



Department Source: Finance

To: City Council

From: City Manager & Staff

Council Meeting Date: December 19, 2022

Re: Authorizing an agreement for professional services with RubinBrown LLP for performance (integrated) audit services.

Executive Summary

A resolution authorizing the City Manager to sign a contract with RubinBrown LLC for audit services

Discussion

Over the past two years, RubinBrown has performed three performance/integrated audits for the City, resulting in fundamental changes in processes and procedures. It is the Staff's wish to continue to utilize RubinBrown in the internal auditor capacity for the 2023 fiscal year.

Within this contract, the City Manager or City Council will approve each integrated audit project prior to the start of any work performed by RubinBrown. RubinBrown will prepare a planning memo prior to beginning each project that will include the scope of each project, tasks to be performed, timing of work and budgeted hours. City Management will approve the planning memo prior to the start of each project.

Fiscal Impact

Short-Term Impact: Cost will depend on audits requested

Long-Term Impact: Cost will depend on audits requested

Strategic & Comprehensive Plan Impact

Strategic Plan Impacts:

Primary Impact: Operational Excellence, Secondary Impact: Not Applicable, Tertiary Impact: Not Applicable

Comprehensive Plan Impacts:

Primary Impact: Inter-Governmental Cooperation, Secondary Impact: Not applicable, Tertiary Impact: Not Applicable

Legislative History

Date	Action
06/01/2020	R72-20 Authorizing an agreement for professional services with RubinBrown LLP for performance (integrated) audit services.

Suggested Council Action

If Council approves the scope of services, approval of the resolution is suggested