

AMENDMENT TO AGREEMENT
For
PROFESSIONAL ENGINEERING SERVICES
Between
THE CITY OF COLUMBIA, MISSOURI
And
RRT ENGINEERING, LLC

THIS AMENDMENT TO AGREEMENT (hereinafter "Amendment") by and between the City of Columbia, Missouri (hereinafter "City"), and **RRT Engineering, LLC** (hereinafter "Engineer"), is entered into on the date of the last signatory noted below (the "Effective Date"). City and Engineer are each individually referred to herein as a "Party" and collectively as the "Parties".

WHEREAS, on October 4, 2022, City and Engineer entered into an Agreement for Professional Engineering Services (hereinafter "Agreement") for Columbia Recycling and Waste Diversion Program Evaluation;

WHEREAS, Engineer has completed the scope of work set forth in Exhibit A of the Agreement and City has paid Engineer \$276,129.90 for such work;

WHEREAS, City has need for additional services to be performed by Engineer including a feasibility study to evaluate two of the Material Recovery Facility (hereinafter "MRF") options in the Engineer's final report, recommendations regarding moving forward, and additional services set forth in Engineer's Adjustment to Scope of City of Columbia Agreement for Engineering Services (hereinafter "Amended Scope of Work") attached hereto and incorporated herein as Exhibit A-1;

WHEREAS, a balance of \$64,944.10 remains within the Agreement's not-to-exceed amount of \$341,074; and

WHEREAS, City and Engineer desire to amend the Agreement's scope of work to include the additional work needed by City while staying within the not-to-exceed amount of the original Agreement.

AMENDMENTS

NOW, THEREFORE, in consideration of the mutual covenants set out herein the Parties agree to amend the Agreement as follows:

1. Paragraph 5.3 of the Agreement is removed and replaced in its entirety with the following:

5.3 Services set forth in Exhibit A shall be started within 10 calendar days of Notice to Proceed on the Agreement and completed within 365 calendar days from the issuance of the Notice to Proceed on the Agreement. Services set forth in Exhibit A-1 shall be started within 10


calendar days of Notice to Proceed on the Amendment and completed within 240 calendar days from issuance of the Notice to Proceed on the Amendment. City shall have the right to establish performance times for individual phases or elements of the Project by delivering a written schedule setting out the performance times to the Engineer.

2. The Agreement is amended to include Exhibit A-1 which is attached hereto and incorporated herein.
3. The terms and conditions of the Agreement are modified as specifically set forth herein. All other terms of the Agreement shall remain unchanged and in full force and effect.

[SIGNATURES ON FOLLOWING PAGE]

IN WITNESS WHEREOF, the Parties hereto have executed this Amendment by their duly authorized representatives as of the date of the last signatory to this Amendment.

CITY OF COLUMBIA, MISSOURI

By: _____
De'Carlton Seewood, City Manager 

Date: _____

ATTESTED BY:

Sheela Amin, City Clerk

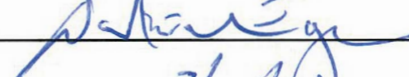
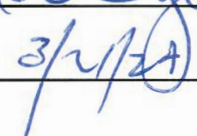
APPROVED AS TO FORM:

Nancy Thompson, City Counselor/ek

CERTIFICATION: I hereby certify that the above expenditure is within the purpose of the appropriation to which it is charged, Account No. **55716588 604023 RF055**, and that there is an unencumbered balance to the credit of such appropriation sufficient to pay therefor.

By: _____
Matthew Lue, Director of Finance

RRT ENGINEERING, LLC

By:  _____
Date:  _____

ATTEST:



By:  _____
Name:  _____

Exhibit A

**RRT Engineering, LLC**

1 Huntington Quadrangle, Suite 3S01
 Melville, New York 11747-4401
 631-756-1060
 631-756-1064 (fax)
 info@rrtenviro.com
 www.rrtenviro.com

August 24, 2022

City of Columbia Purchasing
 701 E. Broadway, 5th Floor
 Columbia, MO 65201

RE: Engineering Services – Columbia Recycling and Waste Diversion Program Evaluation
 Request for Qualifications (RFQUAL) 170/2021

Dear Purchasing Department:

RRT Engineering, LLC (RRT) is pleased to submit to the City of Columbia (City) our revised price proposal to provide the services required by the RFQUAL, as described in our response of May 6, 2022, and as discussed via telephone on August 17. Attached to this letter is a description of the tasks and outputs for the Evaluation Work. These outputs reflect the direction provided by the City for RRT to perform the field work items with the exception of an MSW composition study to be subcontracted MSW Consultants, an industry leader with whom the City is familiar.

On behalf of RRT, I appreciate the opportunity to present our total time-and-materials price proposal for a not-to-exceed amount of \$341,074, as shown in the table below.

Evaluation Work	\$ 279,420
Labor	\$ 250,026
Expenses	\$ 29,394
MSW Composition Study	\$ 61,654
Labor	\$ 52,799
Expenses	\$ 8,855
Total	\$ 341,074

The following table breaks down the Evaluation Work by task, showing the level of effort for the field work items.

Evaluation Work Task and Activities	
Kickoff and Project Meetings	\$ 27,329
Task 1A: Waste Generation Rate Analysis	\$ 8,786
Task 1B: Current and Future Recycling Waste Diversion Assessment	\$ 99,595
Participation study (field work)	\$ 24,408
Contamination study (field work)	\$ 14,867
Task 2: MRF Eval	\$ 39,102
Task 3: Stakeholder Input	\$ 58,024
Task 4: Preparation of Recycling and Waste Diversion Report	\$ 17,190
TOTAL LABOR	\$ 250,026

August 24, 2022

Since efficiency can be achieved by consolidating various aspects of the tasks into combined trips to Columbia, expenses are presented below by travel event rather than by task.

Trip #	Evaluation Work Travel event	
1	Kickoff meeting, MRF Inspection, Contamination study	\$ 11,874
2	Stakeholder Engagement, 1 st phase of participation study	\$ 7,389
3	Stakeholder Engagement, 2 nd phase of participation study	\$ 5,376
4	City Council Work Session	\$ 2,949
5	Final Presentation	\$ 1,806
	EXPENSES	\$29,394

Below is a matrix table organizing our approach to the stakeholder engagement and for making efficient use of travel to Columbia. Travel for the MSW composition study will be scheduled separately.

Event Stakeholder or Activity	Trip 1 Kickoff	Trip 2: Stakeholder Engagement	Virtual Meetings	Trip 3: Stakeholder Engagement	Trip 4: Final Presentation
City staff	Kickoff with project team Engagement meeting with additional City Staff Stakeholders	City Staff Stakeholder workshop	Review summary of Stakeholder Input with City Staff		
Interested Party Meetings		Open House (1)		Open Houses (1-2)	
City Council	Informal first impressions from council members	City Council Work Session (tentative)		City Council Work Session (tentative)	In-person
Field Work	MRF Evaluation Recyclables Contamination Study	Participation Study Part 1		Participation Study Part 2	

As an optional task not included in the above total, a visual characterization of incoming construction & demolition debris (C&D) and bulky waste can be conducted for a lump sum of \$11,500. This would provide the City with data on what materials might be available for recovery in a future C&D recycling effort.

Page 3

August 24, 2022

This price proposal will remain valid for a period of ninety (90) calendar days after the date above, and is subject to further negotiation regarding City requested changes to the scope of work and the level of effort.

Very truly yours,

RRT Engineering, LLC

A handwritten signature in black ink, appearing to read "Nathiel Egosi". The signature is fluid and cursive, with a large loop at the end of the last name.

Nathiel G. Egosi, P.E.
President

Page 4
August 24, 2022

Task 1A: Waste Generation Rate Analysis

- Review of data tracking procedures and identification of data gaps
- Development of SOP for tracking information including examples of commercially available software and hardware
- Project waste generation for 20 years (2023 – 2043)
 - Develop baseline
 - Project into future
 - Divide by sector
- Conduct 1-week scientifically sampled MSW composition study on waste going to Landfill; use the data to estimate composition for next 5 years
- Impacts of potential program changes, such as curbside recycling, MRF updates, organics diversion, etc.
- Presentation with narrative and excel

Task 1B: Current and Future Recycling Waste Diversion Assessment

- Source Reduction
 - Research 5 to 8 programs from other cities
 - Describe State/City policies and regulations
 - Document current programs
 - Describe how the City might implement some of the elements above
- Reuse & Recycling
 - Document current program
 - Conduct two field observation periods, two weeks each, to gather participation data
 - Suggestions for new or expanded programs, bolstered with examples from other cities
 - Barriers to and needs for market development (operations, participation, quality, transportation, etc.) and how to respond
 - Existing or potential markets for recyclables (how City might adjust or develop in order to market more or new types of material.)

Page 5
August 24, 2022

- Waste Diversion
 - Research 3 to 5 examples of diversion rate methodologies, and then collaborate with the City to develop or adapt one for Columbia's use.
 - Evaluate contamination of recyclables by conducting a 2-week composition analysis using the MRF equipment and additional labor for hand-sorting.
 - Fiber composition will be determined using the four grades already hand-sorted at the MRF.
 - Container composition will be determined by utilizing the existing container line plus additional labor to:
 - Re-sort the "#3-7s" bunker to get erroneous metal cans, PET bottles, and HDPE bottles
 - Re-sort the HDPE bunker into Natural and Color
 - Minimally sort the residue from both lines to identify the volume and types of incoming contamination
 - Describe national trends in diversion
 - Include discussion for diversion of materials from landfill beyond curbside recyclables, such as mattresses or bulky plastics
 - Review and evaluate the waste diversion goal in the CAAP.
 - How can the program make progress on the actions in the CAAP?
 - Which will require larger effort by the City (not just the SW program)?
- Collection and Transfer
 - Document current program
 - Provide commentary on best practices and items of concern
 - Describe national trends in collection and transfer
 - Opportunities for environmental benefits and SAFETY regarding collection.
 - Changes to collection necessary to achieve CAAP goals.
 - Discussion of single stream vs. dual stream
- Construction & Demolition Debris (C&D)
 - Research 3 to 5 programs from other cities to reduce the tonnage of C&D going into landfills
 - Describe how the City might implement some of the best practices

Page 6
August 24, 2022

- Commercial Recycling
 - Research 4 to 6 programs from other cities to incentivize commercial recycling and improve participation
 - Describe how the City might implement some of the best practices
- Household Hazardous Waste (HHW)
 - Research 2 or 3 full-time HHW programs in other cities
 - Describe how the City can implement a full-time HHW program at the MRF
- Review of Waste Management District grant funding opportunities.

Task 2: Comprehensive Evaluation of the MRF

Work will be performed as described in the RFQ response with the adjustment that based on our observations, only one engineer will be on-site and only one day will be required to complete the work.

Furthermore, as has been directed by the City, RRT will include on the conceptual drawings not only the MRF equipment and building but also design for how the MRF facility could be used to house new diversion programs such as mattress recycling, HHW collection, etc. This will include necessary site surveys to create a conceptual site plan.

Task 3: Stakeholder Input Process

In addition to the meetings and workshops required by the RFQ, RRT will prepare for and participate in person in two City Council work sessions. Understanding that the scheduling of those meetings will be at the pleasure of the Council, RRT will make every effort to combine travel to Columbia whenever possible. This proposal assumes a level effort for RRT to prepare some requested content for presentation and discussion at these sessions.

Furthermore, RRT will prepare for and conduct three public “Open House”-style events to engage interested members of the public. RRT will attend these events in person. The level of effort proposed assumes that the City will assist in developing and arranging for accommodations for the Open Houses and any required advertising or scheduling.

A matrix table organizing our approach to the stakeholder engagement and for making the most efficient use of each visit to Columbia was provided in our letter dated August 24, 2022, to which this document was attached.

Task 4: Prepare report

- Compile the waste generation rate analysis from Task 1
- Compile results of MRF eval in Task 2
- Document stakeholder process in Task 3
- Add Executive Summary
 - At the direction of the City, the outcomes of the work conducted in the project will be presented in a format similar to the following, in order to provide a clear roadmap to increasing waste diversion and increase waste reduction.

Page 7

August 24, 2022

Mattresses

The City should operate a program to recover or recycle mattresses because [opportunity and impact].

Such a program can be implemented by [program, operations, space, etc.].

A program to recover or recycle mattresses will/might cost [\$ to start up, per year to operate].

Show on the conceptual site plan how the program can be housed.

- Produce draft; incorporate comments; produce final draft; generate copies
- Final presentation to City Council in Columbia

EXHIBIT B**RRT SCHEDULE OF BILLING RATES AND REIMBURSABLE EXPENSES**1. **BILLING RATES:**

RRT will be compensated for Services it provides to the Client in accordance with the following hourly billing rates unless otherwise stipulated in the Agreement:

TITLE	HOURLY RATES
President	\$300
Vice President	\$250
Project Consultant	\$237
Senior Project Manager; Engineering Manager, Senior Director	\$227
Project Manager	\$212
Senior Engineer	\$206
Senior Project Engineer; Senior Field Engineer	\$185
Project Engineer/Architect	\$170
Staff Engineer/Professional	\$158
Senior Designer	\$153
Staff Designer	\$143
Staff Project Engineer; Field Engineer	\$158
Buyer; Estimator	\$135
Senior Drafter	\$143
Junior Engineer	\$117
Drafter; Technician	\$108
Expediter; Administrative Assistant	\$ 92
Clerk	\$ 71

The above rates are effective until June 30, 2023.

CLIENT is charged for time actually spent on the project. Visits to CLIENT'S site or offices are billed at half day minimum. Time sheets are available for review with a formal and timely request.

Rates include reasonable costs for clerical and accounting expenses as well as a general office expense.

Normal and reasonable time for contract negotiations are covered in overhead; however, extended contract negotiations or time spent resolving differences in terms and conditions, scopes of work, or work orders or change notices/directives will be billed at the above hourly rates.

Personnel charges will be computed by multiplying the Hourly Billing Rate of RRT's personnel performing the Work times the hours worked. An overtime premium factor of 1.5 shall be applied to personnel charges computed in the preceding manner for hours worked in excess of 40 hours per person per week, or in excess of 8 hours per day for the position of Designer or below. Overtime hours for others will be billed at the individual's standard rate.

Compensation for the travel time of the RRT's personnel will be allowed, however on any travel day, the maximum total time allowed to be charged per person will be eight hours. Travel is from the employee's regular work location.

2. REIMBURSABLE EXPENSE:

- 2.1 RRT shall be reimbursed for direct non-salary expenses, which are incurred as a direct result of the Work to perform the services including the following:
 - 1. Living and travel expenses of employees when away from their home office including hotel, a per diem for meals as paid to the Consultant's employee in accordance with Consultant's policy, mileage, airfare, rail travel, taxis, tolls, automobile rentals and other similar costs.
 - 2. Identifiable overnight courier mail and shipping expenses other than for general correspondence.
 - 3. Services by others directly applicable to the Work such as special consultants, surveyors, legal and accounting expenses, soils testing and borings, concrete corings, environmental studies, inspections, laboratory charges, commercial printing and binding and similar costs not applicable to the Consultant's general overhead.
 - 4. Identifiable reproduction costs applicable to the Work, such as scanning, blueprinting, copying, printing, etc. and all presentation materials.
 - 5. Permits and fees required by standard engineering design and/or law, ordinance or regulatory authority having jurisdiction over the Work and that are not necessary with respect for the Consultant to conduct ordinary business.
 - 6. Any rental of any equipment to perform the Work.
 - 7. Any subcontractor for any portion of the Work.
- 2.2 CLIENT shall be billed the actual cost incurred for the reimbursable expense.

NOTICE TO VENDORS

Section 285.525 – 285.550 RSMo Effective January 1, 2009

Effective January 1, 2009 and pursuant to RSMo 285.530 (1), No business entity or employer shall knowingly employ, hire for employment, or continue to employ an unauthorized alien to perform work within the state of Missouri.

As a condition for the award of any contract or grant in excess of five thousand dollars by the state or by any political subdivision of the state to a business entity, or for any business entity receiving a state administered or subsidized tax credit, tax abatement, or loan from the state, the business entity shall, by sworn affidavit and provision of documentation, affirm its enrollment and participation in a federal work authorization program with respect to the employees working in connection with the contracted services. Every such business entity shall sign an affidavit affirming that it does not knowingly employ any person who is an unauthorized alien in connection with the contracted services. [RSMO 285.530 (2)]

An employer may enroll and participate in a federal work authorization program and shall verify the employment eligibility of every employee in the employer's hire whose employment commences after the employer enrolls in a federal work authorization program. The employer shall retain a copy of the dated verification report received from the federal government. Any business entity that participates in such program shall have an affirmative defense that such business entity has not violated subsection 1 of this section. [RSMO 285.530 (4)]

For vendors that are not already enrolled and participating in a federal work authorization program, E-Verify is an example of this type of program. Information regarding E-Verify is available at:

http://www.dhs.gov/xprevprot/programs/gc_1185221678150.shtm.

**CITY OF COLUMBIA, MISSOURI
WORK AUTHORIZATION AFFIDAVIT
PURSUANT TO 285.530 RSMo
(FOR ALL CONTRACTS IN EXCESS OF \$5,000.00)**

County of Suffolk)
State of New York) ss.
)

My name is Nathiel Egosi. I am an authorized agent of RRT Engineering, LLC (Bidder). This business is enrolled and participates in a federal work authorization program for all employees working in connection with services provided to the City of Columbia. This business does not knowingly employ any person who is an unauthorized alien in connection with the services being provided.

Documentation of participation in a federal work authorization program is attached to this affidavit.

Furthermore, all subcontractors working on this contract shall affirmatively state in writing in their contracts that they are not in violation of Section 285.530.1 RSMo and shall not thereafter be in violation. Alternatively, a subcontractor may submit a sworn affidavit under penalty of perjury that all employees are lawfully present in the United States.


Affiant

Nathiel Egosi

Printed Name

Subscribed and sworn to before me this 30th day of August, 2022


Notary Public

YVONNE S. MCGEE
Notary Public, State of New York
No. 01MC6137039
Qualified in Suffolk County
Commission Expires November 14, 2025



RRT Design & Construction

1 Huntington Quadrangle, Suite 3S01
Melville, New York 11747-4401
631-756-1060
631-756-1064 (fax)
info@rrtenviro.com
www.rrtenviro.com

March 20, 2024

City of Columbia Purchasing
701 E. Broadway, 5th Floor
Columbia, MO 65201

Attn: Mr. Steven Hunt (via email Steve.Hunt@como.gov)

Re: Adjustment to Scope of City of Columbia Agreement for Engineering Services (October 4, 2022)

RRT Design & Construction (RRT) has appreciated working with staff at the City of Columbia (City) over the past year and a half to provide Engineering Services, conducting a comprehensive evaluation of the Solid Waste Utility's (SWU's) recycling and waste diversion efforts. With the original tasks accomplished, we appreciate the invitation to adjust our scope to include a feasibility study to evaluate two of the MRF options described in the October 2023 final report, "Recycling and Waste Diversion Program Evaluation." The feasibility study will provide updated, specific, and detailed analysis of the two MRF options, along with recommendations for how the City can identify a clear path forward. Pending the City's decision-making, RRT will also provide scope language for competitive procurement of a new MRF.

BACKGROUND

From late 2022 to late 2023, RRT conducted a multi-faceted evaluation of the Solid Waste Utility's (SWU's) recycling and waste diversion programs, focusing on both the short-term and long-term success of the Recycling and Waste Diversion program. The process included a robust stakeholder input process that involved interviews with City Council members; a public open house and an Interested Party session; a presentation at a Pre-Council work session; continuous input meetings with staff; and, a BeHeard survey.

Among tasks related to evaluating the residential and commercial recycling collection programs and the Recycling Drop-off Centers, the scope of the study included the evaluation of the Columbia Material Recovery Facility (MRF). The evaluation of the MRF confirmed:

- ✓ Almost all the equipment in the MRF is at or near the end of useful life.
- ✓ The equipment is not performing as designed and valuable materials are not being recovered.
- ✓ Performance is impacted by the high levels of contamination originating from the Recycling Drop-off Centers.

- ✓ There were safety concerns related to the deterioration of the system.¹

RRT prepared and analyzed several options for Columbia to replace the end-of-life MRF. Across the options that include designing and building a new MRF, the greatest difference in the capital costs was related to construction of the building—i.e., there would be little difference in the capital costs of the actual MRF equipment. On January 22, 2024, City Council directed SWU staff to pursue the feasibility of either Option 3 or Option 4, as described in the final report dated October 2023.² City staff asked RRT to prepare this proposal to conduct that feasibility study.

ASSIGNMENT & UNDERSTANDING

To evaluate the feasibility of Option 3 and Option 4, RRT proposes to describe and score, or rank, the two options. As described in the final report, the options were:

- **Option 3: Construct a New MRF on the current site.** This option would salvage or reuse whatever possible of the existing MRF building, design and build a new processing system, and construct additional building(s) as needed. This option could be sized with room for growth, for materials from Columbia and possibly from surrounding communities.
- **Option 4: Construct a New MRF on another site at the Landfill.** This option would construct an entirely new building on a new location on the Landfill. This option requires the greatest level of capital investment, but it also allows for the greatest flexibility in the design. It has the additional benefit that when the old MRF is decommissioned, the City now has a building available for other operations.

As described in the report, Option 3 assumes recyclables would need to be transferred out of town for a period of one to two years, possibly more, during construction. Option 4 assumes the current MRF could continue to operate during construction, and there would be no need to transfer recyclables out of town. The cost estimates in the final report reflect these assumptions. **RRT acknowledges and understands that to the greatest extent possible, the City Council prefers not to transfer material out of town for any period of time.** Our experience shows that at some point, some degree of bypass will likely be required. Accordingly, our analysis of the feasibility of Option 3 will include an estimate of how long bypass might be required, and what would be the impacts on costs, emissions, etc.

In addition to estimated costs, considerations in the evaluation of the options will include the impact on customers and the community, permitting issues, time spent preparing or improving a site, interference with MRF operations, and timeline to completion.

SCOPE OF OPTIONS ANALYSIS

In our October 2023 report, RRT provided analysis of the costs and benefits of Option 3 and Option 4. As part of this assignment, RRT will refine the costs and benefits for both options and provide outlines for

¹ It is the understanding of RRT that the safety concerns have been addressed by the City.

² Option 1 was to permanently cease local MRF operations and transfer recyclables to another MRF in another facility; Option 2 was to upgrades and retrofits to create a new MRF of the same size and footprint as the current MRF.

operationally-friendly construction plans. To develop those plans, which will define the available construction window, RRT will interview SWU staff to explore various operational scenarios for consolidating MRF processing. Particular to Option 3, the plan will include recommendations regarding the hours and days available for construction activities, a phased construction approach, and associated changes in normal processing operations.

OUTPUTS AND RESULTS

There are two primary work products of this assignment:

1. A construction plan outlined with preliminary time frames, and projected costs to be used by Columbia to choose which MRF Option to procure. RRT will provide a summary report which includes its analysis of the two options, high-level conceptual schematics, budgetary costs, high-level schedules, review of permit/approval needs, and an outline of the risks, limitations, and benefits of each option. The schematics will depict exterior traffic circulation and building size with allocation of spaces within the buildings (tipping, processing, storage, shipping and administration/employee facilities). Additionally, an equipment conceptual layout with a process flow diagram will be included reflecting recovery percentage rates.
2. Related scope text, basis of design description, and other particulars which the City will incorporate into a design-build RFP to procure the selected option.

The information and decision-making in Item 1, combined with the procurement tools in Item 2, will result in a roadmap for Columbia leading from the current MRF to a renewed local, high-performance processing of recyclables.

CLIENT PROVIDED INFORMATION

The City will provide the following items and any other items reasonably requested by RRT to prepare the deliverables.

1. A site survey depicting property limits and contours of the topography.
2. Geotechnical studies previously conducted.
3. Copies of DNR permits.
4. Available utilities at each location

SCHEDULE PRICE AND TERMS

The current contract for RRT to provide engineering services to the City of Columbia has approximately \$65,000 in value remaining. RRT will provide the proposed work product in this letter, to be invoiced on a time-and-materials basis and not to exceed the remaining value of the contract. This includes all labor and expenses, including one two-day site visit by a member of our engineering team to meet with SWU staff and make such observations of the site as are necessary to complete the scope. It also includes virtual meetings as required with City staff and Council, and continued support from existing subcontractors.

The Terms and Conditions previously applied to our recent prior work shall apply. As noted, we estimate there is sufficient budget in our existing agreement for the scope described herein. However should the City desire preliminary engineering designs with more detail for a more accurate cost estimate, or any

other adjustment to the proposed scope such as a color rendering or initiating site plan approvals, RRT will be receptive to providing additional services with an increase to the current contract amount.

ACCEPTANCE

If this Proposal is acceptable, please sign below indicating your approval and a notice to proceed with the work. Please contact me with any questions. We look forward to working with you on this project.

Most Sincerely,

RRT DESIGN & CONSTRUCTION



Nathiel G. Egosi, P.E.
President

cc: Kate Vasquez

Attachment

- Terms & Conditions

REVIEWED AND ACCEPTED BY

City of Columbia, MO

Authorized Signature

Date

P.O. Number