

Title	<b>City of Columbia</b>	11/23/2022
	by <b>Melinda Pope</b> in <b>Community Revitalization Grant</b>	id. 34111369
	Melinda.Pope@como.gov	

<b>Original Submission</b>	11/23/2022
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**I. APPLICANT INFORMATION**

1. Entity Legal Name (Do not enter a DBA.)	<b>City of Columbia</b>
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1a. Other Entity Name/DBA (Optional)	n/a
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2. 9-digit Federal ID Number. Do not enter dashes (428569745).	<b>436000810</b>
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3. 8-digit Missouri Tax ID Number (MTIS). Do not enter dashes (45678912).	<b>12487708</b>
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4. SAM.gov ID (Not required at the time of submission)*	<b>WZR4KM9CBTV3</b>
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5. 6-Digit NAICS Code	<b>921130</b>
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6. Phone Number	<b>+15738747203</b>
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7. Mailing - Street Address	<b>701 E. Broadway</b>
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8. Mailing City	<b>Columbia</b>
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9. Mailing State	<b>MO</b>
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10. Mailing Zip/Postal Code	<b>65202</b>
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11. County	<b>Boone</b>
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12. Physical Location/Project - Street Address	<b>400 N. Providence Road</b>
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13. Project City	<b>Columbia</b>
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14. Project State	<b>MO</b>
15. Project Zip/Postal Code	<b>65202</b>
16. Project County	<b>Boone</b>
17. What type of entity is the applicant?	<b>Missouri municipality</b>
18. Is your entity a subsidiary, chapter, or affiliate of a larger organization?	<b>No</b>
19. Does the Applicant have a State of Missouri Vendor Input Number previously issued within the last 18 months?	<b>Yes</b>
19a. Please enter your 11-digit State of Missouri Vendor Input Number.	<b>00000125959</b>

## II. CONTACT INFORMATION

### Authorized Representative

1. Full Legal Name - First Name, MI, Last Name (Ex. Sarah D. Smith)	<b>De'Carlton E. Seewood</b>
2. Title (Optional)	<b>City Manager</b>
3. Email	<b>decarlon.seewood@como.gov</b>
4. Phone	<b>+15738742489</b>
5. Street Address	<b>701 E. Broadway</b>
6. City	<b>Columbia</b>
7. State	<b>MO</b>
8. Zip Code	<b>65201</b>
9. County	<b>Boone</b>

**Primary Contact** The email address of the individual who created the Submittable account will be the primary contact for communication between DED and the applicant. This email address will receive notifications about application status and will be the recipient of any questions regarding your application.

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10. Primary Contact - **Gabe Huffington**  
First Name, MI, and  
Last Name (Ex.  
Sarah D. Smith)

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11. Primary Contact **Acting Parks and Recreation Director**  
Title (Optional)

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12. Primary Contact **gabe.huffington@como.gov**  
Email

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13. Primary Contact **+15738746398**  
Phone

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### **III. POPULATION SERVED**

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1. Which impacted or **Disproportionately impacted households**  
disproportionately  
impacted population  
will your project  
PRIMARILY serve?  
Refer to the  
definitions of  
impacted and  
disproportionately  
impacted populations  
below.

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Select which **Households residing in Qualified Census Tracts**  
Disproportionally  
impacted household  
type the project will  
PRIMARILY serve:

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2. Estimated number **8028.0**  
of PRIMARY  
beneficiaries/households  
the project will serve:

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3. Will the project **No**  
serve a  
SECONDARY  
population?

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5. Estimated number of TOTAL beneficiaries (PRIMARY, SECONDARY, and TERTIARY) to be served by the proposed project.

**49371.0**

#### IV. PROJECT INFORMATION

1. Project Name **Douglass Park Capital Improvement Project**

2. Project Start Date **6/1/2023**

3. Project End Date **6/1/2025**

4. Please provide a short description of the proposed project. **The Columbia Parks and Recreation Department identified improvements at Douglass Park in the 2013 Parks, Recreation and Open Space Master Plan and had partial funding approved as part of the 2021 renewal of the City's dedicated Park Sales Tax. The proposed project at the park includes improvements to three key amenities utilized by the community. Improvements to the basketball courts, partially funded by the Veterans United Foundation and Mizzou Sports Properties, will include new basketball goals, new scoreboards, a new small shelter and court resurfacing to improve footing and eliminate any exposed cracking. The project also includes the phase II expansion of the skatepark. Phase I was completed in 2018 and has been extremely popular with our skating community, specifically skaters in the central portion of Columbia. The last part of the improvement project will include improvements to the Douglass Family Aquatic Center bathhouse, small shelter and replacement of the pool liner.**

5. What is this project's service area? Select all that apply.

**Boone**

6. What is the population of the project service area based on 2020 U.S. Census data?

**185840.0**



7. Describe the project service area, including addresses and/or latitude and longitude coordinates if available. If only a portion of one of more counties is included in your project service area, specify the cities or zip codes in each county included in the service area.

**Douglass Park, located at 400 North Providence Road, is a community park located in the central area of Columbia, Missouri. The latitude is 38.956636 and the longitude is -92.333261. The park is located within the 65201 zip code area but also serves citizens and visitors in the 65202 and 65203 zip codes in Boone County. The park is located in a low income area and within the qualified census tract. As a community park in the city, we have two levels of service area associated with activities at Douglass Park. The immediate service area around Douglass Park is defined by a one-mile walking distance radius with 8,028 households located in the area. These households will use the park on a daily basis for all types of outdoor recreation activities, special events and park programming. The park provides a playground, splash pad, shelters, skatepark, basketball courts, baseball field and outdoor amphitheater for these citizens to use on a daily basis. In addition to the immediate service area, Douglass Park also serves the entire city as a destination park for recreational programming, sports and special events due to the park's location within the city and significance for the community. We consider the entire population of Boone County and Columbia, Missouri (49,371 households) as an additional project service area for the park. Citizens from throughout Boone County and Columbia will visit the park to swim at Douglass Family Aquatic Center, participate in Moonlight Hoops sports programming and attend special events such as the City's Juneteenth celebration, Cooling Down with the Blues Music Festival, Mizzou Basketball Clinics and the Egg Hunt Eggstravaganza.**

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**V. APPLICATION NARRATIVE**

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1. Discuss the economic impact of the project. Clearly demonstrate need in the community for the project and discuss how the project benefits the community at large through qualitative and quantitative data.

The Douglass Family Aquatic Center was constructed in 1938 and was the first recreation facility in the City of Columbia. The construction of Douglass Park began in the late 1960s and is considered the first public park recognized in the city. The park has grown tremendously over the past 50 plus years and now serves as one of the busiest community parks in Columbia. The park also serves a key population group in Columbia as 54% of residents located near the park live below the poverty line. Efforts to provide programs and special events to citizens at the park have to coincide with continued efforts to provide quality facilities that meet the needs of the population. The pandemic halted many events at the park that has resulted in negative economic impacts to the Parks and Recreation Department as well as private businesses that partner with the department for special events. In 1989, Moonlight Hoops was started at the park as a program to provide activities for at-risk youth during the evening hours. The program was highly successful every year with nearly 1300 participants throughout the summer. This program has not returned since the start of the pandemic. Park staff collected fees for the program and officials and police officers were additional paid employees. There is zero economic impact at this time. The courts are at a point now that renovations are needed before the program is started again in 2024. In addition to Moonlight Hoops, the University of Missouri basketball teams also plan to partner with the Columbia Parks and Recreation Department to have basketball clinics each spring and fall after the court renovations. Improvements to the Douglass Family Aquatic Center will also have a major economic impact for the Department as the facility has not returned to pre-pandemic operating hours resulting in low attendance and loss of revenue. The Department has seen a 50% decline in attendance and renovations to the bathhouse, shelter and pool will go a long ways toward rebuilding attendance and revenue generation at the facility. Improvements will also bring staffing levels back to the standard of 12 to 14 part-time employees each day the pool is open. The pool improvements, including the pool liner replacement and LED lighting conversion, will also assist our economic impact by lowering utility and maintenance costs of the facility and extending the life of the pool. There are no other outdoor public pools available within walking distance of Douglass Park so there is a strong community need. Improvements to these facilities also support attendance at special events and programming at the park. Before the pandemic, the park hosted 40 unique special events at the park and only 5 events in 2022. Many of these events plan to return in 2023 and 2024 including the City's Juneteenth Celebration, Kite Flying Day, Rock the Community Celebration, DJ in the Park, Lawn Chair Concerts and the Egg Hunt Eggstravaganza. Each of these events will have a positive economic impact for the City.

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2. Please provide data or information that illustrates and explains the need for funds for the proposed project. Be sure to discuss the impact of the COVID-19 pandemic on the project or on the need for project funds.

The pandemic halted many aspects of the Parks and Recreation Department, and recreational programming and sports at Douglass Park were heavily impacted due to restrictions related to large gatherings and close contact with others. The basketball courts were closed, the skatepark was limited in capacity and the Douglass Family Aquatic Center did not open as scheduled. When the facility opened later in the summer, staff had to restrict the number of attendees, reduce operating days and hours and experienced significant issues hiring lifeguards and staff to operate the facility. The complete cancellation of recreational programming (Juneteenth Celebration, Cooling Down with the Blues, Moonlight Hoops, etc.) at the park in 2020 is still felt today due to low attendance or cancellation of programming. There is a need to make improvements to the park in order to return to pre-Covid attendance numbers and the grant funding is needed to complete the improvements.

3. Describe how the applicant will reach and serve the identified eligible beneficiaries/population.

The Columbia Parks and Recreation Department has three dedicated full-time employees in the Community Recreation division, and one of their key responsibilities is the programming of sports, recreational programs and special events at Douglass Park. They are located in the Armory Sports and Recreation Center, which is approximately 1,300 feet from Douglass Park. They work closely throughout the year with other city staff, community members, sports officials, event organizers, local organizations and vendors to engage citizens to participate in events and sports at the park. They utilize a wide variety of tools to reach citizens to educate them about park offerings including reaching out to citizens through RecTrac software (email/text messages), publicizing events at the park with flyers on the park bulletin board and information on mobile signs and through social media outlets. In addition to these efforts, the Parks and Recreation Department has a strong relationship with local media outlets, including radio and newspaper media, to promote events, programming and sports at the park. Marketing campaigns are created and implemented for unique special events and a plan will be in place to reintroduce Moonlight Hoops as a park program. In addition to the Community Recreation staff, the department also has a dedicated Marketing Specialist to assist with communications with citizens that participate in park activities. The Marketing Specialist is responsible for the promotion of the Douglass Family Aquatic Center including general information (opening day, hours of operations, available jobs) and will also promote private pool rentals and swim lessons.

4. Provide a description of the eligible activities that will be undertaken.

The Parks and Recreation Department is proposing to complete two renovation projects and one new construction project at Douglass Park as part of the proposed park improvements. The first project to be completed is the phase II expansion of the skatepark. The phase II project will double the size of the skatepark and provide skaters in the central area of Columbia with additional space for skating. Due to the popularity of the existing skatepark, many skaters have to take turns to skate at the current facility. This project will be completed using a combination of contract labor and park construction staff. The second project will focus on renovations to the basketball courts including new basketball goals, scoreboards and new shelter. Park staff will complete the installation of these new features for the courts. Contract labor will be used to resurface the two existing basketball courts. The courts have not been resurfaced in 15 years and the process should be completed every 10 years. The final project at Douglass Park will be renovations to the aquatic facility including complete renovations of the bathhouse and small shelter. Park staff will complete these renovations with the intent to improve energy efficiency, increase building longevity and create a better customer experience. Contract labor will be used to replace the existing pool liner, climbing wall and repaint the waterslide at the pool. All three projects at Douglass Park have the ability to increase revenues while continuing to serve low-income populations in the service area.

5. Provide a timeline for the proposed project that demonstrates key project milestones and estimated dates for when costs are expected to be incurred and paid.

The timeline for this project will be initiated once the City receives notification from the Missouri Department of Economic Development regarding the grant award and an agreement is executed by both parties. Park staff and contractors will work concurrently on the improvements in the three park areas (Douglass Family Aquatic Center, basketball courts and skatepark). Staff will have the ability to begin bidding materials and contractor services for the project as soon as the agreement is signed. Materials, such as the new shelter, scoreboards and basketball hoops, will be purchased by late summer/early fall 2023, initiating first payments to vendors for the project. Park staff will install the basketball scoreboards, hoops and shelter by May 2024. Staff anticipates having the contractors in place for the skatepark construction and resurfacing of the basketball courts by June 2024. The basketball and skatepark projects will be completed by October 2024 and final payments issued by November 2024. The improvements to the aquatic facility will begin at the conclusion of the 2024 aquatics season. Starting in September 2024, a combination of park staff and contractors will complete the bathhouse improvements and pool liner replacement. This project will be completed by May 2025.

6. List up to three (3) specific, measurable, achievable, relevant, and time bound performance measure(s) that will be tracked to show that the proposed project impacted the intended

The Parks and Recreation Department will complete the following performance measures to track the success of the proposed improvements at Douglass Park. These performance measures will provide quality data related to individual participation numbers, impact to local organizations and vendors and provide the comparable data necessary to evaluate success of the improvements related to impacts from the Covid-19 pandemic. As a department of a municipal government agency, we have tracked this type of information for sports and recreation programming for over 15 years using RecTrac software. Park staff is prepared to handle the tracking and reporting of

beneficiaries.  
Describe the  
mechanism(s) used  
to track the  
outcome(s).

**the three SMART measures to provide necessary pre/post pandemic data.**

**1. The Parks and Recreation Department will track all details related to participation, economic impact and employment related to the Moonlight Hoops Program. Staff has utilized RecTrac software in the past for the program to track team and individual registrations, referee schedule and employment hours. The software program has not changed so creating comparable data for 2019 to 2024 will not be an issue and will create a model to show pre-pandemic participation numbers, zero participation during the pandemic and participation numbers after the improvements funded by the grant. We will be able to easily provide the SMART information related to the basketball court improvements, reinstatement of the Moonlight Hoops Program and community/economic impact.**

**2. The Parks and Recreation Department will track all details related to the number of visits to Douglass Family Aquatic Center, number of private events at the pool, concession revenue and staffing to provide a comparison of pre-pandemic use of the facility, limited use during the pandemic and increased use of the facility after the facility renovations are completed. All data related to daily attendance, concession revenue and staffing are tracked using RecTrac software. Park staff will be able to provide a report outlining all necessary data to show that the improvements at Douglass Family Aquatic Center have had a positive community/economic impact, assisted with our recovery from the Covid-19 pandemic and show the importance of continuing to provide a high quality aquatic center in one of the lowest income population areas in Columbia.**

**3. Park staff will track all details related to the large special events at the park through our Park Special Use Permit process. This process is used as the event planning tool for staff, citizens and organizations wishing to utilize the park for an event. Staff will collect necessary information related to type of event, number of people, portions of the park that will be used and reasons for the event. This process has also been in place for 15 years and utilized RecTrac software. Staff will be able to track and measure the success of the project as we can compare number of approved Park Special Use Permits and estimated attendance for events that occurred before the pandemic started in spring 2020, lack of events or cancellation of events during the pandemic and number of events/attendance after the completion of the improvements.**

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7. Provide a brief description of your entity's approach to ensuring that the proposed project is a reasonable and proportional response to the negative economic impact of Covid-19.

**Our project shows a definite need to renovate aging facilities that 1. have not economically recovered from the pandemic and 2. directly serve a large percentage of low income households in Columbia.**

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## **VI. APPLICANT CAPACITY**

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1. Does the applicant have experience with projects that had similar federal funding, tracking, monitoring and compliance requirements as this grant program?

**Yes**

If yes, please describe your prior experience.

**The City of Columbia Parks and Recreation Department has a long history of utilizing and successfully completing capital improvement projects with state and federal grant funding. Since 1969, the City of Columbia has been awarded 34 Land and Water Conservation Fund (LWCF) Grants from the Missouri Department of Natural Resources for the acquisition of park land, development of new parks and renovations to existing parks. The City currently has two active projects utilizing LWCF grant funding and all other projects have been completed and closed. The City has also completed 11 Recreation Trails Program (RTP) grants and currently has one active project, funded with RTP grant funding, in the design phase. The City of Columbia Parks and Recreation Department has also received federal funding for the development of amenities at Clary-Shy Community Park. This includes an Outdoor Recreation Legacy Partnership (ORLP) grant, totaling \$400,000, for the development of amenities at Columbia's Agriculture Park. This project was completed in 2021 and the grant was closed in 2022. In April 2022, The Parks and Recreation Department was awarded a \$1.28 million dollar U.S. Department of Commerce Economic Development Administration financial assistance award for the phase II construction of the MU Health Care Pavilion. The contractor is selected for this project and estimated completion date is June 2023. The City of Columbia Parks and Recreation Department has been fortunate to utilize millions of dollars in state and federal grant funding to develop and improve the park system over the past 50+ years.**

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2. Does the applicant **Yes**  
have experience with  
state or locally  
funded projects that  
had a similar project  
cost and measurable  
outcomes to those  
proposed in the  
current application?

If yes, please  
describe your prior  
experience.

**The Parks and Recreation Department is currently working with the U.S. Department of Commerce Economic Development Administration (EDA) for the phase II expansion of the MU Health Care Pavilion. This project, totaling \$1.6 million dollars, includes a \$1.28 million dollar financial award from the EDA. Throughout this project, we have worked closely with EDA staff through all facets of the project including initial project approval, finalizing the financial assistance award agreement, approval of bid documents for construction, approval of the grant administration vendor, approval of the construction administration vendor, monthly reports required by the EDA and other requested reports or information. The financial award from the EDA also requires tracking of economic impact of the project, number of jobs created, attendance at events at the pavilion and economic impact of the weekly Columbia Farmers Market that takes place at the pavilion. Park staff is responsible for this reporting at the close of the project and every three years after the project. Along with this project, park staff has also worked with staff from the Missouri Department of Natural Resources on 45 grant funded projects in the City of Columbia. These projects have similar requirements to the proposed application and these guidelines have been met on the 42 completed projects.**

3. Describe: 1) the roles, responsibilities, and experience of all individuals administering the grant; 2) the applicant's internal accounting controls; AND, 3) the financial accounting and reporting system used by the applicant (ex. Peachtree, Quickbooks, etc.).

The City of Columbia employs Andrew Wyatt as the Grant Administrator for all grants received by City Departments. Andy has extensive experience with grant administration working for the City of Columbia as well as multiple years working in the same capacity for the University of Missouri. The Parks and Recreation Department also have several staff members with extensive experience administering grants, in addition to receiving support from other City Departments such as Finance, Law, and the City's Grant Administrator. The key point of contact for the Parks and Recreation Department is Mike Snyder, Park Planning Superintendent. Mike has worked for the Park Planning Division for more than 23 years and has completed more than 20 Land and Water Conservation Fund grants and Recreational Trails Program grants provided by the federal government and administered by the Missouri Department of Natural Resources. Melinda Pope, Senior Administrative Supervisor, will assist Andy Wyatt and Mike Snyder with grant administration services. She handles the financial billing and reporting related to multiple grants received by the Parks and Recreation Department. The Finance Department provides support with bidding, vendor contract compliance, accounting, and reporting. All bidding and contracts associated with the grant project will be coordinated by the City's Purchasing Agent and Purchasing Division staff. The Compliance Officer working within the Purchasing Division of Finance will oversee any contract compliance related to prevailing wage, OSHA, required affidavits, and project sign postings. The Finance Department also provides support with a Senior Accountant that oversees all accounting, asset capitalization, auditing, and reporting. The City of Columbia utilizes the Tyler Munis software system for financial accounting, has an external audit performed annually, and completes a Comprehensive Annual Financial Report each year. These financial reports and other documentation related to the City's financial condition can be found at <https://www.cmo.gov/finance/accounting/financial-reports/>. The Law Department offers support when contracting with vendors to ensure all required conditions are included and will work with the Missouri Department of Economic Development as the agreement for grant funding is finalized between the two parties.

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## VII. BUDGET/FINANCIAL INFORMATION

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1. What is the TOTAL cost of the project? **995000.0**

2. How much are you requesting from this grant? **495000.0**

3. Does the project for which you are requesting funding include capital expenditures? **Yes**

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3a. What is the total cost of capital expenditures? **995000.0**

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3b. Does the project include capital expenditures of greater than \$1 million? **Capital expenditures of less than \$1 million**

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4. Does the project include capital expenditures over \$10M? **No**

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5. How much (dollar amount) in matching funds\* will be provided for this project? **500000.0**

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6. Will the amount of matching funds provided equal 50% or more of the total project cost? **Yes**

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7. Have you or will you be reimbursed for this project under any other state or federal program, including the CARES Act? **No**

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8. How many private dollars will be used for this project? Enter "0" if none will be used. **100000.0**

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9. How many county/local dollars will be used for this project? Enter "0" if none will be used. **400000.0**

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10. How many federal dollars (not including the amount requested in this grant application) will be used for this project? Enter "0" if none will be used.

0.0

11. How many state dollars\* will be used for this project? Enter "0" if none will be used.

0.0

12. REQUIRED TEMPLATE: Complete and upload the Statement of Sources and Uses for the project.

[Douglass\\_Park\\_-\\_Statement\\_of\\_Sources\\_and\\_Uses\\_-\\_ARPA\\_2.0\\_3.xlsx](#)

13. Provide specific, detailed information indicating how ready this project is to start once funding is provided.

**If the City of Columbia is awarded the grant from the Missouri Department of Economic Development, staff anticipates starting the project within 90 to 120 days of the notification of the award. During this 90 to 120 day timeframe, staff with the Parks and Recreation Department will complete necessary public input, discuss the project and grant funding with the Parks and Recreation Commission and will request City Council approval to proceed with the project. The City Council approval to proceed with the project will coincide with the request to authorize the City Manager to sign the grant agreement with the Missouri Department of Economic Development and appropriate the grant funding. Once the City Council has authorized the project and agreement with the Missouri Department of Economic Development, park staff will begin the process of purchasing project materials, working with a local architect/engineer for any required plans for permitting and will begin creating bids for work to be completed by contractors.**

## VIII. COMMUNITY PRIORITY

**1. Alignment with Community Priorities Alignment with community priorities can be illustrated by one or both of the following: Clearly illustrate broad support for the project across stakeholder groups; and/or, Demonstrate that the project is a continuation of a community priority project that was delayed due to the COVID-19 pandemic. Documentation must be provided below to show the project delay was a direct result of the pandemic. For example, the applicant may provide documentation related to increased costs of construction or disruption in supply chain due to the pandemic.**

1a. Indicate how the project aligns with community priorities. Select all that apply.

**The project has broad support across multiple stakeholder groups.**

1b. Explain how the project has support across stakeholder groups.

**As the first park in the City of Columbia, Douglass Park has a long tradition of impacting citizens and stakeholders in Columbia and the park serves as a historical marker for African-American families in our community. As you review letters from different stakeholders, you will see support from the Columbia Housing Authority as the park plays a key role for recreational opportunities for 1,900 households in their program and a letter of support from the Director of the Columbia/Boone County Public Health and Human Services Department as the park is a site for their Summer Food Service Program. Over the past 10 years, 31,000 youth, ages 18 and under, received a free lunch at Douglass Park. Support for the project from elected officials includes federal, state and local elected officials as they all see the value in the park and the need for a "Community Revitalization" grant. Dr. Brian Yearwood, Superintendent of Columbia Public Schools, highlights the partnership with the park as Douglass High School and Jefferson Middle School are located adjacent to the park and utilize amenities at the park as much as possible. Chris Bailey owns the only skateboard shop in Columbia and skateparks are vital to support his local small business. The expansion of the skatepark is an economic boost for his business. Letters from Veterans United Home Loans and Mizzou Sports Properties will show their commitment to the basketball court project through their project donations and Stacey Button, Redi President, will reiterate economic impact.**

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## **2. Community Leader Letters of Support**

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Upload up to six (6) letters of support from ELECTED community leaders such as: mayors, county commissioners, state representatives, and state senators.

[\*\*U.S.\\_Representative\\_Hartzler\\_Douglass\\_Park\\_Letter\\_of\\_Support.pdf\*\*](#)

[\*\*Missouri\\_State\\_Representative\\_David\\_Tyson\\_Smith\\_Douglass\\_Park\\_Letter\\_of\\_Support.pdf\*\*](#)

[\*\*Missouri\\_Senator\\_Caleb\\_Rowden\\_Douglass\\_Park\\_Letter\\_of\\_Support.pdf\*\*](#)

[\*\*Mayor\\_Barbara\\_Buffaloe\\_Douglass\\_Park\\_Letter\\_of\\_Support.pdf\*\*](#)

[\*\*Boone\\_County\\_Commission\\_Douglass\\_Park\\_Letter\\_of\\_Support.pdf\*\*](#)

[\*\*City\\_Council\\_Member\\_Pat\\_Fowler\\_Douglass\\_Park\\_Letter\\_of\\_Support.pdf\*\*](#)

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**3. Other Stakeholder Support Applicants may upload letters of support from other stakeholders in the community AND/OR applicants may email a Community Support Form to community stakeholders. A combined maximum of ten (10) community stakeholder support forms and/or letters may be submitted.**

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3a. Indicate below if you will upload letters of support, email the Community Support Form, or both.

### **Upload Letters of Support**

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If you have letters of support from other stakeholders, upload them here.

[\*\*DeCarlon\\_Seewood\\_-\\_Community\\_Revitalization\\_Letter\\_of\\_Support.pdf\*\*](#)

[\*\*Chad\\_Moeller\\_Veterans\\_United\\_-\\_Community\\_Revitalization\\_Letter\\_of\\_Support.pdf\*\*](#)

[Barbra\\_Horrell\\_-\\_Community\\_Revitalization\\_Letter\\_of\\_Support.pdf](#)  
[Chris\\_Bailey\\_-\\_Community\\_Revitalization\\_Letter\\_of\\_Support.pdf](#)  
[Stephanie\\_Browning\\_-\\_Community\\_Revitalization\\_Letter\\_of\\_Support.pdf](#)  
[Randy\\_Cole\\_-\\_Community\\_Revitalization\\_Letter\\_of\\_Support.pdf](#)  
[Mike\\_Harvey\\_-\\_Community\\_Revitalization\\_Letter\\_of\\_Support.pdf](#)  
[Stacey\\_Button\\_-\\_Community\\_Revitalization\\_Letter\\_of\\_Support.pdf](#)  
[Brian\\_Yearwood\\_-\\_Community\\_Revitalization\\_Letter\\_of\\_Support.pdf](#)  
[Josh\\_Pell\\_-\\_Community\\_Revitalization\\_Letter\\_of\\_Support.pdf](#)

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How many                      **0.0**  
Community Support  
Forms, if any, did you  
send? (Enter 0 if you  
did not send  
Community Support  
Forms)

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## IX. REQUIRED DOCUMENT UPLOADS

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If the proposed project is a capital project (construction, renovation, etc.), upload a copy of the project cost estimate prepared by an engineer or architect.

[Cost\\_Estimate\\_Douglass\\_Park\\_Improvements\\_with\\_Photos\\_Plans.pdf](#)

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Upload a copy of the    n/a  
applicant entity's  
Certificate of Good  
Standing if applicable  
to your entity type\*.

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Upload the completed    n/a  
Leadership and  
Ownership  
Information form. You  
MUST download and  
use the form provided  
by the Department.

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Upload the applicant entity's Statement of No Tax Due  
[CITY\\_OF\\_COLUMBIA\\_No\\_Tax\\_Due.pdf](#)

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Upload a copy of the applicant entity's E-Verify Memorandum of Understanding (MOU)  
[Everify\\_MOU.pdf](#)

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Upload the signed Debarment and Suspension Certification form. You MUST download and use the form provided by the Department.  
[Debarment\\_and\\_Suspension\\_Form\\_SIGNED.pdf](#)

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Upload the signed and notarized Applicant Certification form. You MUST download and use the form provided by the Department.  
[MO\\_ED\\_Certification\\_Statement\\_SIGNED.pdf](#)

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**PLEASE NOTE:** Once you have clicked the submit button below, you will no longer be able to edit your application.

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**If you or someone you know served in the U.S. Armed Forces, we encourage you to visit <http://veteranbenefits.mo.gov> or call (573) 751-3779 to learn about available resources.**

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## Douglass Park Capital Improvement Project

### Cost Estimate

Project includes renovations to the Douglass Family Aquatic Center, basketball court improvements and phase II construction of the skatepark.

### CONSTRUCTION COST SUMMARY

City of Columbia Funding	\$ 500,000
Grant Match	\$ 495,000
Total Budget	\$ 995,000

DESCRIPTION	COST	SECTION SUBTOTAL
<b>ADMINISTRATIVE AND LEGAL EXPENSES</b>		
Architectural/Engineering Services	\$ 40,000	
Permits	\$ 4,000	
Plans/Bidding/Advertisement	\$ 500	
		\$ 44,500.00
<b>SKATE PARK PHASE II CONSTRUCTION</b>		
Site prep/grading/base rock	\$ 30,000	
Final grading/seeding/strawing	\$ 10,000	
Flatwork: Concrete/Rebar/Forms	\$ 55,000	
Skate Features - Prefabricated Concrete Structures x 12	\$ 130,000	
		\$ 225,000
<b>BASKETBALL COURT RENOVATIONS</b>		
Electronic Basketball Scoreboards	\$ 22,000	
72 inch steel backboard w/galv. sched. 40 post (includes concrete footings)	\$ 30,000	
(2) 94' x 50' basketball court resurfacing- paint lines and logos	\$ 58,000	
15' x 30' Prefabricated steel mono-slope shelter (includes concrete pad/footings)	\$ 35,000	
Bleachers	\$ 10,000	
		\$ 155,000
<b>POOL SHELTER RENOVATIONS</b>		
Metal roof, trim, and liner panel replacement	\$ 45,000	
Replace decking and hand rails	\$ 20,000	
Update electrical	\$ 15,000	
Paint	\$ 15,000	
Stone veneer columns	\$ 15,000	
		\$ 110,000

**POOL RENOVATIONS**

Pool liner	\$	90,000	
Climbing Wall	\$	27,000	
Patio furniture	\$	10,000	
Water slide stair tread replacement	\$	40,000	
Water Slide Refurbishment	\$	30,000	
			\$ 197,000

**BATHHOUSE RENOVATIONS**

Replace metal roof, trim, and liner panel	\$	60,000	
Interior & exterior electrical renovations	\$	19,500	
Repaint interior & exterior	\$	35,000	
Bathroom partions	\$	10,000	
Door replacement	\$	7,000	
HVAC Updates	\$	12,000	
Install ceiling panels	\$	6,000	
Install partition walls at admission desk	\$	7,500	
Admission desk furnishings - desk, chair, storage	\$	3,500	
			\$ 160,500

**MISC. POOL AREA RENOVATIONS**

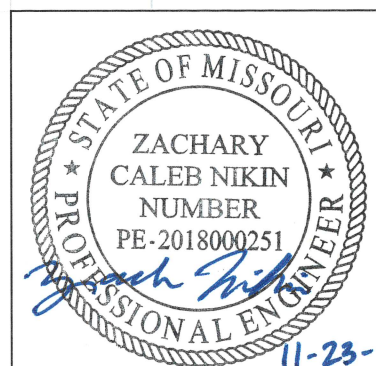
Spray ground improvements	\$	15,000	
Perimeter fence painting	\$	25,000	
Landscaping improvements	\$	8,000	
Signage	\$	15,000	
			\$ 63,000

**CONTINGENCY**

\$ 40,000

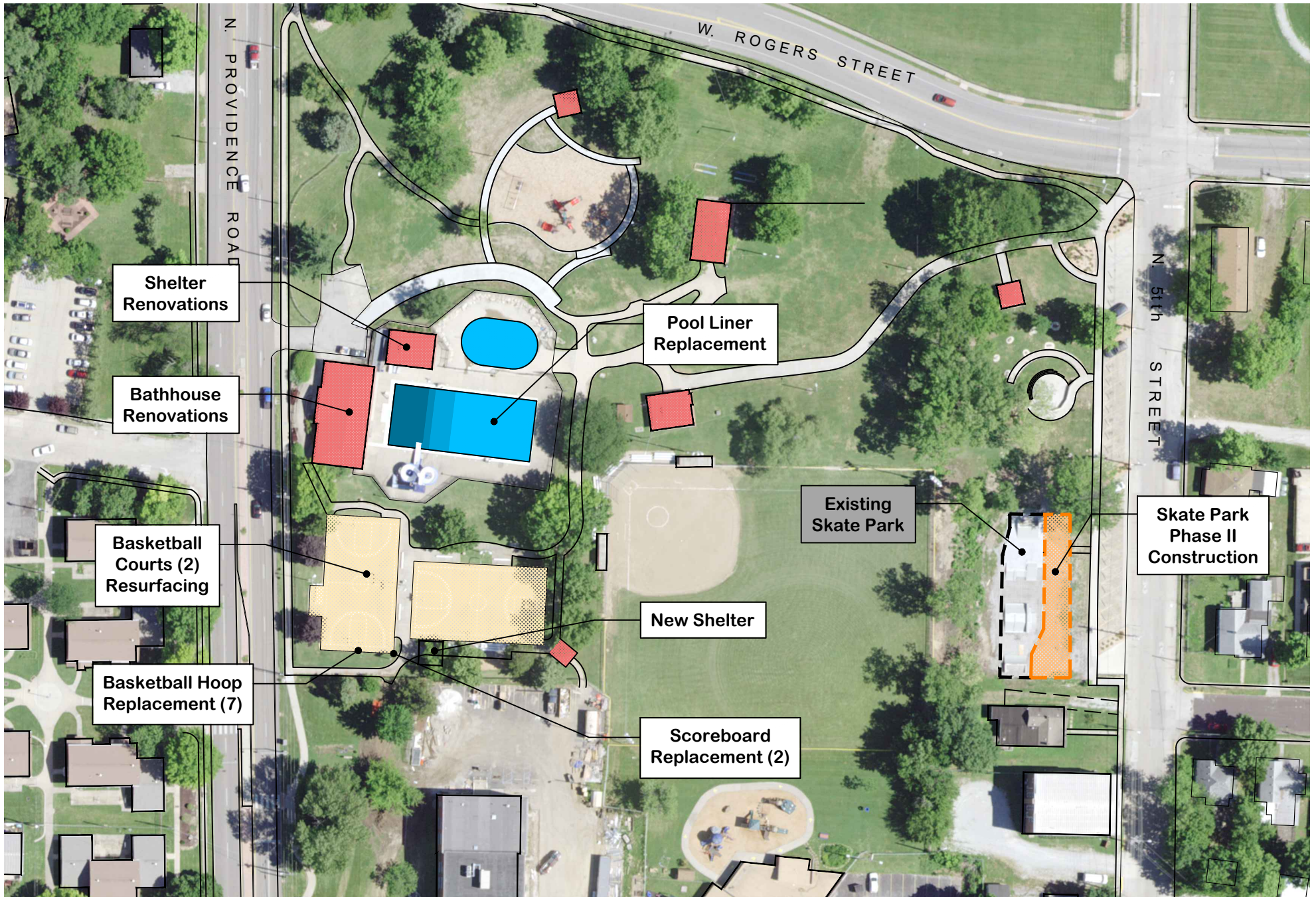
**TOTAL**

**\$ 995,000.00**



Zach Nikin, PE  
Park Services Manager  
Columbia Parks and Recreation

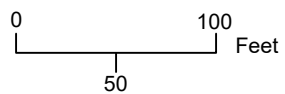




## PROPOSED IMPROVEMENTS PLAN

Douglass Park  
400 N. Providence Road

November 22, 2022



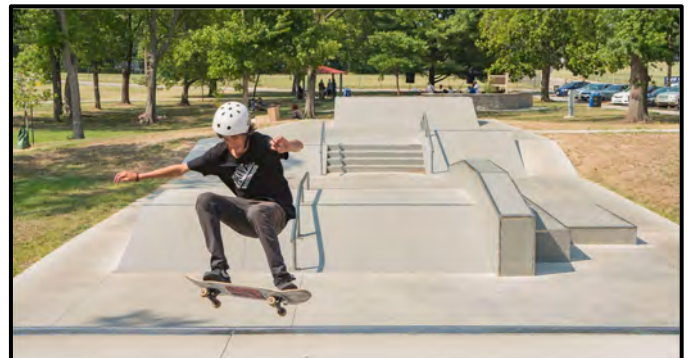
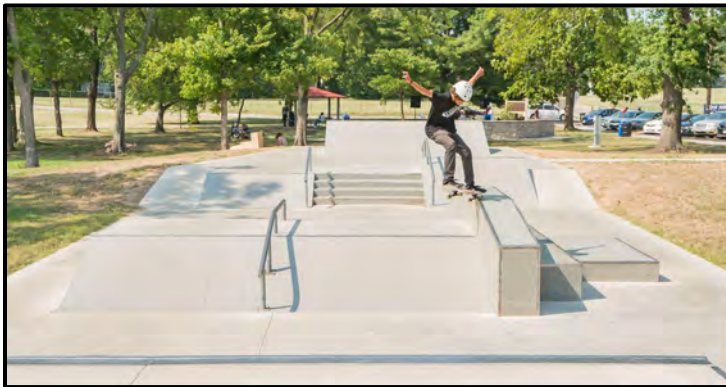


## Existing Basketball Amenities





## Existing Skate Park Amenities





## Existing Pool and Shelter Amenities





Existing Bath House Exterior Amenities



Bath House Admissions Entrance Exterior



Bath House Roof



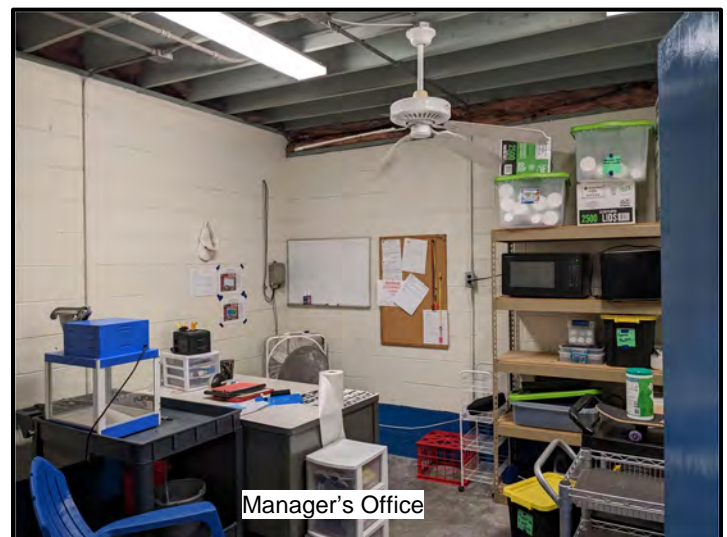
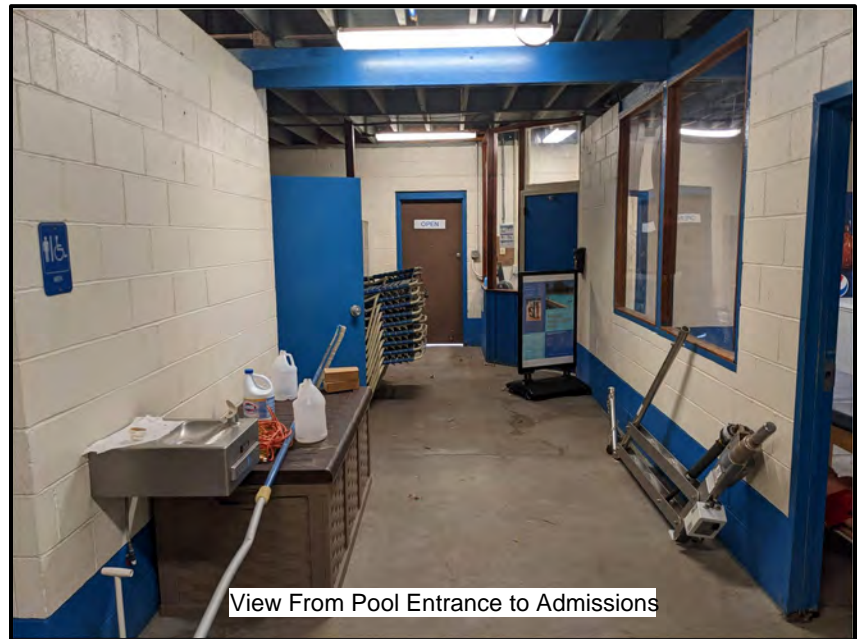
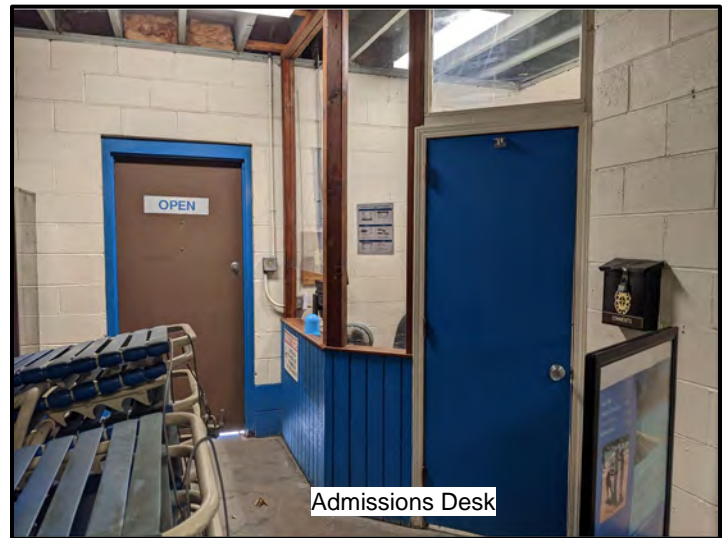
Bath House Admissions Entrance Exterior



Bath House Building Exterior

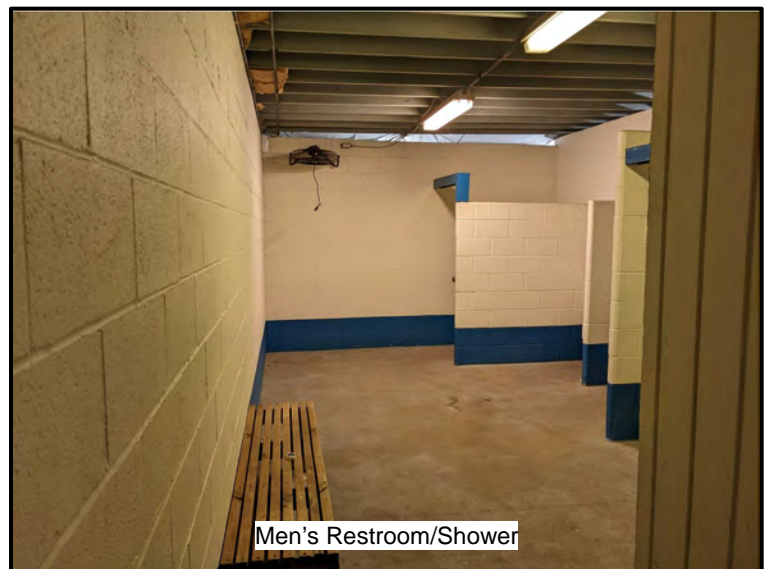


## Existing Bath House Interior Amenities





## Existing Bath House Amenities





November 21, 2022

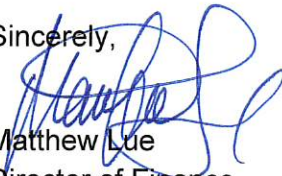
Missouri Department of Economic Development  
Community Revitalization Grant  
Grant Administration Department

Re: Missouri Department of Economic Development Community Revitalization Grant- Douglass  
Park Improvements (Budget from 2021 Park Sales Tax)

To Whom It May Concern:

Please be advised that the City of Columbia has the financial capability of completing the above  
referenced project with matching funds available in the amount of \$500,000.

Sincerely,



Matthew Lue  
Director of Finance

PLEASE ROUND TO THE NEAREST \$1

PROJECT ACTIVITIES	FUNDING SOURCE PER ACTIVITY		AMOUNT / VALUE PER PROJECT FUNDING SOURCE							
		Is funding source secured?	AMOUNT FROM THIS GRANT TO FUND ACTIVITY	LOCAL MATCH WITH PRIOR ARPA FUNDS (CLFRF)	APPLICANT'S CASH FUNDS (INCLUDES LOANS)	APPLICANT'S NON- CASH KIND) RESOURCES	OTHER STATE AGENCY FUNDS	OTHER FEDERAL AGENCY FUNDS	PRIVATE FUNDS (CASH)	TOTAL
Example 1: Equipment and Furnishings	LOCAL MATCH WITH PRIOR ARPA FUNDS		\$	\$	\$		\$	\$	\$	0
Example 2: Architectural and Engineering Fees	APPLICANT CASH		\$	\$			\$	\$	\$	0
New Construction, Expansion, Renovation or use Conversion (of buildings, parks and recreational facilities as well as sidewalks, crosswalks, streetlights and related)	2021 Park Sales Tax	Secured		\$		400000	\$	\$	\$	400000
New Construction, Expansion, Renovation or use Conversion (of buildings, parks and recreational facilities as well as sidewalks, crosswalks, streetlights and related)	University of Missouri	Secured	\$	\$		50000	\$	\$	\$	50000
New Construction, Expansion, Renovation or use Conversion (of buildings, parks and recreational facilities as well as sidewalks, crosswalks, streetlights and related)	Veterans United Home Loans	Secured	\$	\$		50000	\$	\$	\$	50000
New Construction, Expansion, Renovation or use Conversion (of buildings, parks and recreational facilities as well as sidewalks, crosswalks, streetlights and related)	Grant Match	Unsecured		495000	\$	\$	\$	\$	\$	495000
			\$	\$	\$	\$	\$	\$	\$	0
			\$	\$	\$	\$	\$	\$	\$	0
			\$	\$	\$	\$	\$	\$	\$	0
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			\$	\$	\$	\$	\$	\$	\$	0
			\$	\$	\$	\$	\$	\$	\$	0
<b>II. ADMINISTRATION</b>										
GRANT ADMINISTRATION			\$	\$	\$	\$	\$	\$	\$	
TOTAL ADMINISTRATION										\$ -
<b>III. TOTAL PROJECT COST</b>										\$ 995,000
The \$50,000 from the University of Missouri and the \$50,000 from Veterans United Home Loans are designated for the basketball court improvement portion of this project.										
IF INCLUDED IN THE BUDGET, PROVIDE EXPLANATION OF NEED FOR LEGAL EXPENSES:										





Missouri Department of  
**Economic Development**

**ARPA Grant Programs Application Certification Statement**

DED ARPA grant program:

- |   |  |
|---|--|
| <input type="radio"/> Broadband Infrastructure            | <input type="radio"/> Workforce Training Grant Program |
| <input checked="" type="radio"/> Community Revitalization | <input type="radio"/> Local Tourism Asset Development  |
| <input type="radio"/> Small Business                      | <input type="radio"/> Entertainment Venue              |
| <input type="radio"/> Nonprofit                           | <input type="radio"/> Industrial Site Development      |
| <input type="radio"/> Broadband Cellular Towers           |  |

Project Name:

The above must be completed for this Statement or it may be rejected.

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I certify the following:

1. I am at least 18 years old.
2. I have authority to make the representations in the undersigned applicant's (Applicant's) grant application form and all accompanying documents, whether submitted simultaneously or in a supplemental manner (collectively the Application), on behalf of the Applicant and to submit the Application to the Missouri Department of Economic Development (DED) on behalf of the Applicant. The Application includes this Certification Statement.
3. Applicant understands that the Application and the information contained in it are material representations of fact upon which DED will rely in determining whether to award a grant. If it is later determined by DED that the Applicant knowingly provided inaccurate information or knowingly omitted material information in its Application, in addition to other remedies available, DED may deny the Application or may terminate a grant awarded based on the Application for cause or default.
4. Applicant understands that the Application is incomplete if it does not include all required attachments.
5. Applicant reviewed the Application and certifies, to the best of its knowledge and belief, that the information in the Application is accurate and complete as of the date submitted to DED.
6. Applicant agrees that it must provide immediate written notice to DED if at any time the Applicant learns that the Application when submitted to DED contained inaccurate information, or information has become inaccurate due to changed circumstances.
7. Applicant authorizes DED to verify the information in its Application from any source, including, but not limited to, other Missouri state agencies.
8. Applicant understands and agrees that if awarded grant funds on the basis of the Application, the Applicant will be required to enter into a grant/subaward agreement with DED through which it will agree to comply with all applicable federal and Missouri laws, the terms and conditions of the State of Missouri's grant agreement(s) with the U.S. Department of the Treasury (Treasury), Treasury's regulations and guidance, the applicable DED grant program guidelines for the Application, and other terms and conditions of the grant/subaward agreement.

9. The Applicant is not delinquent with respect to any non-protested Missouri state taxes.
10. The Applicant is not a named party in any pending or threatened liens or litigation that would materially impact the Applicant's viability.
11. The Applicant has not announced its intention to file for bankruptcy and is not currently in a bankruptcy proceeding.
12. The Applicant; Applicant's owners, principals, and executives; and anyone else identified by Applicant in the application have not committed a felony, are not currently charged with commission of a felony, and are not currently on parole or probation for a felony conviction. If the preceding sentence in this certification is not true for Applicant; Applicant's owners, principals, and executives; and anyone else identified by Applicant in the application, please disclose in the space provided the defendant's name, the jurisdiction and court, the date the case was filed, the crime(s) charged and/or convicted, and the case number.
13. If Applicant proposes using other funding sources (match), including other federal grants, to complete the proposed project in the Application, Applicant has confirmed and hereby represents that using the match for the proposed project as set forth in the Application will not result in a violation of any requirements related to the match (e.g., the terms and conditions of a grant agreement for the match).
14. Applicant understands that this grant program is covered by § 285.530 of the Revised Statutes of Missouri (RSMo), which requires, as a condition for the award of any grant in excess of \$5,000 by DED to a business entity (as defined in § 285.525(1) RSMo), that the entity provide a sworn affidavit regarding employment of unauthorized aliens (§ 285.525(10) RSMo) and participation in a federal work authorization program (§ 285.525(6) RSMo), which currently is the E-Verify program.
15. Applicant does not and will not knowingly employ an unauthorized alien in connection with the grant, and activities conducted under it, for the duration of the grant.
16. Applicant is enrolled in, and will continue to participate in the E-Verify federal work authorization program with respect to employees hired after enrollment who are proposed to work in connection with activities to be conducted under the grant, for the duration of the grant. Applicant is providing a copy of its E-Verify Memorandum of Understanding with the U.S. Department of Homeland Security as an attachment to its Application.
17. If Applicant is an entity exempt from federal income tax under Section 501(c) of the Internal Revenue Code of 1986, as amended, Applicant understands and represents that it is voluntarily providing information, which may include "personal information" as that term is defined in § 105.1500 RSMo, to DED, its employees and officials, in order to be considered for a grant. Applicant hereby waives any right it may have under § 105.1500 RSMo to claim that DED and its employees or officials are compelling Applicant to release any such information.

18. Applicant understands that, in addition to the consequences set forth in section 3 of this Application Certification Statement, there may be state or federal criminal, civil, or administrative penalties for false statements in the Application.

[Signature]  
Signature of Authorized Representative of Applicant

DE'CARLON SEEWOOD  
Type or Legibly Print Name of Authorized Representative of Applicant

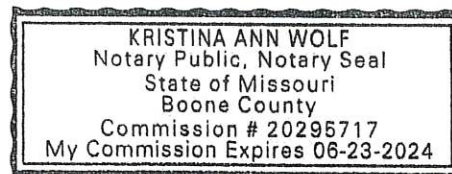
CITY MANAGER  
Type or Legibly Print Title of Authorized Representative of Applicant

CITY OF COLUMBIA  
Type or Legibly Print Applicant's Name

State of Missouri )  
County of Boone ) ss.

On this 21<sup>st</sup> day of November, 2022, before me, the undersigned notary public, personally appeared De'Carlon Seewood [name of applicant's authorized representative], City Manager [authorized representative's title or office] of City of Columbia [name of applicant entity], proved to me through identification documents or personally known to me to be the person who signed this document in my presence, and acknowledged to me that such person signed it voluntarily for its stated purpose on behalf of the entity.

Kristina Ann Wolf  
Notary Public





TAXATION DIVISION  
PO BOX 3666  
JEFFERSON CITY, MO 65105-3666



*Missouri*  
DEPARTMENT OF REVENUE

Telephone: 573-751-9268  
Fax: 573-522-1265  
E-mail: [taxclearance@dor.mo.gov](mailto:taxclearance@dor.mo.gov)

---

CITY OF COLUMBIA  
PO BOX 7236  
COLUMBIA, MO 65205-7236

06/03/2022

RE: MISSOURI TAX ID NUMBER: 12487708  
FEDERAL IDENTIFICATION NUMBER:

Notice Number 2030934179

Dear SIR OR MADAM:

The Missouri Department of Revenue received your request for a Vendor No Tax Due in accordance with Section 34.040.7, RSMo.

Enclosed please find the requested Vendor No Tax Due.

If you require additional information, contact the Taxation Division at the above address, telephone number, fax number, or e-mail.

TAXATION DIVISION

Enclosure



TAXATION DIVISION  
PO BOX 3666  
JEFFERSON CITY, MO 65105-3666



*Missouri*  
DEPARTMENT OF REVENUE

Telephone: 573-751-9268  
Fax: 573-522-1265  
E-mail: [taxclearance@dor.mo.gov](mailto:taxclearance@dor.mo.gov)

---

## VENDOR NO TAX DUE

CITY OF COLUMBIA  
701 E BROADWAY  
COLUMBIA, MO 65201-4465

DATE ISSUED: 06/03/2022  
VALID THROUGH: 09/01/2022

MISSOURI TAX ID NUMBER: 12487708  
FEDERAL IDENTIFICATION NUMBER:

The Missouri Department of Revenue certifies that based on the information provided, the above listed taxpayer or vendor and its disclosed affiliates do not sell taxable tangible personal property or provide taxable services in the State of Missouri. The above vendor and its disclosed affiliates are in compliance with Section 34.040.7, RSMo.

This statement is not to be construed as limiting the authority of the Director of Revenue to pursue collection of liabilities resulting from final litigation, default in payment of any installment agreement entered into with the Director of Revenue, any successor liability that may become due in the future, or audits or reviews of the taxpayer's records as provided by law.

This certificate will remain valid until such time as the business activity changes. Please note that any change in or deviation from the operation of this business as originally described will render this letter inapplicable.

TAXATION DIVISION

## Debarment and Suspension Form

This certification is required by 31 CFR part 19, and 2 CFR § 200.318(h) (made applicable by 2 CFR § 1000.10), which prohibit the award of grants funded through the U.S. Department of the Treasury to person or entities that are debarred, suspended, excluded or disqualified. This certification must be signed by an authorized representative of the Applicant who can legally bind the entity.

### A. INSTRUCTIONS FOR THIS CERTIFICATION

- (1) By signing and submitting this certification with its grant application, the prospective primary participant (Applicant) is providing the certification set out below (B).
- (2) The inability of an Applicant to provide the certification required below will not necessarily result in denial of participation in the grant program. The Applicant shall submit an explanation of why it cannot provide the certification set out below. The certification or explanation will be considered in connection with the Department of Economic Development's (DED) approval of the grant application. However, failure of the Applicant to furnish a certification or an explanation shall disqualify Applicant from receiving the grant.
- (3) This certification is a material representation of fact upon which reliance is placed when DED determines whether to award the grant. If it is later determined that the Applicant knowingly rendered an erroneous certification, in addition to other remedies available, DED may terminate the grant for cause or default.
- (4) The Applicant shall provide immediate written notice to DED if at any time the Applicant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.
- (5) The terms "covered transactions," "debarred," "suspended," "ineligible," "lower tier covered transaction," "participant," "person," "primary covered transaction," "principal," "proposal," and "voluntarily excluded," as used in this certification, have the meanings set out in the Definitions and Coverage sections of rules implementing Executive Order 12549. You may contact DED for assistance in obtaining a copy of those regulations (31 CFR part 19).
- (6) The Applicant agrees by submitting this certification, should the grant be awarded by DED, Applicant shall not knowingly enter into any lower tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by DED.
- (7) The Applicant further agrees by submitting this certification with its grant application that it will not award any contract or subaward to any entity on the governmentwide Excluded Parties List System (see 31 CFR part 19, Appendix).
- (8) A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may, but is not required to, check the List of Parties Excluded from Procurement or Nonprocurement Programs (currently accessible through [www.sam.gov](http://www.sam.gov)).
- (9) Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.

- (10) Except for transactions authorized under paragraph (6) of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the DED, DED may terminate the grant for cause or default.

#### B. CERTIFICATION

1. The prospective primary tier participant (Applicant) certifies to the best of its knowledge and belief that it and its principals:
  - a. Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency;
  - b. Have not within a three-year period preceding this grant application, been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification, or destruction of records, making false statements, or receiving stolen property;
  - c. Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, or local) with commission of any of the offenses enumerated in paragraph 1.b. of this certification; and
  - d. Have not within a three-year period preceding this grant application had one or more public transactions (Federal, State, or local) terminated for cause or default.
2. Where the Applicant is unable to certify to any of the statements in this certification, such Applicant shall attach an explanation to this blank certification.

City of Columbia  
Company Name

WZR4KM9CBTV3  
SAM.gov Unique Entity Identifier\* (if known)

De'Carlon Seewood  
Authorized Representative's Printed Name

City Manager  
Authorized Representative's Title

[Signature]  
Authorized Representative's Signature

11-21-22  
Date

\*Formerly a DUNS number. On April 4, 2022, the unique entity identifier across the federal government changed from DUNS to a 12-character alphanumeric ID assigned to an entity by SAM.gov.



Company ID Number: 171557

## **THE E-VERIFY MEMORANDUM OF UNDERSTANDING FOR EMPLOYERS**

### **ARTICLE I PURPOSE AND AUTHORITY**

The parties to this agreement are the Department of Homeland Security (DHS) and the City of Columbia, Missouri (Employer). The purpose of this agreement is to set forth terms and conditions which the Employer will follow while participating in E-Verify.

E-Verify is a program that electronically confirms an employee's eligibility to work in the United States after completion of Form I-9, Employment Eligibility Verification (Form I-9). This Memorandum of Understanding (MOU) explains certain features of the E-Verify program and describes specific responsibilities of the Employer, the Social Security Administration (SSA), and DHS.

Authority for the E-Verify program is found in Title IV, Subtitle A, of the Illegal Immigration Reform and Immigrant Responsibility Act of 1996 (IIRIRA), Pub. L. 104-208, 110 Stat. 3009, as amended (8 U.S.C. § 1324a note). The Federal Acquisition Regulation (FAR) Subpart 22.18, "Employment Eligibility Verification" and Executive Order 12989, as amended, provide authority for Federal contractors and subcontractors (Federal contractor) to use E-Verify to verify the employment eligibility of certain employees working on Federal contracts.

### **ARTICLE II RESPONSIBILITIES**

#### **A. RESPONSIBILITIES OF THE EMPLOYER**

1. The Employer agrees to display the following notices supplied by DHS in a prominent place that is clearly visible to prospective employees and all employees who are to be verified through the system:
  - a. Notice of E-Verify Participation
  - b. Notice of Right to Work
2. The Employer agrees to provide to the SSA and DHS the names, titles, addresses, and telephone numbers of the Employer representatives to be contacted about E-Verify. The Employer also agrees to keep such information current by providing updated information to SSA and DHS whenever the representatives' contact information changes.
3. The Employer agrees to grant E-Verify access only to current employees who need E-Verify access. Employers must promptly terminate an employee's E-Verify access if the employer is separated from the company or no longer needs access to E-Verify.

**Company ID Number:** 171557

4. The Employer agrees to become familiar with and comply with the most recent version of the E-Verify User Manual.

5. The Employer agrees that any Employer Representative who will create E-Verify cases will complete the E-Verify Tutorial before that individual creates any cases.

a. The Employer agrees that all Employer representatives will take the refresher tutorials when prompted by E-Verify in order to continue using E-Verify. Failure to complete a refresher tutorial will prevent the Employer Representative from continued use of E-Verify.

6. The Employer agrees to comply with current Form I-9 procedures, with two exceptions:

a. If an employee presents a "List B" identity document, the Employer agrees to only accept "List B" documents that contain a photo. (List B documents identified in 8 C.F.R. § 274a.2(b)(1)(B)) can be presented during the Form I-9 process to establish identity.) If an employee objects to the photo requirement for religious reasons, the Employer should contact E-Verify at 888-464-4218.

b. If an employee presents a DHS Form I-551 (Permanent Resident Card), Form I-766 (Employment Authorization Document), or U.S. Passport or Passport Card to complete Form I-9, the Employer agrees to make a photocopy of the document and to retain the photocopy with the employee's Form I-9. The Employer will use the photocopy to verify the photo and to assist DHS with its review of photo mismatches that employees contest. DHS may in the future designate other documents that activate the photo screening tool.

Note: Subject only to the exceptions noted previously in this paragraph, employees still retain the right to present any List A, or List B and List C, document(s) to complete the Form I-9.

7. The Employer agrees to record the case verification number on the employee's Form I-9 or to print the screen containing the case verification number and attach it to the employee's Form I-9.

8. The Employer agrees that, although it participates in E-Verify, the Employer has a responsibility to complete, retain, and make available for inspection Forms I-9 that relate to its employees, or from other requirements of applicable regulations or laws, including the obligation to comply with the antidiscrimination requirements of section 274B of the INA with respect to Form I-9 procedures.

a. The following modified requirements are the only exceptions to an Employer's obligation to not employ unauthorized workers and comply with the anti-discrimination provision of the INA: (1) List B identity documents must have photos, as described in paragraph 6 above; (2) When an Employer confirms the identity and employment eligibility of newly hired employee using E-Verify procedures, the Employer establishes a rebuttable presumption that it has not violated section 274A(a)(1)(A) of the Immigration and Nationality Act (INA) with respect to the hiring of that employee; (3) If the Employer receives a final nonconfirmation for an employee, but continues to employ that person, the Employer must notify DHS and the Employer is subject to a civil money penalty between \$550 and \$1,100 for each failure to notify DHS of continued employment following a final nonconfirmation; (4) If the Employer continues to employ an employee after receiving a final nonconfirmation, then the Employer is subject to a rebuttable presumption that it has knowingly

**Company ID Number:** 171557

employed an unauthorized alien in violation of section 274A(a)(1)(A); and (5) no E-Verify participant is civilly or criminally liable under any law for any action taken in good faith based on information provided through the E-Verify.

b. DHS reserves the right to conduct Form I-9 compliance inspections, as well as any other enforcement or compliance activity authorized by law, including site visits, to ensure proper use of E-Verify.

9. The Employer is strictly prohibited from creating an E-Verify case before the employee has been hired, meaning that a firm offer of employment was extended and accepted and Form I-9 was completed. The Employer agrees to create an E-Verify case for new employees within three Employer business days after each employee has been hired (after both Sections 1 and 2 of Form I-9 have been completed), and to complete as many steps of the E-Verify process as are necessary according to the E-Verify User Manual. If E-Verify is temporarily unavailable, the three-day time period will be extended until it is again operational in order to accommodate the Employer's attempting, in good faith, to make inquiries during the period of unavailability.

10. The Employer agrees not to use E-Verify for pre-employment screening of job applicants, in support of any unlawful employment practice, or for any other use that this MOU or the E-Verify User Manual does not authorize.

11. The Employer must use E-Verify for all new employees. The Employer will not verify selectively and will not verify employees hired before the effective date of this MOU. Employers who are Federal contractors may qualify for exceptions to this requirement as described in Article II.B of this MOU.

12. The Employer agrees to follow appropriate procedures (see Article III below) regarding tentative nonconfirmations. The Employer must promptly notify employees in private of the finding and provide them with the notice and letter containing information specific to the employee's E-Verify case. The Employer agrees to provide both the English and the translated notice and letter for employees with limited English proficiency to employees. The Employer agrees to provide written referral instructions to employees and instruct affected employees to bring the English copy of the letter to the SSA. The Employer must allow employees to contest the finding, and not take adverse action against employees if they choose to contest the finding, while their case is still pending. Further, when employees contest a tentative nonconfirmation based upon a photo mismatch, the Employer must take additional steps (see Article III.B. below) to contact DHS with information necessary to resolve the challenge.

13. The Employer agrees not to take any adverse action against an employee based upon the employee's perceived employment eligibility status while SSA or DHS is processing the verification request unless the Employer obtains knowledge (as defined in 8 C.F.R. § 274a.1(l)) that the employee is not work authorized. The Employer understands that an initial inability of the SSA or DHS automated verification system to verify work authorization, a tentative nonconfirmation, a case in continuance (indicating the need for additional time for the government to resolve a case), or the finding of a photo mismatch, does not establish, and should not be interpreted as, evidence that the employee is not work authorized. In any of such cases, the employee must be provided a full and fair opportunity to contest the finding, and if he or she does so, the employee may not be terminated or suffer any adverse employment consequences based upon the employee's perceived employment eligibility status

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(including denying, reducing, or extending work hours, delaying or preventing training, requiring an employee to work in poorer conditions, withholding pay, refusing to assign the employee to a Federal contract or other assignment, or otherwise assuming that he or she is unauthorized to work) until and unless secondary verification by SSA or DHS has been completed and a final nonconfirmation has been issued. If the employee does not choose to contest a tentative nonconfirmation or a photo mismatch or if a secondary verification is completed and a final nonconfirmation is issued, then the Employer can find the employee is not work authorized and terminate the employee's employment. Employers or employees with questions about a final nonconfirmation may call E-Verify at 1-888-464-4218 (customer service) or 1-888-897-7781 (worker hotline).

14. The Employer agrees to comply with Title VII of the Civil Rights Act of 1964 and section 274B of the INA as applicable by not discriminating unlawfully against any individual in hiring, firing, employment eligibility verification, or recruitment or referral practices because of his or her national origin or citizenship status, or by committing discriminatory documentary practices. The Employer understands that such illegal practices can include selective verification or use of E-Verify except as provided in part D below, or discharging or refusing to hire employees because they appear or sound "foreign" or have received tentative nonconfirmations. The Employer further understands that any violation of the immigration-related unfair employment practices provisions in section 274B of the INA could subject the Employer to civil penalties, back pay awards, and other sanctions, and violations of Title VII could subject the Employer to back pay awards, compensatory and punitive damages. Violations of either section 274B of the INA or Title VII may also lead to the termination of its participation in E-Verify. If the Employer has any questions relating to the anti-discrimination provision, it should contact OSC at 1-800-255-8155 or 1-800-237-2515 (TDD).

15. The Employer agrees that it will use the information it receives from E-Verify only to confirm the employment eligibility of employees as authorized by this MOU. The Employer agrees that it will safeguard this information, and means of access to it (such as PINS and passwords), to ensure that it is not used for any other purpose and as necessary to protect its confidentiality, including ensuring that it is not disseminated to any person other than employees of the Employer who are authorized to perform the Employer's responsibilities under this MOU, except for such dissemination as may be authorized in advance by SSA or DHS for legitimate purposes.

16. The Employer agrees to notify DHS immediately in the event of a breach of personal information. Breaches are defined as loss of control or unauthorized access to E-Verify personal data. All suspected or confirmed breaches should be reported by calling 1-888-464-4218 or via email at [E-Verify@dhs.gov](mailto:E-Verify@dhs.gov). Please use "Privacy Incident – Password" in the subject line of your email when sending a breach report to E-Verify.

17. The Employer acknowledges that the information it receives from SSA is governed by the Privacy Act (5 U.S.C. § 552a(i)(1) and (3)) and the Social Security Act (42 U.S.C. 1306(a)). Any person who obtains this information under false pretenses or uses it for any purpose other than as provided for in this MOU may be subject to criminal penalties.

18. The Employer agrees to cooperate with DHS and SSA in their compliance monitoring and evaluation of E-Verify, which includes permitting DHS, SSA, their contractors and other agents, upon

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reasonable notice, to review Forms I-9 and other employment records and to interview it and its employees regarding the Employer's use of E-Verify, and to respond in a prompt and accurate manner to DHS requests for information relating to their participation in E-Verify.

19. The Employer shall not make any false or unauthorized claims or references about its participation in E-Verify on its website, in advertising materials, or other media. The Employer shall not describe its services as federally-approved, federally-certified, or federally-recognized, or use language with a similar intent on its website or other materials provided to the public. Entering into this MOU does not mean that E-Verify endorses or authorizes your E-Verify services and any claim to that effect is false.

20. The Employer shall not state in its website or other public documents that any language used therein has been provided or approved by DHS, USCIS or the Verification Division, without first obtaining the prior written consent of DHS.

21. The Employer agrees that E-Verify trademarks and logos may be used only under license by DHS/USCIS (see [M-795 \(Web\)](#)) and, other than pursuant to the specific terms of such license, may not be used in any manner that might imply that the Employer's services, products, websites, or publications are sponsored by, endorsed by, licensed by, or affiliated with DHS, USCIS, or E-Verify.

22. The Employer understands that if it uses E-Verify procedures for any purpose other than as authorized by this MOU, the Employer may be subject to appropriate legal action and termination of its participation in E-Verify according to this MOU.

## **B. RESPONSIBILITIES OF FEDERAL CONTRACTORS**

1. If the Employer is a Federal contractor with the FAR E-Verify clause subject to the employment verification terms in Subpart 22.18 of the FAR, it will become familiar with and comply with the most current version of the E-Verify User Manual for Federal Contractors as well as the E-Verify Supplemental Guide for Federal Contractors.

2. In addition to the responsibilities of every employer outlined in this MOU, the Employer understands that if it is a Federal contractor subject to the employment verification terms in Subpart 22.18 of the FAR it must verify the employment eligibility of any "employee assigned to the contract" (as defined in FAR 22.1801). Once an employee has been verified through E-Verify by the Employer, the Employer may not create a second case for the employee through E-Verify.

a. An Employer that is not enrolled in E-Verify as a Federal contractor at the time of a contract award must enroll as a Federal contractor in the E-Verify program within 30 calendar days of contract award and, within 90 days of enrollment, begin to verify employment eligibility of new hires using E-Verify. The Employer must verify those employees who are working in the United States, whether or not they are assigned to the contract. Once the Employer begins verifying new hires, such verification of new hires must be initiated within three business days after the hire date. Once enrolled in E-Verify as a Federal contractor, the Employer must begin verification of employees assigned to the contract within 90 calendar days after the date of enrollment or within 30 days of an employee's assignment to the contract, whichever date is later.



**Company ID Number:** 171557

- b. Employers enrolled in E-Verify as a Federal contractor for 90 days or more at the time of a contract award must use E-Verify to begin verification of employment eligibility for new hires of the Employer who are working in the United States, whether or not assigned to the contract, within three business days after the date of hire. If the Employer is enrolled in E-Verify as a Federal contractor for 90 calendar days or less at the time of contract award, the Employer must, within 90 days of enrollment, begin to use E-Verify to initiate verification of new hires of the contractor who are working in the United States, whether or not assigned to the contract. Such verification of new hires must be initiated within three business days after the date of hire. An Employer enrolled as a Federal contractor in E-Verify must begin verification of each employee assigned to the contract within 90 calendar days after date of contract award or within 30 days after assignment to the contract, whichever is later.
- c. Federal contractors that are institutions of higher education (as defined at 20 U.S.C. 1001(a)), state or local governments, governments of Federally recognized Indian tribes, or sureties performing under a takeover agreement entered into with a Federal agency under a performance bond may choose to only verify new and existing employees assigned to the Federal contract. Such Federal contractors may, however, elect to verify all new hires, and/or all existing employees hired after November 6, 1986. Employers in this category must begin verification of employees assigned to the contract within 90 calendar days after the date of enrollment or within 30 days of an employee's assignment to the contract, whichever date is later.
- d. Upon enrollment, Employers who are Federal contractors may elect to verify employment eligibility of all existing employees working in the United States who were hired after November 6, 1986, instead of verifying only those employees assigned to a covered Federal contract. After enrollment, Employers must elect to verify existing staff following DHS procedures and begin E-Verify verification of all existing employees within 180 days after the election.
- e. The Employer may use a previously completed Form I-9 as the basis for creating an E-Verify case for an employee assigned to a contract as long as:
  - i. That Form I-9 is complete (including the SSN) and complies with Article II.A.6,
  - ii. The employee's work authorization has not expired, and
  - iii. The Employer has reviewed the Form I-9 information either in person or in communications with the employee to ensure that the employee's Section 1, Form I-9 attestation has not changed (including, but not limited to, a lawful permanent resident alien having become a naturalized U.S. citizen).
- f. The Employer shall complete a new Form I-9 consistent with Article II.A.6 or update the previous Form I-9 to provide the necessary information if:
  - i. The Employer cannot determine that Form I-9 complies with Article II.A.6,
  - ii. The employee's basis for work authorization as attested in Section 1 has expired or changed, or
  - iii. The Form I-9 contains no SSN or is otherwise incomplete.

**Note:** If Section 1 of Form I-9 is otherwise valid and up-to-date and the form otherwise complies with

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Article II.C.5, but reflects documentation (such as a U.S. passport or Form I-551) that expired after completing Form I-9, the Employer shall not require the production of additional documentation, or use the photo screening tool described in Article II.A.5, subject to any additional or superseding instructions that may be provided on this subject in the E-Verify User Manual.

g. The Employer agrees not to require a second verification using E-Verify of any assigned employee who has previously been verified as a newly hired employee under this MOU or to authorize verification of any existing employee by any Employer that is not a Federal contractor based on this Article.

3. The Employer understands that if it is a Federal contractor, its compliance with this MOU is a performance requirement under the terms of the Federal contract or subcontract, and the Employer consents to the release of information relating to compliance with its verification responsibilities under this MOU to contracting officers or other officials authorized to review the Employer's compliance with Federal contracting requirements.

### **C. RESPONSIBILITIES OF SSA**

1. SSA agrees to allow DHS to compare data provided by the Employer against SSA's database. SSA sends DHS confirmation that the data sent either matches or does not match the information in SSA's database.

2. SSA agrees to safeguard the information the Employer provides through E-Verify procedures. SSA also agrees to limit access to such information, as is appropriate by law, to individuals responsible for the verification of Social Security numbers or responsible for evaluation of E-Verify or such other persons or entities who may be authorized by SSA as governed by the Privacy Act (5 U.S.C. § 552a), the Social Security Act (42 U.S.C. 1306(a)), and SSA regulations (20 CFR Part 401).

3. SSA agrees to provide case results from its database within three Federal Government work days of the initial inquiry. E-Verify provides the information to the Employer.

4. SSA agrees to update SSA records as necessary if the employee who contests the SSA tentative nonconfirmation visits an SSA field office and provides the required evidence. If the employee visits an SSA field office within the eight Federal Government work days from the date of referral to SSA, SSA agrees to update SSA records, if appropriate, within the eight-day period unless SSA determines that more than eight days may be necessary. In such cases, SSA will provide additional instructions to the employee. If the employee does not visit SSA in the time allowed, E-Verify may provide a final nonconfirmation to the employer.

Note: If an Employer experiences technical problems, or has a policy question, the employer should contact E-Verify at 1-888-464-4218.

### **D. RESPONSIBILITIES OF DHS**

1. DHS agrees to provide the Employer with selected data from DHS databases to enable the Employer to conduct, to the extent authorized by this MOU:

a. Automated verification checks on alien employees by electronic means, and

**Company ID Number:** 171557

- b. Photo verification checks (when available) on employees.
2. DHS agrees to assist the Employer with operational problems associated with the Employer's participation in E-Verify. DHS agrees to provide the Employer names, titles, addresses, and telephone numbers of DHS representatives to be contacted during the E-Verify process.
3. DHS agrees to provide to the Employer with access to E-Verify training materials as well as an E-Verify User Manual that contain instructions on E-Verify policies, procedures, and requirements for both SSA and DHS, including restrictions on the use of E-Verify.
4. DHS agrees to train Employers on all important changes made to E-Verify through the use of mandatory refresher tutorials and updates to the E-Verify User Manual. Even without changes to E-Verify, DHS reserves the right to require employers to take mandatory refresher tutorials.
5. DHS agrees to provide to the Employer a notice, which indicates the Employer's participation in E-Verify. DHS also agrees to provide to the Employer anti-discrimination notices issued by the Office of Special Counsel for Immigration-Related Unfair Employment Practices (OSC), Civil Rights Division, U.S. Department of Justice.
6. DHS agrees to issue each of the Employer's E-Verify users a unique user identification number and password that permits them to log in to E-Verify.
7. DHS agrees to safeguard the information the Employer provides, and to limit access to such information to individuals responsible for the verification process, for evaluation of E-Verify, or to such other persons or entities as may be authorized by applicable law. Information will be used only to verify the accuracy of Social Security numbers and employment eligibility, to enforce the INA and Federal criminal laws, and to administer Federal contracting requirements.
8. DHS agrees to provide a means of automated verification that provides (in conjunction with SSA verification procedures) confirmation or tentative nonconfirmation of employees' employment eligibility within three Federal Government work days of the initial inquiry.
9. DHS agrees to provide a means of secondary verification (including updating DHS records) for employees who contest DHS tentative nonconfirmations and photo mismatch tentative nonconfirmations. This provides final confirmation or nonconfirmation of the employees' employment eligibility within 10 Federal Government work days of the date of referral to DHS, unless DHS determines that more than 10 days may be necessary. In such cases, DHS will provide additional verification instructions.

### **ARTICLE III**

## **REFERRAL OF INDIVIDUALS TO SSA AND DHS**

### **A. REFERRAL TO SSA**

1. If the Employer receives a tentative nonconfirmation issued by SSA, the Employer must print the notice as directed by E-Verify. The Employer must promptly notify employees in private of the finding and provide them with the notice and letter containing information specific to the employee's E-Verify



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case. The Employer also agrees to provide both the English and the translated notice and letter for employees with limited English proficiency to employees. The Employer agrees to provide written referral instructions to employees and instruct affected employees to bring the English copy of the letter to the SSA. The Employer must allow employees to contest the finding, and not take adverse action against employees if they choose to contest the finding, while their case is still pending.

2. The Employer agrees to obtain the employee's response about whether he or she will contest the tentative nonconfirmation as soon as possible after the Employer receives the tentative nonconfirmation. Only the employee may determine whether he or she will contest the tentative nonconfirmation.
3. After a tentative nonconfirmation, the Employer will refer employees to SSA field offices only as directed by E-Verify. The Employer must record the case verification number, review the employee information submitted to E-Verify to identify any errors, and find out whether the employee contests the tentative nonconfirmation. The Employer will transmit the Social Security number, or any other corrected employee information that SSA requests, to SSA for verification again if this review indicates a need to do so.
4. The Employer will instruct the employee to visit an SSA office within eight Federal Government work days. SSA will electronically transmit the result of the referral to the Employer within 10 Federal Government work days of the referral unless it determines that more than 10 days is necessary.
5. While waiting for case results, the Employer agrees to check the E-Verify system regularly for case updates.
6. The Employer agrees not to ask the employee to obtain a printout from the Social Security Administration number database (the Numident) or other written verification of the SSN from the SSA.

## **B. REFERRAL TO DHS**

1. If the Employer receives a tentative nonconfirmation issued by DHS, the Employer must promptly notify employees in private of the finding and provide them with the notice and letter containing information specific to the employee's E-Verify case. The Employer also agrees to provide both the English and the translated notice and letter for employees with limited English proficiency to employees. The Employer must allow employees to contest the finding, and not take adverse action against employees if they choose to contest the finding, while their case is still pending.
2. The Employer agrees to obtain the employee's response about whether he or she will contest the tentative nonconfirmation as soon as possible after the Employer receives the tentative nonconfirmation. Only the employee may determine whether he or she will contest the tentative nonconfirmation.
3. The Employer agrees to refer individuals to DHS only when the employee chooses to contest a tentative nonconfirmation.
4. If the employee contests a tentative nonconfirmation issued by DHS, the Employer will instruct the

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employee to contact DHS through its toll-free hotline (as found on the referral letter) within eight Federal Government work days.

5. If the Employer finds a photo mismatch, the Employer must provide the photo mismatch tentative nonconfirmation notice and follow the instructions outlined in paragraph 1 of this section for tentative nonconfirmations, generally.

6. The Employer agrees that if an employee contests a tentative nonconfirmation based upon a photo mismatch, the Employer will send a copy of the employee's Form I-551, Form I-766, U.S. Passport, or passport card to DHS for review by:

- a. Scanning and uploading the document, or
- b. Sending a photocopy of the document by express mail (furnished and paid for by the employer).

7. The Employer understands that if it cannot determine whether there is a photo match/mismatch, the Employer must forward the employee's documentation to DHS as described in the preceding paragraph. The Employer agrees to resolve the case as specified by the DHS representative who will determine the photo match or mismatch.

8. DHS will electronically transmit the result of the referral to the Employer within 10 Federal Government work days of the referral unless it determines that more than 10 days is necessary.

9. While waiting for case results, the Employer agrees to check the E-Verify system regularly for case updates.

## **ARTICLE IV SERVICE PROVISIONS**

### **A. NO SERVICE FEES**

1. SSA and DHS will not charge the Employer for verification services performed under this MOU. The Employer is responsible for providing equipment needed to make inquiries. To access E-Verify, an Employer will need a personal computer with Internet access.

## **ARTICLE V MODIFICATION AND TERMINATION**

### **A. MODIFICATION**

1. This MOU is effective upon the signature of all parties and shall continue in effect for as long as the SSA and DHS operates the E-Verify program unless modified in writing by the mutual consent of all parties.

2. Any and all E-Verify system enhancements by DHS or SSA, including but not limited to E-Verify checking against additional data sources and instituting new verification policies or procedures, will be covered under this MOU and will not cause the need for a supplemental MOU that outlines these changes.

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## **B. TERMINATION**

1. The Employer may terminate this MOU and its participation in E-Verify at any time upon 30 days prior written notice to the other parties.
2. Notwithstanding Article V, part A of this MOU, DHS may terminate this MOU, and thereby the Employer's participation in E-Verify, with or without notice at any time if deemed necessary because of the requirements of law or policy, or upon a determination by SSA or DHS that there has been a breach of system integrity or security by the Employer, or a failure on the part of the Employer to comply with established E-Verify procedures and/or legal requirements. The Employer understands that if it is a Federal contractor, termination of this MOU by any party for any reason may negatively affect the performance of its contractual responsibilities. Similarly, the Employer understands that if it is in a state where E-Verify is mandatory, termination of this by any party MOU may negatively affect the Employer's business.
3. An Employer that is a Federal contractor may terminate this MOU when the Federal contract that requires its participation in E-Verify is terminated or completed. In such cases, the Federal contractor must provide written notice to DHS. If an Employer that is a Federal contractor fails to provide such notice, then that Employer will remain an E-Verify participant, will remain bound by the terms of this MOU that apply to non-Federal contractor participants, and will be required to use the E-Verify procedures to verify the employment eligibility of all newly hired employees.
4. The Employer agrees that E-Verify is not liable for any losses, financial or otherwise, if the Employer is terminated from E-Verify.

## **ARTICLE VI PARTIES**

- A. Some or all SSA and DHS responsibilities under this MOU may be performed by contractor(s), and SSA and DHS may adjust verification responsibilities between each other as necessary. By separate agreement with DHS, SSA has agreed to perform its responsibilities as described in this MOU.
- B. Nothing in this MOU is intended, or should be construed, to create any right or benefit, substantive or procedural, enforceable at law by any third party against the United States, its agencies, officers, or employees, or against the Employer, its agents, officers, or employees.
- C. The Employer may not assign, directly or indirectly, whether by operation of law, change of control or merger, all or any part of its rights or obligations under this MOU without the prior written consent of DHS, which consent shall not be unreasonably withheld or delayed. Any attempt to sublicense, assign, or transfer any of the rights, duties, or obligations herein is void.
- D. Each party shall be solely responsible for defending any claim or action against it arising out of or related to E-Verify or this MOU, whether civil or criminal, and for any liability wherefrom, including (but not limited to) any dispute between the Employer and any other person or entity regarding the applicability of Section 403(d) of IIRIRA to any action taken or allegedly taken by the Employer.
- E. The Employer understands that its participation in E-Verify is not confidential information and may be disclosed as authorized or required by law and DHS or SSA policy, including but not limited to,

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Congressional oversight, E-Verify publicity and media inquiries, determinations of compliance with Federal contractual requirements, and responses to inquiries under the Freedom of Information Act (FOIA).

F. The individuals whose signatures appear below represent that they are authorized to enter into this MOU on behalf of the Employer and DHS respectively. The Employer understands that any inaccurate statement, representation, data or other information provided to DHS may subject the Employer, its subcontractors, its employees, or its representatives to: (1) prosecution for false statements pursuant to 18 U.S.C. 1001 and/or; (2) immediate termination of its MOU and/or; (3) possible debarment or suspension.

G. The foregoing constitutes the full agreement on this subject between DHS and the Employer.

**To be accepted as an E-Verify participant, you should only sign the Employer's Section of the signature page. If you have any questions, contact E-Verify at 1-888-464-4218.**

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**Approved by:**

<b>Employer</b> City of Columbia, Missouri	
Name (Please Type or Print) Deborah R Dijak	Title
Signature Electronically Signed	Date 12/16/2008
<b>Department of Homeland Security – Verification Division</b>	
Name (Please Type or Print) USCIS Verification Division	Title
Signature Electronically Signed	Date 12/16/2008

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### Information Required for the E-Verify Program

#### Information relating to your Company:

Company Name	City of Columbia, Missouri
Company Facility Address	600 E. Broadway Columbia, MO 65201
Company Alternate Address	P.O. Box 6015 Columbia, MO 65205
County or Parish	BOONE
Employer Identification Number	436000810
North American Industry Classification Systems Code	921
Parent Company	City of Columbia, Missouri
Number of Employees	1,000 to 2,499
Number of Sites Verified for	15

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**Are you verifying for more than 1 site? If yes, please provide the number of sites verified for in each State:**

MISSOURI	15 site(s)
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**Company ID Number:** 171557

**Information relating to the Program Administrator(s) for your Company on policy questions or operational problems:**

Name Jackie D Lowrey  
Phone Number (573) 441 - 6614  
Fax Number (573) 874 - 7736  
Email Address jdl@gocolumbiamo.com

Name Tracy L Frevert  
Phone Number (573) 874 - 7560  
Fax Number (573) 874 - 7736  
Email Address tlfrever@gocolumbiamo.com

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Barbra Horrell  
1109 Chantilly Ct.  
Columbia, MO 65203

October 21, 2022

Missouri Department of Economic Development  
Community Revitalization Grant Program  
P O Box 1157  
Jefferson City, MO 65102

Subject: Letter of Support for the City of Columbia Parks and Recreation Department's application for the Community Revitalization Grant Program for Douglass Park

To Whom It May Concern:

This letter is in support of the City of Columbia Parks and Recreation Department's application concerning the Community Revitalization Grant Program for improvements to Douglass Park.

Douglass Park and Pool provide a link to the roots and cultural history of our community. This significant landmark is recognized with a commemorative marker on the African-American Heritage Trail (AAHT). The AAHT has 20 commemorative markers recognizing historical locations and people important to the development of the Black community in Columbia. Land for a city park in Columbia's Black community was included in official plans as early as 1935. After much debate and with funding from a Federal Government Public Works grant, the City of Columbia constructed Douglass Pool adjacent to Frederick Douglass High School. Douglass Pool was built specifically for the Black community and was dedicated on June 18, 1939. Plans to develop the open space around the school and pool began in 1959 as part of the Douglass School Urban Renewal Project. Douglass Park and Pool were located within close proximity to the robust Sharp End business district, a commercial and residential area where Black owned businesses thrived between the 1900s-1960s. Douglass Park has provided outdoor recreation opportunities to citizens in the central area of Columbia for the past 80+ years and serves as a key piece of Columbia's history.

As a native Columbian, raised in a segregated part of the city, I graduated from Fredrick Douglass High School in its final year. I believe it is time for proper improvements in the area including this park project. This will assist with the diversity of the city as well as continue to promote positive improvements to the park. The area is included in the Columbia African-American Heritage Trail, and this grant has my total support with the mentioned reason, inclusion.

An important part of what gives a city character and a sense of community is its history. Maintenance and preservation of the irreplaceable heritage of Douglass Park and Pool is vital to maintaining the cultural, educational, aesthetic, inspirational and economic benefits for future generations. I strongly urge you to support Columbia Parks and Recreation's proposal for improvements to Douglass Park.

Sincerely,



Barbra A.B. Horrell  
Board Member and Treasurer, John William Blind Boone Foundation  
Co-Chair, African-American Heritage Trail Sharp End Committee  
Board Member, Boone County History and Cultural Committee

**Daniel K. Atwill**, Presiding Commissioner  
**Justin Aldred**, District I Commissioner  
**Janet M. Thompson**, District II Commissioner



Roger B. Wilson  
Boone County Government Center  
801 East Walnut, Room 333  
Columbia, MO 65201-7732  
573-886-4307 • FAX 573-886-4311

# Boone County Commission

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November 9, 2022

Missouri Department of Economic Development  
P.O. Box 1157  
Jefferson City, Missouri 65101

To Whom It May Concern:

The Boone County Commission writes this letter in support of the City of Columbia Parks and Recreation Department's application for the Community Revitalization Grant for improvements to Douglass Park and Pool.

Douglass Park and Pool is a community park located in central Columbia. Proposed improvements include renovating the basketball courts and pool and additions to the skate park. Past improvements to the park have been well received by Columbia residents who desire places for social gathering and park amenities serving young families.

Access to safe and well-maintained parks drives more livable and equitable communities and provides environmental, social, and economic benefits. Investment in parks through improved infrastructure, community engagement, and other place-based strategies can also address long-standing social and economic divides.

The Boone County Commission supports CRPD in their application for the Community Revitalization Grant for Douglass Park and Pool and hopes the Missouri Department of Economic Development takes this worthwhile project into consideration for funding.

Sincerely,

Daniel K. Atwill  
Presiding Commissioner

Justin Aldred  
District I Commissioner

Janet M. Thompson  
District II Commissioner



**Vision:** To be the best school district in our state

**Mission:** To provide an excellent education for all our students

**Dr. Brian Yearwood**, Superintendent of Schools

1818 West Worley Street

Columbia, MO 65203

(573) 214-3400

Fax: (573) 214-3401

November 22, 2022

Missouri Department of Economic Development  
Community Revitalization Grant Program  
P O Box 1157  
Jefferson City, MO 65102

RE: Letter of Support for the City of Columbia Parks and Recreation Department's application for the Community Revitalization Grant Program for Douglass Park

To Whom It May Concern:

On behalf of the scholars and faculty of Columbia Public Schools, I am pleased to write this letter of support for the City of Columbia Parks and Recreation's (CPRD) Community Revitalization Grant Program application. The Columbia Public School District has multiple elementary and secondary schools located within walking distance of Douglass Park. Our scholars and faculty will receive direct health and wellness benefits from renovations to the basketball court and Douglass Family Aquatic Center as well as the expansion of the existing skatepark.

Columbia Public Schools and Douglass High School have a long-standing, positive relationship with the City of Columbia Parks and Recreation Department. In the 1970s, Columbia Public Schools offered land for construction of the basketball court and, later in the 1990s, provided land for construction of the Douglass baseball field. Extensive public input meetings were held with Douglass High School and other Douglass Park stakeholder groups during CPRD's planning for their 2013 Parks, Recreation and Open Master Plan. This input resulted in partial redesign of the park's layout, pavilion and ballfield improvements, development of a small skatepark, and increased recreational programming.

Columbia Public School scholars and their families are frequent users of Douglass Park during all times of the year and the park is used heavily by students at Douglass High School. Free public skate parks provide a place for all levels of skaters, from beginner to advanced level. Skateparks are a great place to make friends and have a sense of community and belonging. Students pay more attention to academic tasks when provided with easy access to outdoor activities and exercise. By enhancing and maintaining Douglass Park, our scholars will have the opportunity to continue to enjoy outdoor recreation in Central Columbia.

This grant opportunity provides a mutual sharing of resources to strengthen our school programs that utilize the park, enhance our community's economic growth and provide outdoor space for families. I fully support Columbia Parks and Recreation's application for a Community Revitalization Grant for Douglass Park.

Sincerely,

Dr. Brian Yearwood  
Superintendent



# Veterans United<sup>®</sup>

## Home Loans

October 21, 2022

Missouri Department of Economic Development  
Community Revitalization Grant Program  
P O Box 1157  
Jefferson City, MO 65102

Subject: Letter of Support for the City of Columbia Parks and Recreation Department's application for the Community Revitalization Grant Program for Douglass Park

To Whom It May Concern:

I am pleased to write in support of Columbia Parks and Recreation's application for the Community Revitalization Grant Program for Douglass Park. Veterans United Home Loans' commitment to this project is a donation of \$50,000 for renovation to the outdoor basketball court at Douglass Park. We are thrilled to support improvements to an iconic and historic community park where local youth can foster a lifelong love of sports and physical activity that will benefit them throughout their lives and lead to a healthier and more active community.

Veterans United Home Loans is the nation's number one VA home purchase lender, and is based in Columbia, Mo., where we were founded in 2002. We are proud to actively support the Columbia and mid-Missouri area in many ways, including our Veterans United Foundation, which has raised over \$120 million since its inception in 2011 – much of which has in turn been given to charitable organizations that support our Veterans and the community at large.

We are excited to be a partner on this project and fully support Columbia Parks and Recreation's efforts to improve and enhance Douglass Park. Thank you for your consideration.

Sincerely,

Chad Moller  
Community Relations Specialist  
Veterans United Home Loans

[VeteransUnited.com](https://www.veteransunited.com) | 1-800-884-5560 | 1400 Veterans United Drive, Columbia, MO 65203 | Veterans United Home Loans NMLS # 1907 ([www.nmlsconsumeraccess.org](https://www.nmlsconsumeraccess.org)). A VA approved lender; Not endorsed or sponsored by the Dept. of Veterans Affairs or any government agency. Licensed in all 50 states. For State Licensing information, please visit [www.veteransunited.com/licenses](https://www.veteransunited.com/licenses).

Chris Bailey  
Parkside Skateshop  
1614 Business Loop 70 W.  
Columbia, MO 65202

November 16, 2022

Missouri Department of Economic Development  
Community Revitalization Grant Program  
P O Box 1157  
Jefferson City, MO 65102

Subject: Letter of Support for the City of Columbia Parks and Recreation Department's application for the Community Revitalization Grant Program for Douglass Park

To Whom It May Concern:

This letter is in support of the City of Columbia Parks and Recreation Department's application concerning the Community Revitalization Grant Program for improvements to Douglass Park.

As a longtime skater and now small business owner since 2010 of Parkside Skateshop, I have been involved with skating events around the nation, regionally and locally. Columbia is a small city that serves as the regional retail and recreational hub for numerous surrounding rural communities. Three small, well-loved public skateparks offer venues for instructional classes, small-scale events (i.e. birthday parties and demonstrations) and regional competitive events that attract skaters and their families who then shop, eat and stay locally. Skateparks in general offer a gathering place to encourage social interactions between people of different ages, ethnicities and economic backgrounds. Offering an expanded skatepark at Douglass Park will offer more variety for local skaters and visitors.

Effects of the COVID-19 pandemic are still palpable to our local retail industries including specialty sports shops. Locally owned skate shops keep our community's skate scene alive by offering advice and maintenance services, organizing events, providing a sense of community, and offering entry-level job opportunities for youth. Columbia's hardcore and casual skaters have two options for skater-owned, brick-and-mortar retail shops. A portion of Parkside's revenue goes back into local events/competitions, essentially keeping money locally. Along with economic benefits, our local competitive skating events and retail stores also provide community character and individuality.

Demographics for skaters indicate that most are within the range of 14 – 24 years of age with a high percentage of males although women participants are on the rise. With Columbia's easy access off Interstate 70, the three skateparks entice cross-state and cross-country travelers to stop, skate, and stay. Skateparks also improve the quality of life for Columbia residents in terms of physical and mental health. Skateparks offer a safe place for healthy physical activity and



encourage people to go outside. While skating is allowed on Columbia's city streets, purpose-built skateparks are the safest places to ride, especially for inexperienced casual skaters. Skateparks also draw skaters away from areas where skating is perceived as a nuisance and into places where it is least likely to disturb anyone. Public skateparks are a win-win because skateboarders have a safe place to pursue their passion and develop their skills.

Skateboarding was one of four new sports added to the 2021 Summer Olympics with male and female skaters from around the globe. In addition to the Olympics, a rise in the popularity of skateboarding is fueled by an increase in female participants, people having more time on their hands due to COVID-19 and its newfound esteem as a socially accepted sport. The intent of this grant application to invest in more state-of-the-art skateparks will make a difference and progress skateboarding in Columbia and regionally. I strongly urge you to support Columbia Parks and Recreation's proposal for improvements to Douglass Park. Thank you for your consideration.

Sincerely,

Chris Bailey  
Owner, Parkside Skateshop

A handwritten signature in blue ink, appearing to read 'Chris Bailey', with a stylized, flowing script.



November 11, 2022

Missouri Department of Economic Development  
Community Revitalization Grant Program  
P O Box 1157  
Jefferson City, MO 65102

Subject: Letter of Support for the City of Columbia Parks and Recreation Department's application for the Community Revitalization Grant Program for Douglass Park

Dear Selection Committee:

On behalf of the citizens residing in our First Ward of the City of Columbia, please accept this letter of support for the Parks and Recreation Department's application for a Missouri Department of Economic Development Community Revitalization Grant for Douglass Park.

The proposed improvements to the basketball courts, renovations to Douglass Family Aquatic Center and phase II expansion of the skate park are commitments we make to our young people who live in the area, who attend Douglass School, and who have multi-generational roots within 5 city blocks in all directions. The park serves our First Ward neighbors of all ages and the provides visual and mental rest for those who walk upon its paths or picnic with their family and friends during the summer months. From the Easter Egg Hunt in March or April to Douglass Baseball beginning in May, to Juneteenth in June, and the Black and White Ball homecoming weekend in July or August, the park provides a gathering place that benefits our children, our seniors and everyone in between. I live a block and a half away from Douglass Park and marvel at the tenacity of our skateboarders as I drive or walk by. They are always working on improving their skills. I regularly attend special events in the park and visit with our families when I happen upon a baseball practice on a summer evening.

The area surrounding Douglass Park carries important cultural and historic significance to the Black families who lived along N Fifth Street, and to the two Historic Black churches less than one block apart. Douglass Pool was the City's first recreation facility dedicated in 1939; a commemorative marker was installed as part of our anticipated and now complete African American Heritage Trail.

Our city's parks and recreation services are cited as among the most important factors in what makes Columbia a livable community. Well-maintained parks enhance property values, increase municipal revenue, and attract homebuyers and retirees. I am delighted to support our Parks and Recreation Department application and their creative vision of how we maintain and improve park amenities at Douglass Park. Thank you for considering this request.

Sincerely,

Pat Fowler  
First Ward Columbia City Council Member







October 25, 2022

Missouri Department of Economic Development  
Community Revitalization Grant Program  
P. O. Box 1157  
Jefferson City, MO 65102

Subject: Letter of Support for the City of Columbia Parks and Recreation Department's application for the Community Revitalization Grant Program for Douglass Park

To Whom It May Concern:

I am writing to express my strong support for the City of Columbia Parks and Recreation Department's (CPRD) application for \$826,000 for the Community Revitalization Grant to improve Douglass Park. The project supports outcome objectives of the City of Columbia's 2021 Strategic Plan including: organizational excellence, safe neighborhoods, reliable infrastructure, inclusive community and resilient economy, meeting the current and future needs of our residents and visitors. The City's Strategic Plan outlines what we as the City hope to achieve.

One of the things that makes Columbia such a great place for people to visit and for our residents to live is our expansive parks and trail system. With more than 3,500 acres of parkland, 75 parks and 60 miles of trails, that is no easy task. Since 1939, the City has long supported development and improvements to Douglass Park. The Douglass Family Aquatic Facility has undergone numerous upgrades including the renovation of the pool shell and bathhouse in 2007 and development of a splash pad in 2010. In recent years, investments have included the purchase of adjacent land to expand the park, development of a skate park, amphitheater and complete renovation of the playground and park shelters.

For decades, recreation programs and special events scheduled at Douglass Park have played an integral role in offering essential services. Along with multiple community partners, the City has hosted a free lunch program, job fairs, Moonlight Hoops, the Douglass baseball program, Juneteenth, numerous concerts, and other special events. Douglass Park and Pool provide a link to the roots and cultural history of our community and is recognized as a significant historic landmark with a commemorative marker on the African-American Heritage Trail. The park is a place where future generations can reflect upon and understand the impact African American leaders have made on our community.

The COVID-19 pandemic and resulting recession have greatly exacerbated funding challenges and put extra pressure on the ability of park and recreation agencies to offer or partner with others to provide low-cost facilities and youth sports programs. Despite these challenges, CPRD



has secured donations totaling \$100,000 from the private sector and University of Missouri Athletics that will assist with renovating the basketball court at Douglass Park. Securing financial partnerships during times of economic crisis underscores the importance of investing in youth programs and well-maintained parks to support health and wellness, economic development, and community pride. Additionally, in 2021 Columbia citizens overwhelmingly supported the passage of a 10 year dedicated 1/8-cent renewable Park Sales Tax with 80% voting in favor. The tax ballot won in all six wards and all precincts showing the value of parks and the trust citizens have in Columbia Parks and Recreation.

I believe this project is an excellent candidate for the Community Revitalization Grant Program. I look forward to the opportunity to contribute my support and that of the City of Columbia to this very worthy and needed project. Thank you for your consideration.

Sincerely,

A handwritten signature in black ink, appearing to read "De'Carlon Seewood", with a long, sweeping flourish extending to the right.

De'Carlon Seewood  
City Manager

November 11, 2022

Missouri Department of Economic Development  
Community Revitalization Grant Program  
P O Box 1157  
Jefferson City, MO 65102

RE: Subject: Letter of Support for the City of Columbia Parks and Recreation Department's application for the Community Revitalization Grant Program for Douglass Park

To Whom It May Concern:

On behalf of Mizzou Sports Properties, this letter serves to endorse the City of Columbia Parks and Recreation's application for the Community Revitalization Grant Program for improvements to Douglass Park. We are honored to support this initiative and to play a role in the positive impact the revitalization of Douglass Park will have on the community. In partnership with Veterans United and the University of Missouri Athletics Department, Mizzou Sports Properties has committed a donation of \$50,000 to this project for renovation to the outdoor basketball court at Douglass Park.

As the Tigers' longtime multimedia rightsholder, Mizzou Sports Properties does everything in complete collaboration with the Athletics Department. In addition to overseeing all aspects of the Mizzou-LEARFIELD multimedia rights agreement, we work with local, regional and national brands looking to align with the University of Missouri and its fans. LEARFIELD has had the privilege of representing Mizzou for more than four decades.

Mizzou Sports Properties is proud to support Columbia Parks and Recreation's efforts for its expected improvements to Douglass Park and encourages your support of the grant application.

Sincerely,



Josh Pell  
General Manager  
LEARFIELD's Mizzou Sports Properties



November 3, 2022

Missouri Department of Economic Development  
Community Revitalization Grant Program  
P O Box 1157  
Jefferson City, MO 65102

Subject: Letter of Support for the City of Columbia Parks and Recreation Department's application for the Community Revitalization Grant Program for Douglass Park

To Whom It May Concern:

I am pleased to submit this letter in support of the City of Columbia Parks and Recreation Department's (CPRD) application for a Community Revitalization Grant for Douglass Park. As a staunch advocate for high quality greenspace, I enthusiastically support improvements to public spaces that are welcoming, accessible and safe for all residents, especially those promoting both human and ecological health.

Columbia has a very active community and parks and trails are an important part of the character of our city. CPRD manages 3,500 acres of parkland, maintains 75 parks and approximately 60 miles of trails. Nearly every citizen lives within a ½-mile of a public park or trail and CPRD plans to continue that standard as we expand and grow in population. In a 2021 citywide citizen survey 87% of respondents indicated they had visited a local park with 96% of respondents indicating the condition of the park as excellent or good. Eighty-four percent indicated that City officials should place a high or very high priority on maintaining the condition of parks and facilities.

Douglass Park is a tremendous asset for our community; it is honored as our legacy park with development plans dating back to 1935. City support for a more developed public recreational area gained ground in 1938 when Columbia received a federal Public Works Administration grant to build a swimming pool specifically for the Black community. Eventually, a city park developed as part of the Douglass School Urban Renewal Project in the late 1950s. Douglass Park and Pool are recognized on the African-American Heritage Trail, acknowledging the historical significance to the Columbia community at large. Over the decades, the park has served as a place for uniting young families and extended families. The park also serves as a community gathering space for festivals and civic engagement. The addition of the Tapp-Elbert Amphitheater in 2018 honored Wynna Faye Tapp-Elbert who worked tirelessly as a community activist and was an integral part in shaping the development of Douglass Park through infrastructure and programming.

Many factors make a city the place people want to live. Parks are vital to the overall health, economic development and sustainability of our community. Well-maintained parks help increase property values and attract businesses and workforce. They are inclusive and help all citizens, rich



*Our vision: Columbia is the best place for everyone to live, work, learn and play.*

or poor, in pursuing their goal of a satisfactory life. Two years after the outbreak of the COVID-19 pandemic, the City of Columbia is still struggling with the effects of this devastating crisis. With limited financial resources, municipalities continue to find it increasingly difficult to fund the high cost of ongoing maintenance for aging park infrastructure. We are appreciative of this opportunity for collaborative efforts at the federal level to continue to drive and fund investments into our community parks and open space.

Thank you for your consideration of this letter and CPRD's request for a Community Revitalization Grant for Douglass Park.

Sincerely,

A handwritten signature in blue ink that reads "Barbara Buffaloe". The signature is written in a cursive, flowing style.

Barbara Buffaloe  
Mayor



1871

**Douglass Athletic Association  
P O Box 7296  
Columbia, MO 65205-7296**

November 11, 2022

**Missouri Department of Economic Development  
Community Revitalization Grant Program  
P O Box 1157  
Jefferson City, MO 65102**

Subject: Letter of Support for the City of Columbia Parks and Recreation Department's application for the Community Revitalization Grant Program for Douglass Park

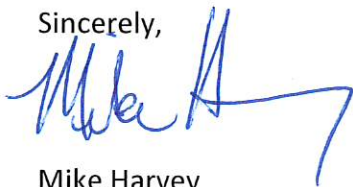
To Whom It May Concern:

On behalf of the Douglass Athletic Association, I write to support the City of Columbia Parks and Recreation Department's application to the Community Revitalization Grant Program for improvements to Douglass Park.

The Douglass Athletic Association (DAA) is a community organization that offers a T-ball and baseball program for boys and girls at Douglass Park. Our organization has a goal to offer these sports in a fun, non-competitive environment to introduce kids to the sport and begin their development of athletic skills that we hope will continue throughout their playing career. The Douglass Athletic Association was established in 1996 by Rod and John Kelley, aka the "baseball brothers" of Douglass Park. All DAA programs are offered as a low-cost option to traditional organized sports and are scheduled at Douglass Park located in central Columbia.

As President of Douglass Youth Baseball and on behalf of our participants, I wish to extend our support toward maintenance and upkeep of this well-loved community park. Improvements to the pool, basketball court and the skatepark will provide much needed activities for our families prior to and after practices and games. Thank you for your consideration of this grant application.

Sincerely,



Mike Harvey  
President  
Douglass Youth Baseball

CAPITOL OFFICE  
STATE CAPITOL, ROOM 320  
201 W. CAPITOL AVE.  
JEFFERSON CITY, MO 65101  
TELEPHONE (573) 751-3931  
FAX (573) 751-4320  
SENATE.MO.GOV/ROWDEN



COMMITTEES:  
RULES, JOINT RULES, RESOLUTIONS AND  
ETHICS - CHAIR  
ADMINISTRATION, VICE - CHAIR  
GUBERNATORIAL APPOINTMENTS, VICE - CHAIR  
JOINT COMMITTEE ON EDUCATION

**MISSOURI SENATE**  
JEFFERSON CITY

**CALEB ROWDEN**  
MAJORITY FLOOR LEADER  
DISTRICT 19

October 19, 2022

Missouri Department of Economic Development  
Community Revitalization Grant Program  
P O Box 1157  
Jefferson City, MO 65102

RE: City of Columbia Parks and Recreations Department - Community Revitalization Grant Program

To Whom It May Concern:

I am writing to express my support for the City of Columbia Parks and Recreation Department's (CPRD) application for the Community Revitalization Grant for improvements to Douglass Park and Pool. Proposed improvements include renovating the basketball courts, pool and additions to the skate park.

Douglass Park and Pool is a community park located in central Columbia. Past improvements to the park have been well received by Columbia residents who desire places for social gathering and park amenities serving young families. Recent improvements include shelter renovations, playground equipment and an Amphitheater. During summer months, easy access to the Douglass Park Pool and Spray grounds provides a free or low-cost option for exercise and recreation.

Access to safe and well-maintained parks and programming is a driver of a more livable and equitable community providing environmental, social and economic benefits. Investment in parks – through improved infrastructure, community engagement, and other place-based strategies – can also address long-standing social and economic divides. I fully support CPRD's application for the Community Revitalization Grant for Douglass Park and Pool. Thank you for your consideration.

Sincerely,

A handwritten signature in black ink, appearing to be "C. Rowden", written over a horizontal line.

Caleb Rowden  
Senator – District 19

CR:lmb

**CAPITOL OFFICE**  
201 West Capitol Avenue  
Room 105-H  
Jefferson City, MO 65101-6806  
(573) 751-4189  
David.smith@house.mo.gov



**Committees:**  
Elections and Elected Officials  
Emerging Issues  
Joint Committee on Administrative  
Rules  
Rules/Administrative Oversight  
Task Force on Fair, Non-  
discriminatory Local Taxation Solar  
Energy

## David Tyson Smith

State Representative  
District 45

October 24, 2022

Missouri Department of Economic Development  
Community Revitalization Grant Program  
P O Box 1157  
Jefferson City, MO 65102

RE: Columbia, MO Letter of Support for the Community Revitalization Grant Program

To Whom It May Concern:

On behalf of my constituents, I write this letter to express my support for the City of Columbia Parks and Recreation Department's (CPRD) application for the Community Revitalization Grant for improvements to Douglass Park and Pool. Proposed improvements include renovating the basketball courts and pool and additions to the skate park.

Douglass Park and Pool is a community park located in central Columbia. Past improvements to the park have been well received by Columbia residents who desire places for social gathering and park amenities serving young families. Recent improvements include shelter renovations, playground equipment and an Amphitheater. During summer months, easy access to the Douglass Park Pool and Spray grounds provides a free or low-cost option for exercise and recreation.

Access to safe and well-maintained parks and programming is a driver of a more livable and equitable community providing environmental, social and economic benefits. Investment in parks – through improved infrastructure, community engagement, and other place-based strategies – can also address long-standing social and economic divides. I fully support CPRD's application for the Community Revitalization Grant for Douglass Park and Pool.

Sincerely,

A handwritten signature in cursive script that reads "D. T. Smith".

Representative David Tyson Smith  
45<sup>th</sup> District





## Housing Authority of the City of Columbia, Missouri

---

201 Switzler Street, Columbia MO 65203

Office: (573) 443-2556 ♦ Fax: (573) 443-0051 ♦ TTY: (800) 735-2966 ♦ [www.ColumbiaHA.com](http://www.ColumbiaHA.com)

November 8, 2022

Missouri Department of Economic Development  
Community Revitalization Grant Program  
P O Box 1157  
Jefferson City, MO 65102

RE: Letter of Support for the City of Columbia Parks and Recreation Department's application for the Community Revitalization Grant Program for Douglass Park

To Whom It May Concern:

On behalf of the Columbia Housing Authority (CHA), I write this letter to express my support for the City of Columbia Parks and Recreation Department's (CPRD) application for the Community Revitalization Grant Program for Douglass Park.

Founded in 1956, CHA provides safe, healthy, and affordable housing to more than 1,900 low-income families and individuals living in Columbia and Boone County. Douglass Park and Pool is a community park located in central Columbia. Four of seven CHA housing properties are located within a half-mile walking distance of Douglass Park. Past improvements to the park have been well received by CHA residents who desire places for social gathering and park amenities serving young families. Recent improvements include shelter renovations, playground equipment replacement and the construction of the Tapp-Elbert Amphitheater. The proposed improvements to the Douglass Family Aquatic Center, basketball courts and skate park would be welcomed improvements by our staff and residents. During summer months, easy access to the Douglass Family Aquatic Center and Spraygrounds provides a free or low-cost option for aerobic exercise and recreation and programming associated with the basketball courts and skate park offer opportunities for our residents.

Access to safe and well-maintained parks and programming is a driver of a more livable and equitable community providing environmental, social and economic benefits. Investment in parks – through improved infrastructure, community engagement, and other place-based strategies – can also address long-standing social and economic divides. The Columbia Housing Authority fully supports CPRD's application for the Community Revitalization Grant for Douglass Park.

Sincerely,

Randy Cole  
Chief Executive Officer  
Columbia Housing Authority



**Regional Economic Development Inc.**

November 21, 2022

Missouri Department of Economic Development  
P.O. Box 1157  
Jefferson City, MO 65102

RE: LETTER OF SUPPORT FOR COLUMBIA PARKS AND RECREATION – DOUGLASS PARK

To Whom It May Concern:

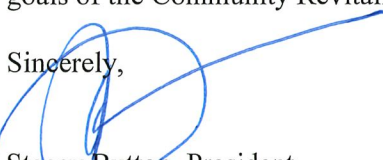
On behalf of Regional Economic Development Inc. (REDI), this letter demonstrates our support of the City of Columbia Parks and Recreation Department's application for the Community Revitalization Grant with the Department of Economic Development for Douglass Park.

REDI supports this initiative as it aligns well with REDI's mission which is to assist in the creation of quality job opportunities that support upward economic mobility for the residents of Columbia and Boone County. Proposed improvements to Douglass pool, the basketball court and expanding the skate park will support economic activity and job creation. Nationwide, park and recreation agencies are a leading source of first jobs for youth and young adults. Columbia Parks and Recreation employs hundreds of seasonal, part-time employees throughout the summer including lifeguards, concession workers, landscapers, etc. Often these first-time jobs help to instill a sense of work ethic, responsibility and commitment. Parks and recreation facilities offer jobs where youth can receive fundamental and technical skills training like working with a cash register or food service. These skills serve as stepping-stones to the soft skills needed for entry-level positions and meaningful work that provides a living wage. When the number of residents with living-wage jobs increase, the need for and support of retail and service industries will also increase.

Well-maintained parks, trails and recreation facilities in Columbia drive economic opportunity by providing jobs, attracting tourists and increasing tax revenue; and, expanding pedestrian activity to Douglass Park will be an important part of building a thriving, healthy, social community.

We support the efforts of the Columbia Parks and Recreation Department as they seek funding for improvements to Douglass Park, and appreciate your consideration of their application which address the goals of the Community Revitalization Grant.

Sincerely,

  
Stacey Button, President  
Regional Economic Development Inc.

November 3, 2022

Missouri Department of Economic Development  
Community Revitalization Grant Program  
P O Box 1157  
Jefferson City, MO 65102

SUBJECT: Letter of Support for the City of Columbia Parks and Recreation  
Department's application for the Community Revitalization Grant Program for Douglass  
Park

To Whom It May Concern:

This letter serves to endorse Columbia Parks and Recreation's application for a Community Revitalization Grant for Douglass Park. Columbia/Boone County Public Health and Human Services (CBCPHHS) is a nationally accredited public health department through the Public Health Accreditation Board. Our department promotes and protects the health, safety and well-being of the community through leadership, partnership, and service.

Douglass Park has long served the recreational and fitness needs of Columbia citizens by offering affordable aquatic facilities, play equipment, a basketball court, skate park and baseball field. Public pools offer a means of social interaction, relaxation and stress relief for our citizens. Swimming is fun for all ages and is a low impact form of exercise for individuals with special needs. Proposed ADA improvements to the bathhouse and pool area will better serve individuals with disabilities. Additionally, community pools create summer jobs for teens and young adults allowing for improved financial health.

Culturally sensitive programming offered at Douglass Park honors Columbia's rich African-American history providing park users with a sense of community and kinship. Improvements to aging park infrastructure will allow successful programs (i.e. Moonlight Hoops, Juneteenth, and Concerts in the Park) and events to continue. The planned expansion of the park's high-use skate spot is a positive move to attract young skaters to a professionally designed, public facility instead of skating on public streets. Additionally, skate parks help to provide diverse programming that provides youth who may not be interested in traditional sports new ways to be active.

Since 2001, Douglass Park has served as one of 14 locations for Columbia's Summer Food Service Program (SFSP). The SFSP provides nutritious breakfast, lunch, and/or snacks to children in at-risk areas during the timeframe when many children do not have access to free or reduced-price lunches at school. According to the National Recreation



573.874.7781  
573.874.7756 fax



1005 W. Worley Street  
Columbia, Missouri 65203



CoMo.gov

*Our vision: Columbia is the best place for everyone to live, work, learn and play.*



and Park Association, park and recreation agencies are the second largest public provider of free meals to children, next to schools. Over the past 10 years, 31,000 youth, ages 18 and under, received a free lunch at Douglass Park.

Columbia Parks and Recreation is an essential partner with CBCPHHS in combating some of the most complicated challenges our community faces – poor nutrition, hunger, obesity, and physical inactivity. Park and recreation agencies effectively improve health outcomes and should be supported at federal levels to enable them to continue to expand their efforts in making a positive change in the health and wellness of the citizens we serve.

I fully support the efforts of the Columbia Parks and Recreation Department as they seek federal funding for improvements to Douglass Park. Our community has seen the value of Douglass Park and the Douglass Family Aquatic Center in improving overall health and wellness to its surrounding neighborhood and beyond. I look forward to the completion of much needed maintenance and expanded recreational amenities to better serve our citizens.

Sincerely,

A handwritten signature in black ink that reads "Stephanie Browning". The signature is written in a cursive, flowing style.

Stephanie Browning  
Director  
Columbia/Boone County Public Health and Human Services



VICKY HARTZLER  
4TH DISTRICT, MISSOURI

COMMITTEE ON ARMED SERVICES  
RANKING MEMBER, SUBCOMMITTEE ON  
TACTICAL AIR AND LAND FORCES

COMMITTEE ON AGRICULTURE  
[WWW.HARTZLER.HOUSE.GOV](http://WWW.HARTZLER.HOUSE.GOV)



**Congress of the United States**  
**House of Representatives**  
Washington, DC 20515-2504

2235 RAYBURN BUILDING  
WASHINGTON, D.C. 20515  
(202) 225-2876

2415 CARTER LANE, SUITE 4  
COLUMBIA, MO 65201  
(573) 442-9311

1917 NORTH COMMERCIAL STREET  
HARRISONVILLE, MO 64701  
(816) 884-3411

500 EAST ELM STREET  
LEBANON, MO 65536  
(417) 532-5582

October 27, 2022

Missouri Department of Economic Development  
Community Revitalization Grant Program  
P O Box 1157  
Jefferson City, MO 65102

RE: Columbia, MO Letter of Support for the Community Revitalization Grant Program

To Whom It May Concern:

On behalf of my constituents, I write this letter to express my support for the City of Columbia Parks and Recreation Department's (CPRD) application for the Community Revitalization Grant for improvements to Douglass Park and Pool. Proposed improvements include renovating the basketball courts and pool and additions to the skate park.

Douglass Park and Pool is a community park located in central Columbia. Past improvements to the park have been well received by Columbia residents who desire places for social gathering and park amenities serving young families. The basketball courts, pool, and skate park, provide a place for local residents to both enjoy the outdoors and gather with friends and family.

Access to safe and well-maintained parks and programming is a driver of a more livable and equitable community providing environmental, social, and economic benefits. I fully support CPRD's application for the Community Revitalization Grant for Douglass Park and Pool.

Very Truly Yours,

  
Congresswoman Vicky Hartzler