

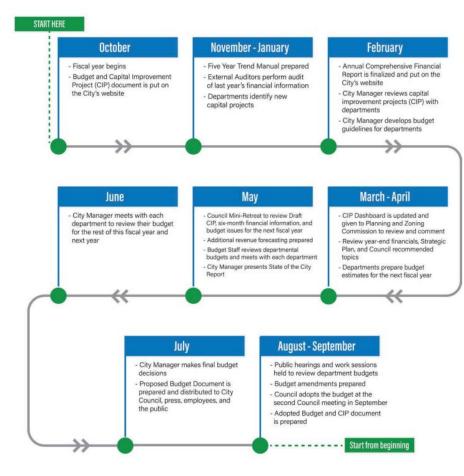
Agenda

- Budget Process Review
- Citywide Goal Alignment
- Priorities for FY 23
- Pay Plan & New Decision Items
- Revenues, Expenditures, & Forecasting
- Operational Changes
- Utility Rates



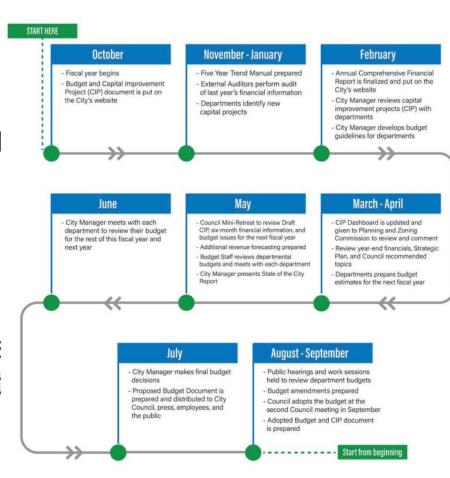
Budget Process Review

- In March, departments are able to reallocate their core budgets
- At this time, they also compile a list of proposed new spending requests (New Decision Items)



Budget Process Review

- In April, the City Manager reviews all the new spending requests and grants preliminary approval
- The CM Proposed Budget is made available to the public in July - three public hearings take place before the Budget is adopted



Citywide Goal Alignment

- Departments were asked to highlight the ways in which they support the City's <u>Strategic Plan</u> as well as the <u>Climate Action &</u> <u>Adaptation Plan</u> (CAAP)
- This is reflected in both their operating budget pages and the CIP pages





Strategic Plan Priority Areas

- Organizational Excellence
- Safe Neighborhoods
- Reliable Infrastructure
- Inclusive Community
- Resilient Economy





New Decision Items: Organizational Excellence

Priority Area Department Description Inclusive Community / Organizational Excellence Contact Center Citizen Service Request Software		Amount	
		Citizen Service Request Software	\$75,000
Organizational Excellence	HR	HR Engagement Survey	
Organizational Excellence	IT ChatBot		\$40,000
Organizational Excellence Utility Customer Services 2 FTE Utility Customer Service Representative I		\$60,000	
Organizational Excellence and Inclusive Community Utility Customer Services		Customer Interaction Routing System	\$25,000



New Decision Items: Safe Neighborhood

Priority Area Department		Description	Amount	
Safe Neighborhoods	Police	Records Management System	\$1,500,000	
Safe Neighborhoods	Police - Spec Svcs	FUSUS Real Time Crime Center System (pending Council Approval)		
Safe Neighborhoods	Public Health & Human Services	Winter overnight warming center services	\$82,500	
Safe Neighborhoods	Public Health & Human Services	Live Well Boone County Community Health Assessment and Community Health Improvement Plan processes		
Safe Neighborhoods	Narcan for community distribution at educational events Public Health & Human Services events		\$21,300	
Safe Neighborhoods	Add 9.0 FTE (3.0 FTE Community Service Aides, 3.0 FTE Airport Safety Officers, 1.0 FTE Police Sergeant, 1.0 FTE Property & Evidence Tech, and 1.0 FTE Police Crime Scene Investigator)		\$915,969	
Safe Neighborhoods	Fire	Add 14.0 FTE (12.0 FTE Firefighters I/II, 2.0 FTE Fire Trainers)		



New Decision Items: Reliable Infrastructure

Priority Area	Department	Description	Amount	
2007 2007(0004 1 0 0007)		Funding to install solar PV for low-income housing development	\$35,000.00	
Reliable Infrastructure	Electric Production	Overhaul and modify Columbia Energy Center unit #4.	\$1,500,000.00	
Reliable Infrastructure	Infrastructure Sewer - WWTP Maintenance Lift Station Monitoring System		\$115,000.00	
Reliable Infrastructure / Resilient Economy Community Development		Metropolitan Transportation Plan	\$200,000.00	
Reliable Infrastructure	Increase core budget for construction materials related to bicycle lanes, flashing beacons, signals, signs and other markings.		\$135,000.00	
Resilient Economy / Reliable Infrastructure Community Development Consultant to assist with		Consultant to assist with citywide Comp. Plan	\$196,000.00	



New Decision Items: Resilient Economy

Priority Area	Department	Description	Amount
Resilient Economy	CVB	Visitor Guide	\$30,000.00
Resilient Economy	Transit	Transit study	\$200,000.00
Resilient Economy / Reliable Infrastructure			\$196,000.00
Reliable Infrastructure / Resilient Economy	Community Development	Metropolitan Transportation Plan	\$200,000.00



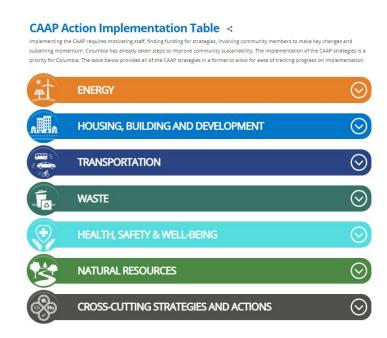
New Decision Items: Inclusive Community

Priority Area Department		Description	Amount	
Inclusive Community /				
Organizational Excellence	Contact Center	Citizen Service Request Software	\$75,000	
Inclusive Community City Manager		REAL Toolkit	\$75,000	
Inclusive Community	Parks and Recreation - CARES	Mentorship/Internship Program	\$96,260	
Inclusive Community	ity City Manager Civic Academy		TBD	
Inclusive Community Public Health & Human Services		Addition of 0.25 FTE to the Social Services Clinic Specialist. This brings the position to 1.0 FTE	\$17,484	
Inclusive Community Public Health & Human Services Shared Eligibility Campaign		Shared Eligibility Campaign	\$25,000	
Inclusive Community	Utility Customer Service	Utility Assistance Program	\$100,000	
Inclusive Community	Economic Development	PT Refugee Coordinator	\$44,301	
Inclusive Community Disabilities Commission - Marketing efforts on services available to community and ADA train commission City Council - Boards and Commissions		services available to community and ADA training for	\$4,000.00	
Organizational Excellence and Inclusive Community Utility Customer Services Customer Interaction Routing System		\$25,000		



Climate Action & Adaptation Plan Sectors

- Energy
- Housing, Buildings, & Development
- Transportation
- Waste
- Health, Safety, & Well-Being
- Natural Resources





Strategic Plan & CAAP Alignment

- Highlights in this section include items related to New
 Decision Items, like the request for a part-time Refugee
 Coordinator position in Economic Development (Inclusive
 Community), or the department's current projects, including
 ADA compliance work in IT (Inclusive Community).
- The goal is for these sections to include measurable outcomes and quantifiable impacts, but these are a work in progress.

Priorities for FY 23

- City Employees
- Social Services
- Public Safety
- Transportation



Employee Benefit Changes

- Adopt LAGERS Rule of 80
 - Retirement option that will allow employees to retire once their age plus years of service equal 80
- Provide free ARC Memberships to active, full-time permanent employees
- Switch Health Insurance Provider to Anthem Blue Cross Blue Shield
- Switch Vision Insurance to Delta Dental



FY 23 Personnel & Pay Plan

- 4% ATB Pay Increase
 - \$1,468,756 General Fund
 - \$1,880,007
 Other
- Up to 1% Performance Pay Increase
 - 141 Supervisors Receiving Increase
 - o 525 Non-Supervisors Receiving Increase
- Move to Midpoint
 - 11 Employees Receiving Increase
 - This year's move to midpoint will affect employees whose five year anniversary is prior to March 2022 and are not currently at midpoint

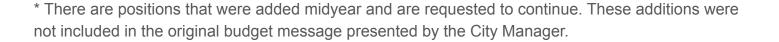


FY 23 Requested New Positions

Total New Positions: 42.9 FTE

General Fund: 28.9 FTE

Other Funds: 14.0 FTE





FY 23 Requested New Positions

- General Fund: 28.90 FTE
 - Finance: 1.0 FTE Economic Analyst, 1.0 FTE Asst. Treasurer
 - **HR:** 1.0 FTE Human Resources Coordinator
 - Law: 1.0 FTE Paralegal
 - Health: 0.15 FTE Health Educator, 0.25 FTE Social Services Clinic Specialist,
 2.0 FTE Sr. Planner *
 - Economic Development: 0.5 FTE Refugee Programs Coordinator
 - Police: 3.0 FTE Community Service Aide, 3.0 FTE Airport Safety Officer,
 1.0 FTE Police Sergeant, 1.0 FTE Property & Evidence Tech, and
 1.0 FTE Crime Scene Investigator
 - **Fire:** 12.0 FTE Firefighter I/II, 2.0 FTE Fire Trainer
 - o Facilities Maintenance: 1.0 FTE Sr. Building Maintenance Mechanic



^{*} The Sr. Planner positions in Health were added midyear and are requested to continue.

FY 23 Requested New Positions - Enterprise Funds

- City Utilities: 9.0 FTE
 - 1.0 FTE Asst. Director of Electric
 - 1.0 FTE Asst. Director of Water
 - 1.0 FTE Traffic Control Operator
 - 1.0 FTE Communication Technician
 - 2.0 FTE Utility Customer Service Representative I
 - 1.0 FTE Public Information Specialist
 - 1.0 FTE GIS Supervisor
 - 1.0 FTE Substation Technician



FY 23 Requested New Positions - Other Funds

- Self Insurance Fund (Finance): 1.0 FTE
 - 0 1.0

FTE

Safety

Specialist

- Park & Recreation: 2.0 FTE
 - 1.0 FTE Recreation Specialist
 - 0 1.0

- FTE
- Parks

&

Grounds

Specialist

- Airport Fund: 1.0 FTE
 - 0 1.0

FTE

Maintenance

Mechanic

- IT Fund: 1.0 FTE
 - 1.0 FTE Cyber Security Analyst



FY 23 Social Services Priority

- Increase a Social Services Specialist by 0.25 FTE to help implement the common eligibility system and to assist with social services needs encountered downtown (Inclusive

 Community)
- Fund a public awareness and outreach campaign focused on the common eligibility system and available services from the Social Services Specialists concentrating on the downtown area (Inclusive Community)



FY 23 Social Services Priority

- Fund a social services contract amendment for overnight warming center services to replace Wabash as an emergency overnight warming center (Safe Neighborhoods)
- Increase Social Services funding to be used for contracts that support basic needs services (Inclusive Community)
- Secure 300 boxes of Narcan for distribution at community events by the Health Department, Fire, or Police (Safe Neighborhood)



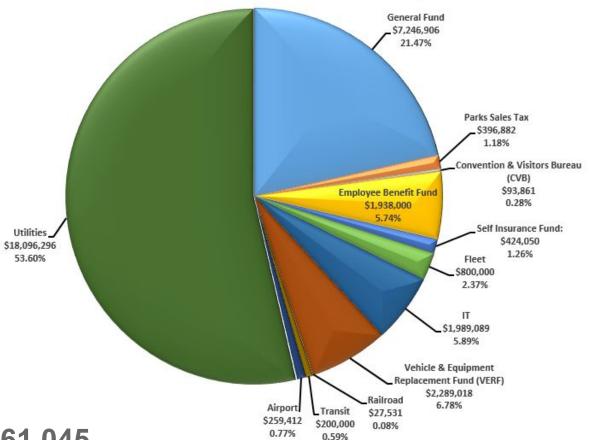
FY 23 Transportation Priority

- Transit has included a request for \$200,000 for a **Transit Study** that would help evaluate the efficiency and effectiveness of the current bus system at serving all segments of the population.
- Community Development has requested \$200,000 for a Metropolitan Transportation Plan, formerly known as a Long Range Transportation Plan. This federally mandated plan will ensure the continued funding of local transportation activities, which are reimbursed quarterly at 80%.



FY 23 New Decision Items (NDI) by Fund

•		
General Fund	\$7,246,906	
Parks Sales Tax	\$396,882	Total NDIs =
Convention and Visitors Bureau (CVB)	\$93,861	\$33,761,045
Employee Benefit Fund	\$1,938,000	
Self Insurance Fund	\$424,050	
Fleet	\$800,000	
IT	\$1,989,089	
Vehicle & Equipment Replacement Fund (VERF)	\$2,289,018	*Totals do not include
Railroad	\$27,531	amendments
Transit	\$200,000	
Airport	\$259,412	
Utilities	\$18,096,296	city of
		Columbia







City Council	\$43,142
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City Clerk \$15,000

City Manager \$180,358

Finance \$514,679

Human Resources \$243,278

Law \$94,119

Total Administrative \$1,090,576



Police

Total Public Safety

Fire

Parks and Recreation

Total Parks and Recreation

\$1,391,373

\$768,471

\$2,159,844

\$396,882

\$396,882



Public Health and Human Services	\$2,302,935
Economic Development	\$44,613
Convention and Visitors Bureau	\$93,861
Cultural Affairs	\$60,000
Community Development	\$424,137
Sustainability	\$109,630
tal Health and Environment	\$3.035.176



Facilities Management	\$86,089
Community Relations	\$434,082
Employee Benefit Fund	\$1,938,000
Self Insurance Fund	\$424,050
Fleet	\$800,000
IT	\$1,989,089
VERF*	\$2,289,018
otal Supporting Activities	\$7,960,328

*VERF includes all fleet NDIs for non-Utility departments. For FY 23, this includes Streets & Engineering, Parking, Police, Airport, and Parks & Recreation.



Railroad \$27,531

Transit \$200,000

Airport \$259,412

Streets & Engineering \$535,000

Total Transportation \$1,021,943



2,34°	1,835
	2,34

Electric \$10,419,178

Sewer \$1,127,134

Solid Waste \$3,901,867

Storm Water \$306,282

Total Utilities \$18,096,296



Total Budget for FY 23

Total Revenue	\$472,960,862	
Total Operating Expenditures	\$476,438,989	
Anticipated Operating Expenditures*	\$465,631,716	
Total Capital Improvement Projects	\$48,368,728	

^{*}Personnel lapse



Anticipated Expenditures

 Beginning with the FY 22 Budget, an Anticipated column was added due to personnel being budgeted at midpoint. This continues into FY 23.

Total Appropriations (Expenditures)						
20	Revised	Actual	Original	Proposed	Anticipated	% Change
Operating:	FY 2021	FY 2021	FY 2022	FY 2023	FY 2023	23/22B

- The FY 23 Proposed column reflects what is actually budgeted, while the FY 23 Anticipated column shows personnel lapse.
 - Lapse is the difference between what is budgeted and what is actually spent.



Anticipated Expenditures - Lapse

• For example: Finance's Proposed personnel budget is \$4,481,199 - this is what is actually budgeted - and has an Anticipated personnel budget of \$3,390,173 - this is what we think the department will actually spend.

Total Appropriations (Expenditures)									
	Revised	Actual	Original	Proposed	Anticipated	% Change			
Operating:	FY 2021	FY 2021	FY 2022	FY 2023	FY 2023	23/22B			
Personnel Services	\$3,496,419	\$3,405,900	\$4,011,250	\$4,481,199	\$3,930,173	11.7%			

The difference between the two (\$551,026) is the lapse.



	Revised FY 2021	Actual FY 2021	Original FY 2022	Estimated FY 2022	Proposed FY 2023	% Change 22/23B
General Property Taxes	\$9,176,073	\$9,146,927	\$9,864,737	\$9,309,992	\$9,500,000	(3.7%)
Sales and Use Tax	\$45,147,084	\$52,611,483	\$49,978,656	\$55,673,931	\$60,810,051	21.7%
Other Local Taxes	\$13,549,959	\$13,684,089	\$13,828,075	\$13,578,029	\$14,360,001	3.8%
Payments in Lieu of Taxes	\$17,335,076	\$16,726,267	\$17,718,877	\$16,446,622	\$18,529,023	4.6%
Licenses and Permits	\$1,044,290	\$1,102,948	\$1,102,939	\$1,087,552	\$1,098,429	(0.4%)
Fines	\$1,287,090	\$630,988	\$621,831	\$480,827	\$485,636	(21.9%)
Fees and Service Charges	\$263,879,644	\$271,802,134	\$263,735,178	\$274,935,857	\$279,684,334	6.0%
ntragovernmental Revenue	\$9,981,599	\$9,897,968	\$11,686,852	\$9,198,814	\$12,992,707	11.2%
Revenue from Other Gov.	\$28,534,900	\$40,545,263	\$34,029,362	\$32,846,871	\$29,327,380	(13.8%)
nvestment Revenue	\$7,510,284	\$1,073,485	\$3,776,106	\$1,181,025	\$3,862,232	2.3%
Miscellaneous	\$4,245,524	\$17,389,993	\$6,235,842	\$4,479,732	\$7,073,844	13.4%
Transfers	\$29,844,533	\$32,995,787	\$32,388,798	\$21,782,130	\$35,237,226	8.8%
tal Revenue	\$431,536,056	\$467,607,333	\$444,967,252	\$441,001,382	\$472,960,862	6.3%

Note: The Revenue from Other Gov. category includes \$8 million in ARPA funding for the City. The expenses will be discussed and approved by Council at a later date.

Sales Tax Assumptions

- In the FY 23 Proposed Budget, the FY 22 Estimated Sales Tax Revenue is \$55.6 million, however, upon further review we anticipate that it will be around \$58.6 million.
- This revised estimate is based on:
 - Moody's Analytics estimates an increase in retail sales of 25% between FY 21 and FY 22.
 - City's year to date sales tax receipts which have increased by 15.5% over prior year.



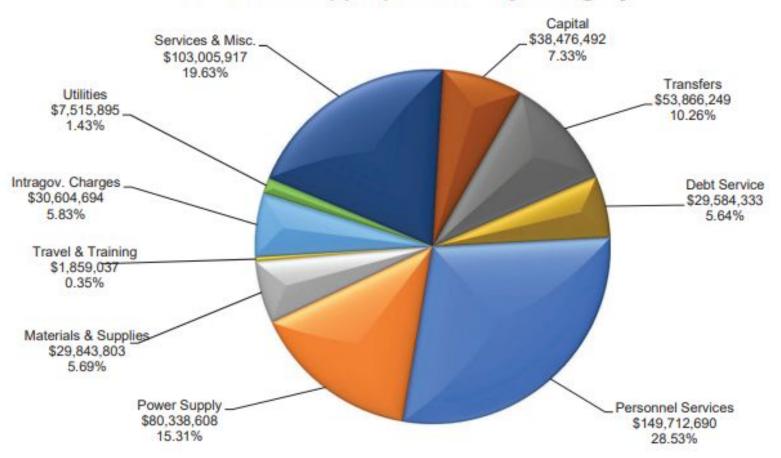
Sales Tax Assumptions

- Based on this new estimate, the FY 23 Proposed Sales Tax Revenue will be updated to \$61.5 million, which is approximately 17% higher than FY 21.
- This additional anticipated revenue will appear on the staff amendment sheet.
- Moving forward we anticipate sales tax revenue will grow around 1.5%.

	Revised	Actual	Original	Proposed	Anticipated	% Change
	FY 2021	FY 2021	FY 2022	FY 2023	FY 2023	22/23B
Personnel Services	\$124,470,071	\$116,741,893	\$142,893,089	\$149,712,690	\$138,905,417	4.8%
Power Supply	\$71,272,201	\$71,754,229	\$71,607,608	\$80,338,608	\$80,338,608	12.2%
Materials & Supplies	\$27,675,818	\$23,142,477	\$28,505,038	\$29,843,803	\$29,843,803	4.7%
Travel & Training	\$1,398,123	\$571,097	\$1,579,558	\$1,859,037	\$1,859,037	17.7%
Intragov. Charges	\$25,043,929	\$24,999,276	\$27,115,192	\$30,604,694	\$30,604,694	12.9%
Utilities	\$7,017,216	\$6,468,321	\$7,264,798	\$7,515,895	\$7,515,895	3.5%
Services & Misc.	\$109,199,834	\$101,652,359	\$107,667,199	\$103,005,917	\$103,005,917	(4.3%)
Capital	\$36,565,261	\$7,650,065	\$26,079,134	\$38,476,492	\$38,476,492	47.5%
Transfers	\$48,503,893	\$50,022,054	\$50,061,675	\$53,866,249	\$53,866,249	7.6%
Debt Service	\$26,338,200	\$25,357,227	\$29,621,860	\$29,584,333	\$29,584,333	(0.1%)
otal Appropriations (Exp.)	\$477,484,545	\$428,358,997	\$492,395,150	\$524,807,717	\$514,000,444	6.6%

Note: Capital includes all items over \$10,000 and includes vehicles, equipment, buildings, etc. and fixed assets in the Capital Improvement Plan.

FY 23 Total Appropriations By Category



FY 23 Capital Projects

Fund/Department	Appropriation		
Airport	\$791,875		
General	\$2,742,649		
Parking	\$450,000		
Parks and Recreation	\$3,907,228		
Public Safety	\$2,900,000		
Public Works	\$8,903,400		



FY 23 Capital Projects

Fund/Department	Appropriation
Railroad	\$100,000
Sewer	\$3,695,000
Solid Waste	\$0
Storm Water	\$2,190,000
Transit	\$1,662,000
Water	\$3,550,000
Electric	\$18,526,576

Total General Fund Budget for FY 23

Total Revenue	\$113,009,869
Total Expenditures	\$115,184,123
Anticipated Expenditures*	\$107,112,597

^{*}Personnel lapse



	Revised FY 2021	Actual FY 2021	Original	Estimated FY 2022	Proposed	% Change
General Property Taxes	9,176,073	9,146,927	9,864,737	9,309,992	FY 2023 \$9,500,000	23/22B (3.7%)
Sales and Use Tax	22,608,660	26,295,876	24,489,541	28,702,907	\$29,800,000	
Other Local Taxes	10,306,968	11,082,329	10,917,423	10,970,027	\$11,100,000	1.7%
Payments in Lieu of Taxes	17,335,076	16,726,267	17,718,877	16,446,622	\$18,529,023	4.6%
Licenses and Permits	1,044,290	1,102,948	1,102,939	1,087,552	\$1,098,429	(0.4%)
Fines	1,287,090	630,988	621,831	480,827	\$485,636	(21.9%)
Fees and Service Charges	2,695,983	3,319,690	2,936,639	3,014,506	\$2,946,235	0.3%
Intragovernmental Revenue	9,981,599	9,931,595	11,686,852	9,122,998	\$12,992,707	11.2%
Revenue from Other Gov.	6,178,657	11,705,844	17,592,789	14,688,539	\$14,500,000	(17.6%)
Investment Revenue	1,176,161	(61,407)	611,435	188,353	\$1,712,457	180.1%
Miscellaneous	820,290	1,353,390	1,271,811	1,413,292	\$1,447,426	13.8%
Transfers	13,174,716	15,310,890	10,490,949	10,752,840	\$8,897,956	(15.2%)
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General Fund Revenue By Category

Note: The Revenue from Other Gov. category includes \$8 million in ARPA funding for the City. The expenses will be discussed and approved by Council at a later date.

106,545,338 109,305,823 106,178,455 \$113,009,869

3.4%

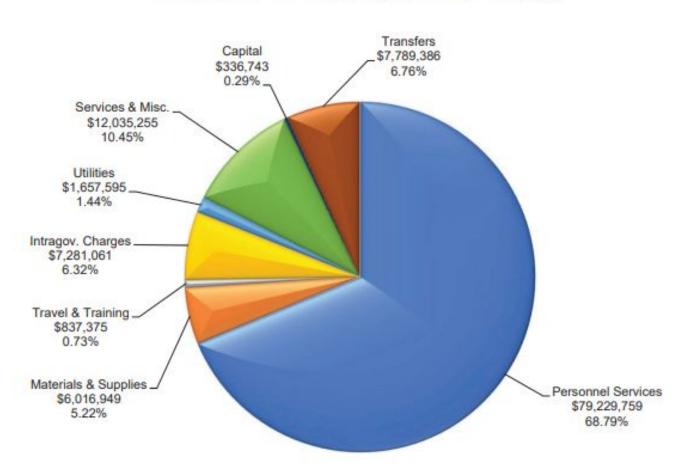
95,785,564

Operating Revenues

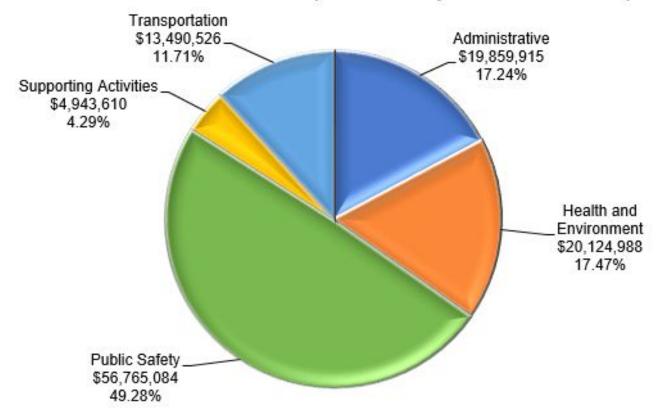
General Fund Expenditure By Category							
	Revised FY 2021	Actual FY 2021	Original FY 2022	Estimated FY 2022	Proposed FY 2023	Anticipated FY 2023	% Change 23/22B
Personnel Services	\$68,767,169	\$65,341,536	\$80,190,159	\$64,711,829	\$79,229,759	\$71,158,233	(1.2%)
Materials & Supplies	\$7,512,216	\$5,974,260	\$7,103,900	\$5,432,810	\$6,016,949	\$6,016,949	(15.3%)
Travel & Training	\$562,615	\$265,044	\$657,435	\$372,813	\$837,375	\$837,375	27.4%
Intragov. Charges	\$6,631,050	\$6,631,838	\$6,719,106	\$6,417,009	\$7,281,061	\$7,281,061	8.4%
Utilities	\$1,795,470	\$1,790,470	\$1,920,863	\$1,623,054	\$1,657,595	\$1,657,595	(13.7%)
Services & Misc.	\$15,502,067	\$12,295,623	\$11,591,761	\$9,099,101	\$12,035,255	\$12,035,255	3.8%
Capital	\$2,288,600	\$1,655,922	\$504,141	\$321,502	\$336,743	\$336,743	(33.2%)
Transfers	\$2,930,005	\$2,930,005	\$7,417,847	\$11,473,751	\$7,789,386	\$7,789,386	5.0%
Total Appropriations (Exp.)	\$105,989,190	\$96.884.698	\$116,105,212	\$99,451,869	\$115,184,123	\$107.112.597	(0.8%)

Note: Capital includes all items over \$10,000 and includes vehicles, equipment, buildings, etc. and fixed assets in the Capital Improvement Plan.

FY 23 General Fund Appropriations By Category



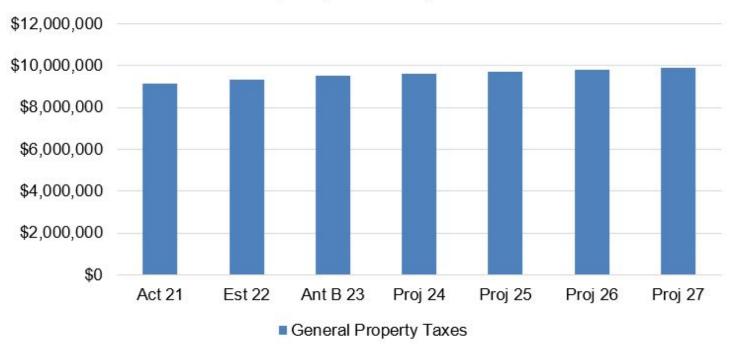
FY 23 General Fund Expenditure By Functional Group



Note: This only includes General Fund departments, not the entire Functional Group.

Forecast - Property Tax

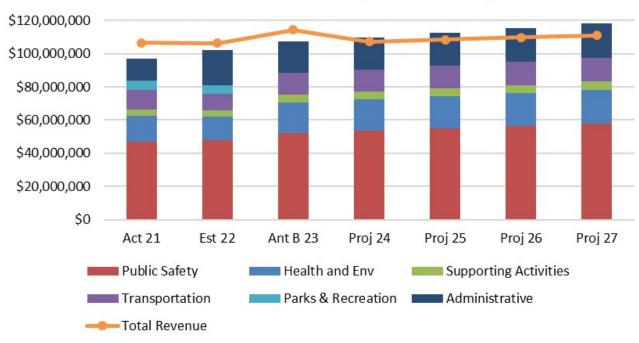
Property Tax Projection





Forecast - General Fund Revenue and Expenditures



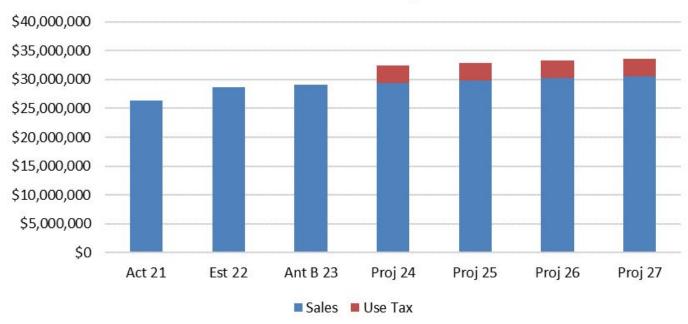




Note: Expenses are assumed to grow 2.5% annually.

Forecast - Sales and Use Tax





Note: Due to increased monthly sales tax collection seen in August, there will be an amendment increasing projected sales tax revenue for FY 23.



Organizational Changes - Parks & Recreation

- Beginning in FY 23, all Parks & Recreation operations will be budgeted in Park Sales Tax Fund (2200)
 - Operations were previously budgeted in both General Fund (1100) and Recreation Services Fund (5520)
- All Parks CIP will be budgeted in General Capital Projects Fund (4400)
 - Capital projects were previously budgeted in both General Capital Projects Fund (4400) as well as Recreation Services Capital Projects Fund (5521)

Organizational Changes - Parks & Recreation

 Budgeting all operational expenses in the same fund as their largest revenue source (Parks Sales Tax) will cut down on interfund transfers and more accurately reflect the revenues and expenses of the entire Parks operation

Utility Rate Changes

Utility Rate Changes Recommended for FY 2023	Average Monthly Customer Impact
Water - Proposed Increase	\$3.19
Electric - No Increase	\$0
Sewer - No Increase	\$0
Solid Waste - No Increase	\$0
Stormwater - No Increase	\$0
Total Average Monthly Customer Impact*	\$3.19



^{*}Assumes customer usage remains consistent

Next Steps

- Budget Public Hearing: Monday, August 15th
- Budget Public Hearing: <u>Tuesday</u>, <u>September 6th</u>
 - Department Budget Amendments Introduced
- Budget Public Hearing: Monday, September 19th
 - Capture CoMo Budget Photo Finalists Awarded
 - FY 23 Budget Adopted

For any requested City Council Budget Amendment, please provide the following: Item Requested, Amount Requested, and Potential Funding Source

Budget Takeaway

With the FY 23 Budget, we have strived to better align spending with the City Council's goals, our Strategic Plan, and Climate Action & Adaptation Plan (CAAP).

To spotlight this, we have highlighted the many ways our departments are working to achieve the goals outlined in these plans.



Final Thoughts & Questions