

# **PARKS AND RECREATION FUND ADVISORY BOARD MEETING**

**ARC, 1701 W. Ash**

**Thursday, Oct. 19, 2023**

**p.m.**

## **DRAFT MINUTES**

**Board Members Present:** Gabe Huffington, Ted Farnen, Dan Devine, Brendon Steenbergen

**Board Members Absent (excused):** Paul Morrison

**Staff Present:** Tammy Miller

### **Call to Order**

The meeting was called to order at 6:30 pm

### **Approval of Agenda**

Huffington asked if the board would add the item expenditure for Douglass Park improvements after ARC improvements. Agenda approved as amended on a motion by Farnen, seconded by Devine. Motion passed 4-0.

### **Approval of Minutes**

April minutes approved on a motion by Devine, seconded by Farnen. Motion passed 4-0.

### **Update on CoMoGives campaign**

Huffington said the 2023 campaign would follow a similar pattern to previous years with a poster unveiling at Walt's Bike Shop on Giving Tuesday. Next year, staff will discuss some different options.

### **Authorize designated expenditure from Fund for CoMoGives event**

Based on past years, Huffington suggested that the Board approve an expenditure of up to \$1,000 for food and supplies for the Giving Tuesday. Farnen made that motion to authorize up to \$1,000 for CoMoGives, seconded by Steenbergen. Motion passed 4-0.

### **Authorize designated expenditure from Fund for ARC improvements**

A donation was made in the amount of \$58,000 by Peter Pastoret to specifically fund improvements at the ARC. The donation will be used for fans in the meeting rooms and new water play structure. A motion is needed to transfer the funds to the Parks and Recreation Department. Steenbergen made the motion, seconded by Farnen to transfer the Pastoret donation of \$58,000 to Parks and Recreation. Motion passed 4-0.

### **Authorize designated expenditure from Fund for Douglass Park improvements**

A donation was made in the amount of \$50,000 from the Veterans United Foundation for improvements at Douglass Park. The donation will be used for basketball court improvements. A motion is needed to transfer the funds to the Parks and Recreation Department. Devine made the motion, seconded by Steenbergen to transfer the VU donation of \$50,000 to Parks and Recreation. Motion passed 4-0.

### **Discussion about additional fund**

Huffington said he had a discussion with John Baker of the Community Foundation on the possibilities of creating a separate fund that would be for donations for park projects, a type of "pass through" fund. This

would be set up differently at a minimal risk rather than a higher risk fund. Staff is exploring that possibility with the legal department.

**General Comments by Staff and Board**

Huffington asked if members would be comfortable meeting quarterly before Commission meetings, in January, April, July and October. Meetings would be canceled if there was no business to discuss. The board agreed to set that schedule.

**Adjourn**

Farnen made a motion, seconded by Steenbergen to adjourn at 6:45 p.m. Motion passed 4-0.

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