm exploring some different things with that, and potentials there. Again, there's just not a lot of time to stop and we're not even going to have a break. We're going to work the two hours straight and get through. Yes?

MS. ASCANI: Is the City allowed to take, like, donations from a business for food?

MS. DEEVER: We -- I am looking into all of those options, yeah.

MR. ROSE: Can I verify that the October 17th is 7:00 to 9:00, and not 6:00 to 8:00?

MS. DEEVER: Correct.

MR. ROSE: Okay. Any other questions on our schedule or calendar? All right. We have the CHDO RFP. This is the last item.

MS. DEEVER: And I just -- this is the flyer that is --

MR. ROSE: Oh, yes.

MS. DEEVER: -- out and about, so I wanted to make sure that you did see it. So this is talking about the different -- the different groups that we will have and -- and the accommodations that are available. And then, Jake is going to discuss the CHDO.

MR. AMELUNKE: Yes. So we're planning on releasing a CHDO RFP for 903 North Garth. We're just getting that finalized with the law department on the wording for that. And then -- then we can send that out and we'll see who -- who comes back with a proposal, and then we'll let you review their proposal and -- and then the agreement after that. And there's only two CHDOs, so we've got Job Point and CMCA. Those are the potential people to -- to put out an RFP or a proposal rather.

MR. ROSE: And this is from 2022 funding?

MR. AMELUNKE: Correct.

MR. ROSE: Yeah.

VIII. GENERAL COMMENTS BY PUBLIC, MEMBERS AND STAFF

MR. ROSE: Now I would entertain any public comment -- or we have no public here, but any comment from Commission members? Yes?

MR. RITTER: This is Mitch. Any updates on the VAC homeless shelter proposal? It looks like the Council approved the \$50,000.

MS. DEEVER: So, basically, what has happened with VAC is VAC has rescinded their proposal, so they are not going to be receiving any funding from us.

MR. RITTER: Was that before the Council approved the budget?

MS. DEEVER: Yes.

MR. RITTER: So who allocates the \$50,000?

MS. DEEVER: So what we'll do, we are in the process of reviewing all of the different funding sources that we have, and we will be doing another reallocation, and our goal right now is in January. So that's going to be -- and we are going to finish cleaning up all of this and get it all done. We are in the process that reallocations that we already approved to the three groups that we are in process of getting final approval from HUD on those. I have sent in -- we had to amend our FY21 and our FY22 annual action plans, and that is where we are right now. We're waiting for HUD's approval on those. As soon as we get those, then we'll move through the processes with that.

MR. RITTER: That was my next question.

MS. DEEVER: Yeah.

MR. RITTER: Because those have really quick time lines on them, and Woodhaven ended up

with a pretty large sum of the -- but they said they could use them and have contractors signed up and ready to go.

MS. DEEVER: We're in that process. We may have to extend contracts a little bit to give them the opportunity to do that, but depending on how much longer we are waiting on HUD, we're just in a waiting game on a lot of it.

MS. SHAW: And will that be impacted by the federal shutdown?

MS. DEEVER: That is a possibility.

MS. SHAW: Yeah.

MR. ROSE: Mr. Willoughby. Yes?

MR. WILLOUGHBY: Connected with the VAC, obviously, we've given money in past years in spaces like that and, obviously, they -- they pulled their application this go-around. But the funds that we have already approved that potentially have not been spent by them, is -- are we -- is there any conversation of the process of getting those funds back, knowing that we are trying to clean up the space of how we're doing reallocations and things of that nature, so that we're not having to do constant reallocations like every six to eight months?

MS. DEEVER: Yes. For -- and just so you all know, when an agency is given, for instance, an agency is given -- you're allotting that funding to them, until they're under our agreement, they're not getting any funding from us, so that we haven't given with VAC and those situations, they did not receive their funding yet, so we'd have that and that will be available that will reallocate, and that's part of what we're doing. So a little bit of an update as to where we are staffwise, as you -- as you may or may not realize, Darcy is not with us tonight. She is no longer with our office. Molly Fair has taken her position. We are in the process of hiring for Molly's position now. It is posted on the City's website. So where we are is we are -- we are down a staff person, and we have a huge project that we're working on over a year. So all of these events, all of these things we're -- we're working through as we get to them. We are hoping, as I said, to do that reallocation in January, and part of that is because I have a strong feeling that going into the holiday season, it's hard to -- the not-for-profits are not going to be as, you know, able to get their projects done and get proposals out, so we're hoping to do that in January and then push through to get the rest of that funding spent. But, yes, my goal is to not be doing reallocations every year. And part of that is, again, by the types of projects we take, and what we're, you know, looking at things like we talked about, and being cognizant of the fact of whether or not projects are really ready to go. We're not that first end funding, and I think sometimes we hope to be. We can't be if that project takes two years to get going, we have to take the money back and go. And if we've written an annual action plan, we're going to have to amend the action plan, then that requires us to wait on HUD. We have to post that we're doing it. We have -- you know, the logistics, again, it is such a long process, and one of the things that -- that I've really learned in my almost one year of being in this position is that I don't want to do those any more than we have to, because they do take -- there will always be times that something happens, but in

this case, where we had so much, we're going to have another one that we know is coming, but, hopefully, we'll have that cleanup done at that point.

MR. WILLOUGHBY: Yeah. And I'm sorry. That's on us. We -- we make those funding recommendations that end up going in the way of having reallocations. When I say not as many, I know that's not on you all. In many ways, it's trying not to add that extra work onto you all as we look at that kind of stuff. And so I think any continued guidance in those ways, I think the same, you know, making us not be the first pot of money going into the projects, I think, is a really great guidance to help us to where you all aren't having that extra leg of work, and we, as a Commission, are making recommendations that are really about projects that will meet those guidelines or -- yeah.

MS. DEEVER: And the other thing that I've learned, too, is every project takes the same amount of time, whether we're giving them \$5,000 or \$500,000, it takes the same time staffwise for us to work with those fundings. We have to work with the not-for-profits. We have to do the same monitoring, we have to do the same -- I mean, all of the events of it are the same. So something that we might consider in the future, too, is how -- where we really want to set our guidelines at of how we're going to -- what levels, maybe not have ten projects, maybe we have five, and then that allows the projects to be, you know, better worked by the staff and be -- and be able to still help as -- you know, as much as we can.

MS. SUHLER: I've just been reading in the newspapers about the new housing department, and I -- obviously, I really can't understand kind of how it's going to fit into the current structure. Is there any information you might be able to share on that, or -- or should we just wait, stay tuned?

MS. DEEVER: A little bit of stay tuned. So, basically, what's happening is, is as of October 1st, they have -- the City has created a new -- the City Manager and the City have created a new housing and neighborhood services division. Our office is being moved into that division. There will be several different pieces that are falling under and they are in the process right now, as I understand, of -- of getting a new director for that division hired. That is -- it still hasn't been put out onto HR's website yet, so they're still working on developing that and getting that part done. I don't know where they are in that process. We do know, though, that we are -- our office probably will be moving within the next few weeks. I'm -- I've tried to push for after the Neighborhood Congress and -- but we -- we know that we're going to be going over into that new division. We will still be, because of the division that we are, we're HUD funded, and our staff are HUD funded, paid with staff -- with HUD funds. We know that we will be doing the same types of work. I think that the idea is is that we have all of the housing in the neighborhoods and groups together in one place so that if somebody came in, they could go, oh, could we help them, could they help them, and go from there. There aren't tons of details out until that new director is hired.

MR. ROSE: All right. Any other questions, comments? Yes?

MS. SHAW: Not a question, but Project Homeless Connect, the next date will be January 25th of 2024. We are moving locations to the First Baptist Church, and if you want to volunteer for that event, Kari Utterback, I think right now, is the contact person.

MS. DEEVER: Could you send me information on that tomorrow, please?

MS. SHAW: Uh-huh.

MS. DEEVER: That would be wonderful.

MR. ROSE: All right. Anything else?

MS. SHAW: We have three members; right -- that are up for reelection?

MR. ROSE: Or reappointment, yeah. Okay.

MS. SHAW: Reappointment.

MS. DEEVER: Yeah. Reappointment.

MS. SHAW: Are we -- is anybody -- is everybody applying? Is that something that needs to be discussed or --

MR. ROSE: Are you applying again, Blake?

MR. WILLOUGHBY: More than likely, yeah.

MR. ROSE: The other two. Who is the third one?

MS. SHAW: Rikki, yeah. She's got to apply.]

MR. ROSE: Oh, that's right, because it was short, yeah. That's right. We've all reapplied, I think, or are reapplying. All right.

MS. SHAW: Okay.

IX. ADJOURNMENT

MR. ROSE: All right. I would entertain a motion to adjourn then.

MR. WILLOUGHBY: So moved.

MR. KASMANN: Second.

MR. ROSE: All in favor, say aye. Opposed, same sign.

(Unanimous voice vote for approval.)

MR. ROSE: Okay. We'll officially see you for our next meeting on November 15th here, or -- well, some people at the --

MS. DEEVER: People will be at various events, hopefully.

MR. ROSE: Okay. Thank you, all.

(The meeting adjourned at 8:03 p.m.)

(Off the record)