

Draft Eligibility and Rating Criteria

City Staff Rating			
Category	Description	Eligible	
Project Eligibility	Does the proposed activity meet the criteria of being an eligible activity and meeting a CDBG National Objective as defined in 24 CFR 570.1 – Purpose and primary objective?	Yes	No
Organizational	Did the organization provide all required organizational documents as outlined within the City of Columbia’s RFP?	Yes	No
Financial Management	Does the agency demonstrate experience and financial systems that adhere to uniform requirements for nonprofit organizations, including financial management systems, property standards, procurement standards, reporting and record keeping as defined at 24 CFR Part 84?	Yes	No
Category	Description	Points	
		Yes	No
Negative Past Performance	Has your organization avoided any non-compliance or budgetary recaptures from any local community funding process through the City of Columbia, Boone County, or Heart of Missouri United Way within the past 24 months years from date of application?	1	0
Board Diversity	Does the organization promote and provide board representation from local minority populations, persons with disabilities or non-English speaking persons as identified in 24 CFR 91.105(a)2(i)?	1	0
Diversity and Inclusion for Populations Served	Are at least 45% of program participants served identified as local Minority populations, persons with disabilities or non-English speaking persons as identified in 24 CFR 91.105(a)2(i)?	1	0
Diversity and Inclusion for Senior Leadership	Does the organization’s top 5 paid employees employed include local minority populations, persons with disabilities or non-English speaking persons as identified in 24 CFR 91.105(a)2(i)?	1	0
MBE/WBE Contractors	Does the proposed project include the utilization of qualified MBE/WBE contractors or subcontractors, which may include construction, services or operational supplies?	1	0
Section 3	Is your organization a Section 3 employer, or does the proposed project include the utilization of Section 3 employers in accordance with the Housing and Urban Development Act of 1968?	1	0

Commissioner Rating					
Category	Description	Score			Weight
		Low	Med	High	
Organization & Management	Clarity of agency mission, goals and values that align with the proposed project.	1	2	3	X 2
Community Need	Project serves an important unmet priority need consistent the 2020-2024 Consolidated Plan and most recent public engagement process.	1	2	3	X 3
Quality of Outcomes	Outcomes are desirable, achievable and clearly defined.	1	2	3	X 3
Diversity and Inclusion	Level of organizational and/or program commitment to operationalize diversity, equity and inclusion into its perspective and philosophy.	1	2	3	X3
Number of Persons Served & Value	Number of persons to be served and value of impact with CDBG dollars spent.	1	2	3	NA
Personnel and Staff Expertise	Personnel and staffing demonstrated ability to successfully implement the project and intended populations to be served.	1	2	3	NA
Project Location and Accessibility	Location of activity is accessible to the community, blends with the local neighborhood, and does not adversely affect the area.	1	2	3	NA
Timeline	Project timeline is reasonable and proposal demonstrates the ability of the organization to expend CDBG funds in a timely manner.	1	2	3	NA

Category	Score	Commissioner Score Explanation Criteria
Organization & Management	1	Does not articulate a clear definitive organization mission, goals or values that relates to the project.
	2	Maintains an organization mission and goals, but is difficult to relate to the proposed project.
	3	Maintains clearly articulated mission, goals and values that align with the proposed project.
Community Need	1	The proposed activity does not directly or clearly meet a high priority need identified within the Consolidated Plan.
	2	The proposed activity meets a priority need identified within the Consolidated Plan.
	3	The proposed activity meets a priority need identified within the Consolidated Plan and relates to a high priority need identified in the to the most recent public engagement process.
Diversity and Inclusion	1	Proposal identifies values of diversity and inclusion, but does not clearly articulate how it relates or applies to its operations or proposed project.
	2	Proposal describes commitments to diversity and inclusion and relates it to the proposed project.
	3	Proposal describes a sustained and operationalized commitment to diversity and inclusion within the organization. Proposal addresses and promotes systemic changes towards racial equity.
Quality of Outcomes	1	Does not articulate clear outcomes that demonstrate a significant community impact.
	2	Clear and measurable outcomes are identified within the proposal.
	3	Articulates clear and measurable outcomes including desirability and feasibility achieving the outcomes.
Number of Persons Served & Value	1	Does not clearly articulate the number of persons served, or relate the cost and value of the proposed activity.
	2	Provides an adequate explanation of costs and value of activity regarding costs and level of service.
	3	Provides clear articulation of costs and persons served as well as strong articulation of the value of the investment.
Personnel and Staff Expertise	1	Does not provide an in-depth explanation of staff expertise, and/or it is unclear if the expertise is relevant to the proposed activity.
	2	Articulates expertise of staff members that are relevant to the proposed project.
	3	Articulates staff expertise relevant to the proposed project and demonstrates a high level of skill and competence relating to the proposed activity.

Project Location	1	Does not explain the benefits of the proposed project location, or the location may have an adverse effect on participants or the surrounding neighborhood.
	2	Project is located in an adequate location and there is no adverse effect to participants and the surrounding neighborhood.
	3	The project is located in a strategic location and will leverage other community assets within the area and is near areas of need
Timeline	1	Does not articulate a clear timeline, or a clear ability to meet the timeline.
	2	Provides a timeline that looks reasonable and achievable.
	3	Provides a timeline that will assist in quickly serving a community need and ensuring funds are accessed quickly.