



City of Columbia, Missouri

Meeting Minutes

Airport Advisory Board

Thursday, March 14, 2024
9:00 AM

Regular

COU Conference Room
11350 S Airport Dr
Columbia, MO 65201

I. CALL TO ORDER

The meeting was called to order at 9:03 AM.

Present: 5 - B.J. Hunter, Matthew Jenne, Gary Thompson, Thomas Richards and Jon Poses

Excused: 4 - Todd Culley, Randa Rawlins, Britt Smith and Raman Puri

Non-Voting: 2 - Mike Parks and Amy Schneider

II. INTRODUCTIONS

Board members, staff (Stacey Button, Amy Schneider, Lauren Weber), and guests (Mike Murphy - COMO Buzz, Shane Messenger - Columbia Jet Center, Ron McNeil - Mead & Hunt, Tom Dowse - Burns & McDonnell) introductions.

III. APPROVAL OF AGENDA

BJ Hunter made a motion to approve the agenda as submitted with a second by Matt Jenne. Motion passed unanimously.

IV. APPROVAL OF MINUTES

AAB Meeting Minutes December 2023

Attachments: [AAB Meeting Minutes December 2023](#)

The December 8, 2023 meeting minutes were approved as submitted with a motion by Matt Jenne and a second by Gary Thompson. The minutes were approved unanimously.

V. OLD BUSINESS

Airport Master Plan

Mike Parks explained the Master Plan will be on the agenda each month going forward to allow him to provide updates. Tom Dowse stated they submitted their aviation forecast to the FAA after being reviewed and commented on by city staff. He stated the FAA indicated that it may take five to six months to gain approval, which is longer than normal, but that they should receive preliminary comments from them early next week. Tom then provided an update on the AFSS building, stating the design is complete and the City's legal team has provided comments which they will

incorporate next week. He stated once they have the final approval, they will begin to advertise. Mike then explained that that updates will be provided monthly and that when there is a substantial update he will bring Burns & McDonnell advisors back to go over it.

VI. NEW BUSINESS

Airport Capital Improvement Plan

Mike stated that the Master Plan will pave the way for the Capital Improvement Plan project timelines as well. He said that the runway improvement project is currently out for bid and that they expect it to begin in July or August. Mike explained that they are trying to complete the project as early as possible, but they have to wait to be awarded the grant funds first and also that they want to avoid any impact on charter flights, such as those that may come through Columbia for football games. He noted that he will be meeting with MU next week to keep them apprised of the timeline, but that the project should only take 45 days for completion. Mike stated that the Capital Improvement Plan spans out to 2035 and that details of each project are included in the handout he provided, although the timing of each will depend on funding.

Terminal Live Music Discussion

Mike stated that Jon Poses reached out to him even before the completion of the new terminal's construction inquiring about live music being held there. He said that they spoke about the topic again in February, as April is Jazz Appreciation Month, so Mike wanted to get the Board's opinion on live music in the terminal and discuss details, such as whether it would only be jazz music played. Jon explained that he's been in many airports that have live music being played and brought it up specifically regarding April, as the We Always Swing Jazz Series does special programming in April that aims to raise awareness of jazz music by putting it in less common locations. Tom Richards asked what type of approval process could be put into place to prevent a random person coming in with their guitar to play music. Mike explained that there would have to be some sort of vetting process prior to the musician playing, especially if they were to play on the secure side of the terminal. He stated that he spoke with the City's Legal Department regarding what can and cannot be done, noting that the artist cannot accept tips and the City cannot pay them unless they go through the bidding process first, and said that he would have to consult the FAA on what would need to be done to allow them to play music on the secure side.

Jon indicated that the We Always Swing Jazz Series would pay the jazz musician(s), which Mike said would be acceptable as long as the funds didn't originate from the City. Jon stated he would reach out to other airports to find out more information on what their process is for getting live music into their terminals. Tom called for a motion to approve the Board recommending a pilot program to the City to have live music in the terminal. Mike indicated that they probably would not receive a response back from the FAA in time for Jazz Appreciation Month in April, and Jon stated that the We Always Swing Jazz Series will celebrate its 30th anniversary in the fall and that they could do something then instead.

BJ Hunter motioned to approve recommending a pilot program to host the We Always Swing Jazz Series in the COU terminal. Gary Thompson seconded the motion. Motion passed unanimously.

VII. REPORTS

Report from Mike Parks

Mike Parks presented his report to the Board:

- Mike stated that COU hosted Leadership Columbia on February 1st and thanked Columbia Jet Center for their support. He stated 35 participants flew over Boone County.
- Mike said the T-Mobile agreement has been approved by City Council. He stated they have ordered the equipment and that it should take approximately five months from the time the equipment arrives to get it installed. He noted that they will continue to work with AT&T on their agreement, which will be very similar to T-Mobile's.
- Mike stated MACC posted the director position for their flight training program and that they hope to have someone on board by July. Matt asked when the program is expected to start, to which Mike answered 2025.
- Mike stated the airline maintenance service has continued to grow and is currently looking at agreements with other carriers to provide services to everyone flying into Columbia as of now but also in the future. He indicated that the service has already been extremely effective and has helped keep COU's on-time performance strong.
- Mike stated he will be presenting in the afternoon to the Disability Commission to provide them with an update on the terminal progress.
- Mike noted that the February enplanements were higher than in 2023. He said that the new flight to Chicago will begin April 4th and that until then, there won't be much growth on the enplanement numbers since the flights are already full.

VIII. GENERAL COMMENTS BY PUBLIC, MEMBERS AND STAFF

BJ Hunter stated that the Columbia Jet Center hosted a great event the past weekend and commended them for an excellent job. Shane Messenger indicated that they had approximately 120 attendees and that it was a beautiful day and great event to host. Shane said it was primarily flight instructors from around the region and that they discussed the potential for improvement of safety instruction.

XI. MOTION TO GO INTO CLOSED SESSION

Motion to move into closed session to discuss sealed bids and related documents, until the bids are opened; and sealed proposals and related documents or any documents related to a negotiated contract until a contract is executed, or all proposals are rejected as authorized by Section 610.021(12) of the Revised Statutes of Missouri. Closed session as authorized by Section 610.021(12) of the Revised Statutes of Missouri.

Gary Thompson motioned to move into closed session to discuss sealed bids and related documents, until the bids are opened; and sealed proposals and related documents or any documents related to a negotiated contract until a contract is executed, or all proposals are rejected as authorized by Section 610.021(12) of the Revised Statutes of Missouri. The motion was seconded by Matt Jenne. The meeting moved into a closed session as authorized by Section 610.021(12) of the Revised Statutes of Missouri at 9:41 AM.

IX. NEXT MEETING DATE

April 24, 2024

X. ADJOURNMENT

The meeting adjourned at 10:03 AM with a motion by Matt Jenne and a second by Jon Poses. Motion passed unanimously.

Members of the public may attend any open meeting. For requests for accommodations related to disability, please call 573-874-CITY (573-874-2489) or email CITY@CoMo.gov. In order to assist staff in making the appropriate arrangements for your accommodation, please make your request as far in advance of the posted meeting date as possible.

USB DRIVES PROHIBITED: Due to cybersecurity concerns, flash drives and other media devices are no longer permitted for delivering files or presentation materials. A speaker who desires to display a presentation must upload the presentation, in advance, to the city network using an upload portal. To upload your files and learn more, visit CoMo.gov/upload. (Effective Jan. 1, 2023)