



Department Source: Finance
To: City Council
From: City Manager & Staff
Council Meeting Date: January 18, 2022
Re: Supplemental Amendment to B33-22

Executive Summary

This is a supplement to B33-22: Amending the FY 2022 Annual Budget by adding positions in the Finance Department, Human Resources Department, and Economic Development Department; appropriating funds; amending the FY 2022 Classification and Pay Plan by adding and reassigning classifications; amending Chapter 19 of the City Code as it relates to unclassified service.

Discussion

Two positions, the Leave and Accommodation Specialist in Human Resources and Enterprise Resource Planning (ERP) Analyst in Finance, were requested for addition with the FY 22 Budget, however, the positions were not able to be graded in time for inclusion. As they were put on hold, the budget for their salaries, benefits, as well as any necessary electronic devices or furniture were not included in the adopted budget. The original memo erroneously states that the salaries were included in the adopted FY 22 budget.

Fiscal Impact

Short-Term Impact: \$11,500 for furniture and computer equipment
Long-Term Impact: \$170,373 for salaries, benefits, and annual telephone costs

Strategic & Comprehensive Plan Impact

Strategic Plan Impacts:

Primary Impact: Primary, Secondary Impact: Secondary, Tertiary Impact: Tertiary

Comprehensive Plan Impacts:

Primary Impact: Primary, Secondary Impact: Secondary, Tertiary Impact: Tertiary

Legislative History

Date	Action

Suggested Council Action

Acceptance of this supplemental memo