

Minutes  
Housing and Community Development Commission  
January 24, 2024  
Council Chambers, City Hall, Columbia

COMMISSIONERS PRESENT

Rebecca Shaw  
Michael Fletcher  
Ross Kasmann  
Thomas Rose  
Rikki Ascani  
Erica Pefferman

COMMISSIONERS ABSENT

Mitchell Ritter  
Jay McIntosh

CITY STAFF

Tim Teddy  
Jennifer Deaver  
Jacob Amelunke  
Molly Fair  
Erin Welch

- I. CALL TO ORDER The meeting was called to order by Rose at 7:01 pm.
- II. INTRODUCTIONS  
Present at the start of the meeting were commission members Shaw, Fletcher, Kasmann, Rose, Ascani, and Pefferman. Introductions by Jennifer Deaver of new Administrative Technician, Erin Welch.
- III. APPROVAL OF THE AGENDA  
Motion to approve the agenda: Pefferman  
Motion to 2<sup>nd</sup>: Kasmann  
Not voting: Ritter and McIntosh  
Motion passes: 6:0
- IV. APPROVAL OF MINUTES  
None
- V. PUBLIC HEARINGS  
Housing and Community Development Needs Hearing: Jennifer Deaver summarized funding data with slideshow. Randy Cole from Columbia Housing Authority stood up to speak, passing out flyer. Cole talked about statistics of money used, current projects for accountability, and additional funding.
- VI. OLD BUSINESS  
FY2025 – FY2029 Consolidated Plan Needs Survey Update: Jennifer Deaver shares statistics on survey by showing flyer via slideshow.  
  
Consolidated Plan Update: Jennifer Deaver lists events for Consolidated Plan via slideshow. Mentions submitting of Consolidated Plan in November 2024.

Status of CDBG Funds: Jennifer Deaver states details of projects completed via slideshow. Deaver lists money spent, in addition to projects not completed. Uses chart to highlight where money currently stands, in addition to listing future projects and commenting on reallocated funds due to unforeseen factors. Deaver provides potential solutions moving forward, such as longer RFP or back pocket projects. Commission discusses.

VII. NEW BUSINESS

Policy Resolution Review: Thomas Rose asks for any questions on policy review. Jennifer Deaver comments on recommendations. Mike Fletcher comments about revisiting the issue with a closer eye once Consolidated Plan has been completed.

VIII. SPECIAL ITEMS

Election of Officers

Chair – Motion to nominate Thomas Rose for Chair: Kasmann

Motion to 2<sup>nd</sup>: Rebecca Shaw

Michael Fletcher: Yes

Rikki Ascani: Yes

Erica Pefferman: Yes

Rebecca Shaw: Yes

Ross Kasmann: Yes

Thomas Rose: Yes

Not voting: Ritter and McIntosh

Motion passes 6:0

Vice Chair – Motion to nominate Ross Kasmann for Vice Chair: Pefferman

Motion to 2<sup>nd</sup>: Thomas Rose

Michael Fletcher: Yes

Rikki Ascani: Yes

Erica Pefferman: Yes

Thomas Rose: Yes

Rebecca Shaw: Yes

Ross Kasmann: Yes

Not voting: Ritter and McIntosh

Motion passes 6:0

Secretary – Motion to nominate Rebecca Shaw for Secretary: Rose

Motion to 2<sup>nd</sup>: Ross Kasmann

Michael Fletcher: Yes

Rikki Ascani: Yes

Erica Pefferman: Yes

Thomas Rose: Yes

Ross Kasmann: Yes

Rebecca Shaw: Yes

Not voting: Ritter and McIntosh

Motion passes 6:0

IX. GENERAL COMMENTS BY PUBLIC, MEMBERS AND STAFF

Jennifer Deaver shared the news of new Director of Housing Services being appointed. Talks about extending the RFP process, and providing a calendar update. Thomas Rose asks question on meeting. Deaver answers. Erica Pefferman asks questions about previous meeting minutes and being behind. Molly Fair from City of Columbia stands to talk, explaining the process and

introducing the transcriptionist, Janna Tayon. Rebecca Shaw speaks on landlord issues. Thomas Rose calls Randy Cole, Columbia Housing Authority, to address landlord issues. Cole talks about addressing resources, and landlords out of states. States he works with 300+ landlords and has positive experiences with them. Suggests residents with issues find legal services. Rebecca Shaw comments on the city page, and it being more accessible.

X. NEXT MEETING DATE  
February 21, 2024

XI. ADJOURNMENT  
Motion to Adjourn: Shaw  
Motion to 2<sup>nd</sup>: Pefferman  
Not voting: Ritter and McIntosh  
Motion passes 6:0

The meeting was adjourned at 7:46 pm.